

Trappe Borough

525 West Main Street Trappe, PA 19426
610-489-7181



PERMIT QUESTIONS AND ANSWERS

Q: I submitted a permit application. What happens next?

A: After a permit application is received, it is reviewed by the Building Inspector. Depending on the level of building activity (spring and summer months are particularly busy) it may take a week or more to properly review a permit application. The Borough will contact you when the permit is ready to pick-up.

Q: Can I start work before receiving a permit?

A: No work can begin until the Borough has issued a permit.

Q: What inspections are required?

A: Upon review of your permit application the Building Code Inspector will provide you with a list of **mandatory inspections** for your specific project.

Q: How do I schedule an inspection?

A: Contact the Borough Hall at 610-489-7181 a minimum of 48 hours in advance to schedule an inspection. Inspection appointments are available between 8:00 a.m. and 10:00 a.m. on Monday, Wednesday or Friday. It is strongly recommended that you schedule your inspection three or more days in advance, so please plan accordingly.

Q: Do I need a Use & Occupancy Certificate?

A: Yes. All residential and commercial dwellings in the Borough of Trappe require a Use & Occupancy Certificate. You are not permitted to inhabit any dwelling until a Use & Occupancy Certificate has been issued. Failure to do so will result in a fine of \$100.00, plus the cost of the Use & Occupancy Permit application.