

**Minutes of the Meeting
of the
Collegeville-Trappe Municipal Authority**

**Collegeville Borough Hall
Collegeville, Pennsylvania
April 21, 2015**

Chairman Keenan called the Collegeville-Trappe Municipal Authority meeting to order on the above date at 7:00 PM. The Chairman called for the Pledge of Allegiance to the Flag. Members present were Mr. Schuetz, Mr. Scholl, Mr. Traupman, Mr. Mann, Mr. Edwards and Mr. Keenan. Also present was Attorney Paul Mullin, Director Joseph Hastings, and Matt Boggs, Entech Engineer.

MINUTES:

Mr. Scholl made a motion to approve the March 17, 2015, meeting minutes as presented. Mr. Mann seconded the motion and it passed unanimously.

PUBLIC INPUT:

There was no Public Input.

ENGINEER'S REPORT:

The Engineer reported on work completed for the I/I Project. The project is nearing the end and there are a few laterals to complete.

The Engineer presented the Tapping Fee Study for the sanitary sewer system. This fee updates the existing Tapping Fee which was previously determined in 1991. Discussion ensued. The Authority members recommended setting the new Tapping Fee at \$4,448.00 and will officially be adopted at the May meeting by Resolution.

The Engineer presented the 2015 CTMA Capital Improvements Plan which revises the 2010 Capital Plan. The Engineer updated the board on revised costs, revised schedules and identified any new tasks.

TREASURER'S REPORT:

The Chairman called on Mr. Mann for the Treasurer's Report. The beginning balance was \$263,161.87, deposits were \$224,072.68, and disbursements were \$437,831.84, leaving an ending balance of \$49,402.71. Mr. Mann made a motion that check numbers 2185 through 2196 including an interim check for Verizon be approved for payment. Mr. Scholl seconded the motion and it passed unanimously.

The Treasurer reported that he is monitoring interest rates for the Superior Step-Up CD and is waiting for a higher rate before initiating the step-up procedure.

DIRECTOR'S REPORT:

The Director presented the Director's Report and is attached herewith.

The D'Andrea Subdivision Deed of Dedication has been completed and they have requested return of their escrow money. Mr. Mann made a motion to return the balance in the D'Andrea escrow account in the amount of \$3,758.00. Mr. Scholl seconded the motion and it passed unanimously.

The Claymont at Collegeville Development 18 month maintenance period will be over as of April 22, 2015 and they would like release of the Maintenance Bond. Mr. Mann made a motion authorizing release of the Claymont at Collegeville Maintenance Bond. Mr. Scholl seconded the motion and it passed unanimously.

SOLICITOR'S REPORT:

Solicitor Mullin spoke about the CTMA Water Shut Off Resolution that was handed out to the members. This Resolution will revise the previous one handed out in December 2014. The Commonwealth of PA court has handed down a ruling that customers must be given due process as part of water shut off proceedings. This procedure has been incorporated in this new Shut Off Resolution. After discussion, Solicitor Mullin asked the Authority Members to review the Resolution before adoption at the next meeting.

CHAIRMAN'S REPORT:

There was no Chairman's Report.

Mr. Mann made a motion to approve the Business Reports, which was seconded by Scholl. The motion passed unanimously.

OLD BUSINESS:

There was no Old Business.

NEW BUSINESS:

The Director would like to replace the 20 year old wide format copier at a price of \$6,975.00. This cost would be split with Public Works. There was a discussion on leasing versus buying. Mr. Mann made a motion to purchase a wide format color copier, scanner, and printer at a price of \$6,975.00. Mr. Scholl seconded the motion and it passed 5 to 1 with Mr. Edwards voting nay.

The meeting was adjourned at 7:45 PM.

Secretary