

**Minutes of the Meeting
of the
Collegetville-Trappe Municipal Authority**

**Collegetville Borough Hall
Collegetville, Pennsylvania
January 19, 2016**

The Collegetville-Trappe Municipal Authority meeting was called to order on the above date at 7:00 PM. Members present were Mr. Scholl, Mr. Schuetz, Mr. Traupman, Mr. Keenan, Mr. Mann. Mr. Paul Edwards was absent. Also present was Attorney Paul Mullin, Director Joseph Hastings, and Matt Boggs of Entech Engineer.

The members stood for the Pledge of Alligence to the Flag.

At this time Attorney Paul Mullin took control of the meeting for the purpose of reorganization.

Attorney Mullin called for nominations for the position of Chairman of the Collegetville-Trappe Municipal Authority. Mr. Keenan nominated Mr. Schuetz for the position of Chairman. There being no further nominations, Mr. Keenan made a motion to elect Mr. Schuetz as Chairman of the Collegetville-Trappe Municipal Authority. Mr. Traupman seconded the motion and it passed unanimously. Attorney Mullin turned the meeting over to Chairman Schuetz.

Mr. Traupman nominated Mr. Keenan for the position of Vice Chairman. There being no further nominations, Mr. Mann made a motion to elect Mr. Keenan as Vice Chairman. Mr. Scholl seconded the motion and it passed unanimously.

Mr. Keenan nominated Mr. Scholl for the position of Treasurer. There being no further nominations, Mr. Keenan made a motion to elect Mr. Scholl as Treasurer. Mr. Mann seconded the motion and it passed unanimously.

Mr. Scholl nominated Mr. Mann for the position of Assistant Treasurer. There being no further nominations, Mr. Keenan made a motion to elect Mr. Mann as Assistant Treasurer. Mr. Scholl seconded the motion and it passed unanimously.

Mr. Keenan nominated Mr. Scholl for the position of Secretary. There being no further nominations, Mr. Traupman made a motion to elect Mr. Scholl as Secretary. Mr. Keenan seconded the motion and it passed unanimously.

Mr. Keenan nominated Mr. Mann for the position of Assistant Secretary. There being no further nominations, Mr. Keenan made a motion to elect Mr. Mann as Assistant Secretary. Mr. Scholl seconded the motion and it passed unanimously.

Mr. Mann made a motion to appoint Entech Engineers as the CTMA Engineer for 2016. Mr. Keenan seconded the motion and it passed unanimously.

Mr. Mann made a motion to appoint Hamburg, Rubin, Mullin, Maxwell & Lupin, PC as the CTMA solicitor for 2016. The motion passed three to one with Mr. Scholl voting nay.

MINUTES:

Mr. Mann made a motion to approve the December 15, 2015, meeting minutes as presented. Mr. Scholl seconded the motion and it passed unanimously.

PUBLIC INPUT:

There was no Public Input.

ENGINEER'S REPORT:

The Engineer reported on the status of the Stearly Tract sanitary sewer which is about 1/3 complete and is running smoothly. Mr. Boggs requested an escrow release which is held by a third party for \$17,374.69 to the contractor, Bachman Paving and Excavating. Mr. Mann made a motion to approve the recommended escrow release, Mr. Scholl seconded. The motion passed unanimously.

Mr. Bogg's reported that a response letter was issued for the Old School / New House project for a few outstanding sanitary sewer issues.

The video for the existing infrastructure was just received. Mr. Boggs has some reservations about using the existing infrastructure. The line is too small and the cast iron is flaking. He will review it more thoroughly and then give his recommendation.

The Solicitor added that the DEP is requiring us to enter into an agreement that would have us on the hook for this lateral. The developer has agreed to put language into the Developer's Agreement that the Homeowners Association will assume responsibility and allow the authority to step in and inspect and repair as necessary.

TREASURER'S REPORT:

The Asst Treasurer, Mr. Mann presented the Treasurer's Report. The beginning balance was \$446,990.04, deposits were \$22,522.91, and disbursements were \$177,028.24, leaving an ending balance of \$292,484.71. Mr. Mann made a motion to approve check numbers 2285 through 2318 and all EFTs. Mr. Scholl seconded the motion and it passed unanimously.

Mr. Mann explained and commented on the Profit and Loss Statement.

Mr. Mann reported that the Trumark CD came due on 12/25. He asked to be authorized to reinvest \$240,000. Mr. Scholl recommended we invest in a 18 month CD with Ambler Savings Bank at 1% as it has a "bump up" capability. Mr. Mann made a motion to invest \$240,000. Mr. Traupman seconded the motion and it passed unanimously.

DIRECTOR'S REPORT:

The Director presented the Director's Report and is attached herewith.

SOLICITOR'S REPORT:

The Solicitor had no other items to report besides the Old School/ New House item that he discussed during the Engineers report.

Mr. Scholl inquired about a receiveable in account 1250 for \$5040.01. The Director explained the circumstances for this outstanding item. The Solicitor advised about the collection process.

CHAIRMAN'S REPORT:

There was no Chairman's Report.

Mr. Scholl made a motion to approve the Business Reports, which was seconded by Mr. Mann. The motion passed unanimously.

OLD BUSINESS:

There was no Old Business.

NEW BUSINESS:

Mr. Scholl distributed information about bank fees. It was decided that Mr. Scholl will do a comparison of the local banks and Request for Proposals.

There was a conversation about meeting absences. The Solicitor stated that the Authority Act allows removal of a member after three consecutive unexcused absences.

It was noticed that the interim checks were not approved. Mr. Mann made a motion to approve interim checks 2319 & 2320 to Peco and Verizon respectively. Mr. Scholl seconded and it passed unanimously.

The meeting was adjourned at 7:50 PM.

Secretary