

**Minutes of the Meeting
of the
Collegeville-Trappe Municipal Authority**

**Collegeville Borough Hall
Collegeville, Pennsylvania
July 21, 2015**

Chairman Keenan called the Collegeville-Trappe Municipal Authority meeting to order on the above date at 7:00 PM. The Chairman called for the Pledge of Allegiance to the Flag. Members present were Mr. Schuetz, Mr. Scholl, Mr. Traupman, Mr. Mann, and Mr. Keenan. Mr. Edwards was absent. Also present was Attorney Paul Mullin, Director Joseph Hastings, and Kim Mazur, Entech Engineer.

MINUTES:

Mr. Mann made a motion to approve the June 16, 2015, meeting minutes as presented. Mr. Traupman seconded the motion and it passed unanimously.

PUBLIC INPUT:

There was no Public Input.

ENGINEER'S REPORT:

The Engineer reported that the I/I Project is substantially completed and are awaiting the final videos from the contractor. Once these videos are reviewed release of retainage will be recommended.

Revised plans for the Stearly Tract will be received shortly by the Authority. Based on comments offered during a meeting with the Developer and his engineer, Entech is confident that the next revision will be adequate.

TREASURER'S REPORT:

The Chairman called on Mr. Mann for the Treasurer's Report. The beginning balance was \$103,632.41, deposits were \$284,437.88, and disbursements were \$253,162.72, leaving an ending balance of \$134,907.57. Mr. Mann made a motion that check numbers 2218 through 2230 be approved for payment including an interim check for Peco. Mr. Scholl seconded the motion and it passed unanimously.

Mr. Mann made a motion to transfer \$4302.01 from the Schwab Money Market to the TD Checking Account. Mr. Scholl seconded the motion and it passed unanimously.

The Treasurer proposed liquidating some of the Schwab Treasury Notes. Discussion ensued.

There was a discussion on the Depreciation Schedule, the year to date deficit as shown on the Budget Report, and a potential rate increase to offset this deficit. After discussion, the Director was asked to contact LPVRSa to see if there will be a rate increase scheduled for 2016 and also provide an estimate of Tapping Fees that may be collected for the Stearly Tract and the Gorski Project on E. First Ave..

Mr. Mann made a motion to approve the Treasurer's Report. Mr. Scholl seconded the motion and it passed unanimously.

DIRECTOR'S REPORT:

The Director presented the Director's Report and is attached herewith.

SOLICITOR'S REPORT:

Solicitor Mullin spoke to the Authority members about the CTMA Water Shut Off Resolution. Mr. Mann made a motion to adopt the CTMA Water Shut Off Resolution No. 2015-3. Mr. Schuetz seconded the motion and it passed unanimously.

CHAIRMAN'S REPORT:

There was no Chairman's Report.

Mr. Mann made a motion to approve the Business Reports, which was seconded by Traupman. The motion passed unanimously.

OLD BUSINESS:

There was a discussion on the Capital Improvement Plan.

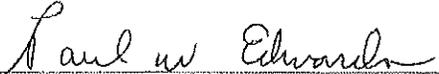
NEW BUSINESS:

Mr. Mann would like to attend the PMAA Conference on August 23 through 26th, 2015 for a cost of \$1400.00 to \$1500.00. Mr. Traupman made a motion appointing Mr. Mann as a delegate and attends the PMAA Conference. The motion was seconded by Mr. Schuetz. The motion passed unanimously.

Mr. Mann met with the Collegeville Fire Department in regards to the proposed CTMA Loan for their new building. As discussed during prior CTMA Meetings, the loan would be between 1 million and 1.1 million and would be a construction loan until the building is complete. The loan interest rate would be between 2% and 2.5%. The interest rate will be evaluated annually to be adjusted based on the percentage change in the prime rate. The term will be 30 years after construction is complete. The Fire Company will need to provide a 2014 audit immediately and every 5 years thereafter. An annual budget will also be required. Any additional borrowing in excess of \$100,000.00 must be approved by CTMA. Any fire company merger must be approved by CTMA. An outside firm to administrate the loan will need to be hired. Other options may be available and will be discussed at future meetings.

Mr. Scholl was concerned that if Trappe Fire Department also borrowed 1 million dollars plus the expense of 1.5 million as shown on the CTMA Capital Expenditure Plan, it would total 3.5 million dollars. Currently, the costs basis for CTMA investments is 3.4 million dollars. There is a concern that if money is needed for future sewer line replacement over the next 30 years, there would not be enough funds available for this purpose. Mr. Scholl believes that long range financial planning is needed to see if this loan would be possible. Mr. Scholl stated that CTMA's first responsibility is to the rate payers and to provide a good sewage system. Mr. Scholl would like to see the Collegeville Fire Department's 2014 Financial Statement and their 2015 Budget to determine if they have the required cash flow to make their loan payments. Discussion ensued.

The meeting was adjourned at 7:55 PM.


Secretary