

**Minutes of the Meeting
of the
Collegetville-Trappe Municipal Authority**

**Trappe Borough Hall
Trappe, Pennsylvania
November 19, 2014**

Chairman Bryant called the Collegetville-Trappe Municipal Authority meeting to order on the above date at 7:00 PM. The Chairman called for the Pledge of Alligence to the Flag. Members present were Mr. Schuetz, Mr. Mann, Mr. Bryant, Mr. Traupman, Mr. Edwards and Mr. Keenan. Also present was Attorney Paul Mullin, Director Joseph Hastings, and Doug Berg, Engineer.

MINUTES:

Mr. Mann made a motion to approve the October 15, 2014, meeting minutes as presented. Mr. Traupman seconded the motion and it passed unanimously.

PUBLIC INPUT:

There was no Public Input.

ENGINEER'S REPORT:

The Engineer recommended payment to Sewer Specialties for work completed through October 2014 for the I/I Project. Mr. Mann made a motion authorizing Payment No. 1 to Sewer Specialties in the amount of \$58,511.59. Mr. Schuetz seconded the motion and it passed unanimously.

The Engineer reported that the Pizzi Subdivision sewer connection project has been completed satisfactorily and recommended escrow release in the amount of \$10,271.91. This leaves 15% of the escrow for security for the 18 month maintenance period. Mr. Traupman made a motion authorizing release of escrow for the Pizzi Subdivision sewer connection project in the amount of \$10,271.91, which was seconded by Mr. Edwards. The motion passed unanimously.

Mr. Berg announced that he is leaving Entech Engineers and thanked the Authority for the 15 year relationship he has had with the CTMA members and Director. Matthew Boggs from Entech will be his replacement.

TREASURER'S REPORT:

The Chairman called on Mr. Mann for the Treasurer's Report. The beginning balance was \$125,711.39 deposits were \$275,984.85, disbursements were \$197,803.59 leaving an ending balance of \$203,892.65. Mr. Mann made a motion that check numbers 2117 through 2135 including interim check to Paul Henry be approved for payment. Mr. Keenan seconded the motion and it passed unanimously.

After discussion, Mr. Mann made a motion to approve the following investments:

8/29/14 - The purchase of a Diamond Bank Money Market in the amount of \$200,000.00 and Penn Liberty MM in the amount of \$100,000.00.

10/22/14 – The sale of a Schwab Tier 2 Investments in the amount of \$65,465.10 which was transferred into the TD Checking for payment of projects or future investments. Mr. Edwards seconded the motion and it passed unanimously.

The Treasurer spoke about the 2015 Preliminary Budget that was passed out last month and a fact sheet proposing a \$.10 per 1,000 gallons sewer rate increase. Without this minor rate increase, CTMA will operate in a deficit budget situation. After discussion, Mr. Mann made a motion to adopt the 2015 Preliminary Budget and the \$.10 rate increase effective January 1, 2015. Mr. Schuetz seconded the motion and it passed unanimously. Attorney Mullin will prepare a Resolution for the rate increase.

Mr. Mann made a motion to hire Styer and Associates to perform the 2014 Audit. Mr. Schuetz seconded the motion and it passed unanimously.

DIRECTOR'S REPORT:

The Director presented the Director's Report and is attached herewith.

SOLICITOR'S REPORT:

The Solicitor reported on the D 'Andrea Subdivision and the Deed of Dedication. Since Gambone does not own any of the lots anymore, the individual property owners must sign the document. Mr. Mann made a motion to execute the Deed of Dedication and release of escrow contingent upon receipt of the signed documents. Mr. Edwards seconded the motion and it passed unanimously.

Solicitor Mullen is working with the Director on the Water Shut Off Resolution. After it is finalized, it will be submitted to Public Works for review.

CHAIRMAN'S REPORT:

There was no Chairman's Report.

Mr. Mann made a motion to approve the Business Reports, which was seconded by Traupman. The motion passed unanimously.

OLD BUSINESS:

There was no Old Business.

NEW BUSINESS:

The Director reported on the DeMutis Project and their request for release of the Letter of Credit. After discussion, Mr. Mann made a motion to release the DeMutis Letter of Credit in the amount of \$9,625.00. Mr. Traupman seconded the motion and it passed unanimously.

The meeting was adjourned at 7:25 PM.

Secretary