

**Minutes of the Meeting
of the
Collegeville-Trappe Municipal Authority**

**Collegeville Trappe Public Works Dept.
Trappe, Pennsylvania
November 17, 2015**

Chairman Keenan called the Collegeville-Trappe Municipal Authority meeting to order on the above date at 7:00 PM. The Chairman called for the Pledge of Allegiance to the Flag. Members present were Mr. Scholl, Mr. Schuetz, Mr. Traupman, Mr. Keenan, Mr. Mann and Mr. Edwards. Also present was Attorney Paul Mullin, Director Joseph Hastings, and Matt Boggs, Entech Engineer.

MINUTES:

Mr. Mann made a motion to approve the October 20, 2015, meeting minutes as presented. Mr. Scholl seconded the motion and it passed unanimously.

PUBLIC INPUT:

There was no Public Input.

ENGINEER'S REPORT:

The Engineer reported that the Inflow Infiltration Project is complete.

The Stearly Tract submittals have been reviewed and processed. Additional shop drawings will be received and reviewed. Construction is to commence in November and Entech will provide observation services of the construction of the sanitary sewer infrastructure.

Revised plans have been received and reviewed for the proposed 14 unit subdivision known as Monument at Glenwood. Comments were submitted to the Developer in early October 2015. Additional comments provided in October are to be incorporated by the developer and revised plans are anticipated for later in November 2015.

Land development plans were reviewed for the proposed subdivision located at the intersection of College Avenue and East First Ave., Old School/New House. The proposed development consists of 22 units and repurposing of the existing school for multi-family units. The plans were reviewed in accordance with the CTMA standards. A letter was issued in November to the developer and engineers.

TREASURER'S REPORT:

The Chairman called on Mr. Mann for the Treasurer's Report. The beginning balance was \$92,459.33, deposits were \$221,984.61 and disbursements were \$59,475.22, leaving an ending balance of \$254,968.72. Mr. Mann made a motion that check numbers 2267 through 2276 be approved for payment including interim check for Entech Engineering. Mr. Scholl seconded the motion and it passed unanimously.

Mr. Scholl reported that Schwab didn't provide a statement for the end of October since there was no activity. Mr. Mann reported that a \$65,000.00 Schwab bond matured November 17, 2015 and would like to

transfer this amount into the TD Checking. Mr. Mann made a motion to move the Schwab Bond proceeds of \$65,000.00 into the TD Checking Account. Mr. Scholl seconded the motion and it passed unanimously.

Mr. Mann passed out the updated 2016 CTMA Budget. Mr. Mann stated that currently there is a deficit of approximately \$90,453.00 or 8% of the billings. A rate increase of 8% would increase the sewer rate from \$5.45/1,000 gallons to \$5.90/1,000 gallons. After discussion, Mr. Mann made a motion to increase the sewer rates from \$5.45/1,000 gallons to \$5.90/1,000 gallons effective 1/1/2016 and have Attorney Mullin prepare a Sewer Rate Resolution with this increase. Mr. Scholl seconded the motion and it passed unanimously. Customers will be notified of the rate increase with a note on their bills and also on the Borough websites and/or newsletters.

Mr. Mann made a motion to approve the 2016 CTMA Budget as presented and to adjust the sewer rental income to reflect the 8% rate increase. Mr. Scholl seconded the motion and it passed unanimously.

DIRECTOR'S REPORT:

The Director presented the Director's Report and is attached herewith.

SOLICITOR'S REPORT:

Attorney Mullin reported on a Commonwealth Court Case regarding sewer bills based on water consumption.

CHAIRMAN'S REPORT:

There was no Chairman's Report.

Mr. Mann made a motion to approve the Business Reports, which was seconded by Mr. Schuetz. The motion passed unanimously.

OLD BUSINESS:

After reviewing the proposed service fee increases for the CTMA Certification Fee, Shut Off/Turn On Fee and NSF Fee, Mr. Mann made a motion authorizing the solicitor to prepare a Resolution to adopt the increased CTMA Service Fees effective January 1, 2016. Mr. Scholl seconded the motion and it passed unanimously.

NEW BUSINESS:

After discussion, Mr. Mann made a motion to engage Styer Associates to perform the 2015 Audit for \$6210.00. Mr. Scholl seconded the motion and it passed unanimously.

There was a discussion on the Compost Site Hours. Mr. Edwards presented information on a Customer Service Training Seminar for the employees.

The meeting was adjourned at 7:39 PM.


Secretary