

**MINUTES OF THE AUGUST 2, 2016  
MEETING OF TRAPPE BOROUGH COUNCIL**

---

**Conditional Use Hearing**

Council President Nevin Scholl called to order the Conditional Use Hearing at 6:30PM on the application of G & S Morse, Inc. The hearing was turned over to Solicitor David Onorato who announced the hearing has been advertised to begin at 6:30 PM. Proof of publication was presented. The advertisement was placed in the Pottstown Mercury on July 18 and July 25, 2016.

Solicitor Onorato introduced Mr. Iannozzi, Esquire from the law firm of Hamburg-Rubin representing G & S Morse, Inc. Mr. Iannozzi introduced John H. Kennedy who was recognized by Solicitor Onorato and accepted as an expert witness. Using the question and answer format; Mr. Kennedy established the property in question (350 W. Main St.) was located in the VC Zoning District which permits offices, etc. The applicant is a group of doctors and nurses desiring to open a family practice and then also an urgent care office using the existing building. The square footage of 350 W. Main St. and 360 W. Main St. was discussed in detail with reference to the parking requirements. It was determined that sufficient parking was available for both properties.

Gillian O'Donnell, one of the owners, presented testimony concerning the operation of the family practice and in January intends to open the urgent care facility. The hours of operation and the services to be provided with one doctor and a support staff were presented. A number of questions were asked by Council and answered by the applicant. No one from the audience had any questions.

**Motion to support the Conditional Use as presented subject to conditions and an order to be prepared by Solicitor Onorato for approval at the September 6 Borough Council meeting:**

**Moved: S. Martin**

**Second: C. Johnson**

**Approved: 7 – 0**

The hearing was closed at 7:05 PM.

Council President Nevin Scholl called to order the regularly scheduled meeting of Trappe Borough Council on August 2, 2016 at 7:05 p.m. at Trappe Borough Hall, 525 West Main Street, Trappe, Pennsylvania. The Pledge of Allegiance was led by Mayor Connie Peck.

**ANNOUNCEMENT OF EXECUTIVE SESSION:** Council President Scholl announced there will be an Executive Session beginning at 9:00 PM and also one after the public meeting this evening to discuss a legal matter. No vote is expected after the Executive Session.

**Those present were:**

President Nevin Scholl  
Vice President Cathy Johnson  
Tammy Liberi  
Scott Martin  
Phil Ronca  
Stewart Strauss

**Also present:**

Mayor Connie Peck  
Solicitor David Onorato  
Paul Schmoll, P.E./Barry Isett & Associates  
Borough Manager Robert Umstead

Pat Webster

Absent: Treasurer J. Klink

**APPROVAL OF THE MINUTES:**

The members of Council reviewed the minutes of the July 5, 2016 regular meeting of Borough Council. The minutes were accepted as presented.

**Motion to approve the minutes as presented:**

**Moved: C. Johnson**

**Second: S. Martin**

**Approved: 6-0**

**S. Strauss abstained-absent at July 2 meeting**

**PROPOSED ORDINANCE NO. 436**

The ordinance was introduced as being properly advertised for the July 5, 2016 Council meeting and held over for the August 2, 2016 Council meeting. The ordinance would change the parking restriction on East First Avenue from no parking on the south side of East First Ave to no parking on either side of East First Avenue.

A number of residents, Dr. Srimivasan, DDS and a number of his employees along with some business owners in the area were present and objected to the change. They questioned why the change was being considered. A lengthy discussion ensued.

**Motion to NOT consider the adoption of the ordinance:**

**Moved: S. Strauss**

**Second: P. Webster**

**Approved: 7 - 0**

**PUBLIC FORUM/AGENDA AND NON-AGENDA ITEMS:**

Jill Ryan, 63 College Avenue, was present and advised Council that the problem with her neighbor has been resolved as the neighbor was evicted. During the move, the neighbor continued to harass her and her son. She called the State Police but did not receive satisfactory service. Ms. Ryan was advised that the Borough would be holding a meeting with a representative of the PA State Police on October. 20, 2016 and invited her to attend the question and answer period.

**STAFF REPORTS:**

**Engineer's Report** - The written Engineer's Report from Barry Isett Associates (BIA), was presented to all to review. A copy of the report is available at Borough Hall.

1. Stearly Tract - majority of site infrastructure has been completed.
2. Rambo Park Entrance – plans & bid package submitted to DCNR.

**Motion to authorize BIA to complete bid package and advertise for bids:**

**Moved: S. Strauss**

**Second: P. Webster**

**Approved: 7 - 0**

3. Linden Street/Drive bid package is being prepared.

**Motion to authorize BIA to completed bid package and advertise for bids:**

**Moved: S. Strauss**

**Second: C. Johnson**

**Approved: 7 - 0**

4. Old School/New House - construction observation and coordination implemented.

Escrow Reduction #8 in the amount of \$6,500 has been submitted on behalf of PPG Stearly, LLC with the recommendation of BIA it be approved (\$1,374.98 represents Engineering costs):

**Motion to approve Escrow Reduction #8 from PPG Stearly, LLC in the amount of \$6,500:**

**Moved: T. Liberi**

**Second: C. Johnson**

**Approved: 7-0**

Escrow Reduction #2 in the amount of \$140,645.43 has been submitted on behalf of Old School/New House with the recommendation of BIA it be approved (\$46,496.50 represents Engineering costs):

**Motion to approve Escrow Reduction #2 from Old School/New House in the amount of \$140,645.43:**

**Moved: P. Ronca**

**Second: S. Martin**

**Approved: 7-0**

**Treasurer's Report:** Nevin Scholl presented the Treasurer's Report dated July 29, 2016 check numbers 1393 through 1427 and payroll charges from the Customers Bank General Checking Account in the amount of \$57,407.63.

Nevin Scholl presented the Treasurer's Report dated July 29, 2016 for the Customers Bank Escrow Fund check numbers 1044 through 1047 in the amount of \$10,521.92.

Nevin Scholl presented the Treasurer's Report dated July 29, 2016 for the Customers Bank Liquid Fuels Fund direct charges by PECO in the amount of \$2,407.37.

A copy of the Treasurer's Report was provided to all and is available for review at Trappe Borough Hall.

**Motion to make payment of invoices included in the July 29, 2016, Treasurer's Report, check numbers 1393 through 1427 and payroll charges from the Customers Bank General Checking Account in the amount of \$57,407.63:**

**Moved: C. Johnson**

**Second: P. Webster**

**Approved: 7-0**

**Motion to make payment of invoices included in the July 29, 2016 Treasurer's Report check numbers 1044 through 1047 from the Customers Bank Escrow Fund in the amount of \$10,521.92:**

**Moved: S. Strauss**

**Second: C. Johnson**

**Approved: 7-0**

**Motion to approve electronic payment of the PECO invoices included in the July 29, 2016 Treasurer's Report from Customers Bank Liquid Fuels Account in the amount of \$2,407.37:**

**Moved: T. Liberi**

**Second: P. Webster**

**Approved: 7-0**

### **Borough Manager's Report**

1. Resolution 2016-02 was adopted on March 1, 2016. Customers Bank rejected this due to the dating (submitted June 30, 2016) and obsolete forms from the bank. Resolution 2016-07 was presented which authorizes T. Liberi and P. Ronca as additional signers for the Borough's checking accounts.

**Motion to adopt Resolution 2016-07 as presented:**

**Moved: S. Martin**

**Second: C. Johnson**

**Approved: 7-0**

2. The Zoning Hearing Board has a hearing scheduled on August 24, 2016 to hear the variance request of NVR Inc (owner of lots 26 thru 31) on Jacob Way commonly known at the Stearly Tract (Main St. Crossing). A brief discussion ensued. The

Borough is opposed to the granting of the variance for lots 26, 27, 30, & 31 but in favor of granting the variance for lots 28 & 29.

**Motion to authorize Solicitor D. Onorato to attend hearing and oppose the variance as stated above:**

**Moved: S. Strauss      Second: C. Johnson      Approved: 7 – 0**

3. The easement for a storm drain from First Avenue to the drainage basin of Heritage Park Homeowner's Association does not appear to be a workable solution for drainage on First Avenue. The alternate plan is to install storm drain inlets and pipes connecting to existing drains on First Avenue. BIA has estimated the cost to prepare the survey, design and bid package to be \$7,000.

**Motion to authorize BIA to prepare necessary documents to install storm drains on First Avenue:**

**Moved: S. Martin      Second: T. Liberi      Approved: 7 – 0**

4. The Speaker's House is about to embark on the second phase of a roof restoration project. A permit is required. The Speaker's House requested the permit fee be waived.

**Motion to waive permit fee for Speaker's House for the roof permit:**

**Moved: S. Strauss      Second: C. Johnson      Approved: 7 – 0**

**MS4 Statement** – Information concerning the Regional Resources available from the local office of DEP was presented taken directly from the DEP website.

**Mayor's Report** – Mayor Peck reported that Trappe Community Day preparation is underway. She presented photos of possible post to be installed at West Main Street Park for the purpose of displaying large banners.

The VFW is holding a car show on August 19, 2016 and has requested one Auxiliary Police Officer for traffic control. The VFW will pay for the service.

**Motion to authorize one Auxiliary Police Officer for the August 19, 2016 VFW Car Show, reimbursement pending the review of the Auxiliary Police Policy:**

**Moved: S. Strauss      Second: C. Johnson      Approved: 7-0**

Mayor Peck requested authorization to purchase a plaque for Todd Oehler recently awarded the Eagle Scout honor.

**Motion to purchase plaque for Eagle Scout recipient:**

**Motion: P. Strauss      Second: C. Johnson      Approved: 7 - 0**

**Solicitor's Report** – Proposed Ordinance No. 437 was presented and properly advertised for consideration at this meeting. The ordinance formally accepts dedication of Harvard Drive and Yale Court from College Woods Homeowners Association. This ordinance is required by Penn DOT to enable the Borough to request Liquid Fuels funding for maintenance of these roadways.

**Motion to adopt Ordinance No. 437 as presented:**

**Moved: C. Johnson      Second: S. Martin      Approved: 7 – 0**

The Borough has issued a citation for the owner of the property at 417 W. Main St. for failure to comply with the Rental Inspection Ordinance. A hearing is scheduled before District Justice Cathleen Kelly Rebar for August 30, 2016.

**Motion to authorize David Onorato to attend hearing on behalf of Borough:**

**Moved: C. Johnson      Second: P. Webster      Approved: 7 – 0**

**Motion to approve the Business Reports**

**Moved: C. Johnson**

**Second: S. Strauss**

**Approved: 7 – 0**

Council adjourned into Executive Session at 9:00 PM.

Council reconvened into Regular Session at 9:30 PM.

**COMMITTEE REPORTS**

**Administrative Services:** No Report

**Communications:** No Report

**Finance:** No Report

**Traffic and Safety**

Scott Martin reported he is attempting to schedule a Neighborhood Meeting with the PA State Police representative concerning perceived problems within the Borough. An October 20 date is being investigated.

A meeting was conducted on July 27, 2016 in Schwenksville with various persons present to discuss a Regional Police Force. No further information was available at this time.

**Parks & Open Space:** F. Schuetz presented a written report concerning the Natural Lands Trust Stewardship Study of Water Works Park. A formal report by the NLT will be presented at a later date.

**Planning, Zoning & Ordinance:** The Borough Planning Commission meeting minutes for July 19, 2016 were presented.

**Regional Planning Commission:** No Report

**Public Works & CTMA:** Council Vice President Cathy Johnson presented the Public Works and CTMA Report. The minutes for the June 21, 2016 meetings were presented. Copies of the minutes were provided to all members of Council and a copy is available for inspection at Borough Hall.

An email notice of resignation from the CTMA was received from Paul Edwards.

**Motion to accept his resignation:**

**Moved: C. Johnson**

**Second: P. Webster**

**Approved: 7 – 0**

**Motion to appoint C. Johnson to fill the term of Mr. Edwards which expires Dec. 31, 2016:**

**Moved: S. Strauss**

**Second: P. Webster**

**Approved: 7 – 0**

**Traffic & Safety:** Reports of the Trappe Fire Co. and the Trappe Fire Co Ambulance were presented. Copies of both reports are available at Borough Hall for inspection.

A report was presented informing Council it is possible to adopt an ordinance which would enable the Fire Company to bill responsible parties for services rendered and for materials used when responding to an emergency. Further information will be secured.

**Walkable Community:** No Report

**Tech Platform:** Phil Ronca reported the first working release of the new web site is nearly ready for distribution. When ready; a link will be provided to Borough Council to review and make comments.

**OLD BUSINESS:** The Borough's LED street lighting grant for the PA Multimodal Funding has been re-submitted.

**NEW BUSINESS:** An Emergency Contact and Facility Information for use by Council and staff has been prepared and distributed. A Rapid Response Work Authorization with rates and BIA's free schedule for Forensic Engineering were distributed. A brief discussion ensued.

**EXECUTIVE SESSION:**

At 10:10 p.m. Council entered into Executive Session to discuss a legal matter.

**Council reconvened at 10:25 p.m.**

**Adjournment:** There being no further business, the meeting was adjourned at 10:26 p.m.

**Moved: C. Johnson**

**Second: P. Ronca**

**Approved: 7-0**

**Respectfully submitted,**

**Robert T. Umstead  
Borough Secretary**