

**MINUTES OF THE July 5, 2016
MEETING OF TRAPPE BOROUGH COUNCIL**

Council President Nevin Scholl called to order the regularly scheduled meeting of Trappe Borough Council on July 5, 2016 at 7:00 p.m. at Trappe Borough Hall, 525 West Main Street, Trappe, Pennsylvania. The Pledge of Allegiance was led by Mayor Connie Peck.

ANNOUNCEMENT OF EXECUTIVE SESSION: Council President Scholl announced there will be an Executive Session after the public meeting this evening to discuss a legal matter. No vote is expected after the Executive Session.

Those present were:

President Nevin Scholl
Vice President Cathy Johnson
Tammy Liberi
Scott Martin
Phil Ronca
Pat Webster

Also present:

Mayor Connie Peck
Solicitor Richard Watt
Treasurer John Klink
Borough Engineer Ryan Kern
Borough Manager Robert Umstead

Absent

Stewart Strauss

APPROVAL OF THE MINUTES:

The members of Council reviewed the minutes of the June 7, 2016 regular meeting of Borough Council. The minutes were accepted as presented.

Motion to approve the minutes as presented:

Moved: C. Johnson Seconded: S. Martin Approved: 4-0
T. Liberi & P. Ronca abstained, absent from June 7 meeting

The members of Council reviewed the minutes of the June 14, 2016 extra meeting of Borough Council. The minutes were accepted as presented.

Motion to approve the minutes as presented:

Moved: C. Johnson Seconded: P. Webster Approved: 4-0
T. Liberi & P. Ronca abstained, absent from June 14, meeting

PUBLIC FORUM/AGENDA AND NON-AGENDA ITEMS:

Ms. Mary Minardi, 173 Joan Drive, was present along with a number of residents of Joan Drive. They had received a letter from the Borough requiring the replacement of the curb depressions to their driveways in preparation of milling and repaving of the roadway. The residents were advised a contractor has been secured and the residents may elect to use the Borough's contractor. The residents may use any concrete contractor of their choosing. The contractor for the Borough is Drumheller Construction Co. Questions were answered by Council members, the Borough Engineer and the Solicitor.

It was determined that the Borough could authorize the work to be completed and bill the residents. The Borough Code provides for a 10% administrative fee may be added to each bill.
Motion to waive the addition of the 10% administrative fee if the Borough authorizes the work:

Moved: S. Martin

Seconded: P. Ronca

Approved: 6-0

It was further determined that a representative from the Borough would visit each property to determine what had to be replaced and present the owner with a cost on or before July 16, 2016.

It was further determined each property owner must obtain a Curb Permit regardless whether the Borough authorizes the work or the homeowner authorizes the work directly with Drumheller Construction Co.; the fee for the permit will be waived IF the Borough authorizes the replacement. Repairs may not be made in lieu of replacement. It was further determined if a property owner cannot afford to pay the entire cost of replacement at one time, a payment plan may be available. Discuss the details with the Borough Manager.

STAFF REPORTS:

Engineer's Report - The written Engineer's Report from Ryan Kern, representing Barry Isett Associates (BIA), was presented to all to review. A copy of the report is available at Borough Hall.

1. Stearly Tract - majority of site infrastructure has been completed.
2. Rambo Park Entrance - extension of easements necessary.
3. Linden Street bid package is being prepared.
4. College Avenue drainage - conferring with PECO.
5. Old School/New House - construction observation and coordination implemented.
6. MS4 DEP Permit annual report has been submitted.

Escrow Reduction #7 in the amount of \$14,257.75 has been submitted on behalf of PPG Stearly, LLC with the recommendation of BIA it be approved:

Motion to approve Escrow Reduction #7 from PPG Stearly, LLC in the amount of \$14,257.75:

Moved: C. Johnson

Seconded: P. Webster

Approved: 6-0

Escrow Reduction #1 in the amount of \$70,377.30 has been submitted on behalf of Old School/New House with the recommendation of BIA it be approved.

Motion to approve Escrow Reduction #1 from Old School/New House in the amount of \$70,377.30:

Moved: T. Liberi

Seconded: P. Webster

Approved: 6-0

Joan Drive Repaving - Eight bids were received ranging from \$89,925 to \$117,175 for milling and repaving of the entire length of Joan Drive. The low bidder was GoreCon, Inc. The bid package has been reviewed by BIA and it is the recommendation that the contract be awarded to GoreCon, Inc.

Motion to award the contract for milling and repaving of Joan Drive to GoreCon, Inc. in the amount of \$89,925 after review of the legal documents by the Borough Solicitor:

Moved: S. Martin

Seconded: P. Ronca

Approved: 6-0

3. Montgomery County Health Department has invited the Borough to participate in the County's Black Fly Suppression Program. The invitation includes a request for a donation of \$500. A discussion ensued.

Motion to approve participation and send check as stated above:

Moved: S. Martin Seconded: P. Webster Approved: 6-0

4. Resolution 2016-02 was adopted on March 1, 2016. Customers Bank rejected this due to the dating (submitted June 30, 2016) and requested the resolution be re-affirmed.

Motion to re-affirm Resolution 2016-02 which authorizes two additional signatures on the Borough's checking accounts:

Moved: C. Johnson Seconded: S. Martin Approved: 6-0

5. Roy S. Cooper Subdivision - Mr. Cooper resides at 129 Cherry St. The property contains two residences on one lot. Mr. Cooper has appeared before the Borough Planning Commission which recommends the subdivision of his lot into two separate lots. Mr. Cooper has applied to the Borough's Zoning Hearing Board and this Board has granted a variance for one lot to have a street frontage of 16.32 feet where 100 feet are required, the second lot meets the street frontage requirement. A sub-division plan has been submitted for review.

Motion to approve the sub-division of Roy S. Cooper of 129 Cherry St. property into two separate lots, one lot meeting the 100 foot frontage on Cherry St. and the second lot having 16.32 foot frontage on Linden Street:

Moved: C. Johnson Seconded: P. Webster Approved: 6-0

6. A sketch plan was presented for the vacant lot at the corner of W. First Avenue and W. Main Street showing the location of four buildings containing 8 residences. Borough Council was not impressed and not interested in conducting a conditional use hearing on the proposed use.

7. **MS4 Statement** – Residents are encouraged to plant flowering plants to attract beneficial predators. These type of plants help reduce storm water runoff from residential properties and their roots absorb water and break up and aerate the soil as they grow. Flowering native perennials will attract beneficial predators and pollinator birds, butterflies and other insects.

Mayor's Report - Mayor Peck participated in the ground breaking ceremony at the Old School/New House Development. She also officiated at a marriage in Lower Salford.

Trappe Day preparations are moving forward. The Colossal Yard Sale will not be held on the same day. Mayor Peck requested the installation of two wood posts at the West Main St. Park to display the Trappe Community Day Banner.

The Perkiomen Valley School District has approved the use of the Carol Sparr Auditorium in August 2017 if the Borough can secure the services of a military band.

Solicitor's Report – Solicitor Richard Watt a member of the law firm of Hladik, Onorato, & Federman, LLP was in attendance in place of David Onorato. Solicitor Watt reported the contract with Drumheller Construction Co. was legally appropriate.

Motion to approve the contract with Drumheller Construction Co:

Moved: P. Ronca

Seconded: C. Johnson

Approved: 6-0

Solicitor Watt reported on the receipt of a Conditional Use Application from G & S Morse, Inc. for a hearing with a proposed use of 350 West Main Street as medical family practice and medical urgent care office in an existing office building. A hearing needs to be scheduled and advertised.

Motion to schedule a hearing for August 2, 2016 beginning at 6:30 PM and advertise the same:

Moved: P. Ronca

Seconded: S. Martin

Approved: 6-0

An ordinance is required by Penn DOT, accepting Harvard Drive & Yale Court as Borough owned streets for the purpose of obtaining Liquid Fuels funds. This needs to be adopted at the Aug. 2, 2016 meeting to apply for funding by Sept. 1, 2016.

Motion for Solicitor Watt to prepare an ordinance and advertise for a hearing on Aug. 2, 2016:

Moved: C. Johnson

Seconded: P. Ronca

Approved: 6-0

A hearing has been advertised and scheduled for this meeting for consideration of an ordinance amending Chapter 162 of the Code of Ordinances to delete Section 162-2 which prohibits possession of a firearm on Borough property, except for enumerated specified law enforcement officials. This is Ordinance No. 435.

Motion to consider the adoption of Ordinance No. 435 which amends Section 162-2 of the Code of Ordinances deleting the prohibition of possession of a firearm on Borough property:

Moved: S. Martin

Seconded: P. Webster

Approved: 6-0

A hearing has been advertised and scheduled for this meeting for consideration of an ordinance amending Chapter 315 of the Code of Ordinances to amend Section 315-54 that would eliminate parking on both sides of East First Avenue between West Main St. and College Avenue. It was determined the residents of East First Ave had not been notified specifically of this proposed ordinance.

Motion to table the consideration of Ordinance No. 436 until the August 2, 2016 meeting:

Moved: P. Ronca

Seconded: C. Johnson

Approved: 6-0

COMMITTEE REPORTS

Administrative Services: Interest is accumulated on the funds in the Escrow Account. This presents a distribution problem as these funds are technically not the Borough's funds. Consequently, the Escrow Account at Customers Bank will be changed to a no interest account.

Communications: P. Webster advised the Summer Newsletter was nearing completion and would be ready for the printer soon.

Traffic and Safety

It was reported that a number of complaints were received concerning the intersection of West 7th Ave. and Borough Line Road. The hedges on one corner have been trimmed however this has been an ongoing problem. S. Martin to contact Upper Providence Twp. to coordinate what action may be available.

S. Martin reported he is attempting to schedule a Neighborhood Meeting with the PA State Police representative concerning perceived problems within the Borough. An October date is being investigated.

Parks & Open Space: Peck/ MacIlwain Trail - Work on securing updated construction easements is continuing.

Planning, Zoning & Ordinance: The Borough Planning Commission has a meeting scheduled for July 19, 2016.

Regional Planning Commission: No Report

Public Works & CTMA: Council Vice President Cathy Johnson presented the Public Works and CTMA Report. The minutes for both were presented. Copies of the minutes were provided to all members of Council and a copy is available for inspection at Borough Hall. .

Traffic & Safety: Reports of the Trappe Fire Co. and the Trappe Fire Co Ambulance were presented. Copies of both reports are available at Borough Hall for inspection.

Walkable Community: No Report

IT Matters: P. Ronca reported the first working release of the new web site is nearly ready for distribution. When ready; a link will be provided to Borough Council to review and make comments.

OLD BUSINESS: The Borough's grant for the PA Multimodal Funding has been denied. A second round of grants is now open for submission. It was determined that President Scholl should confer with the grant writer at BIA and if it is feasible to file a revised grant application, Pres. Scholl is hereby authorized to file the necessary grant application including resolutions and fees.

The application for a Debit Card with Customers Bank has been suspended and an application for a Credit Card with Phoenix Federal Savings has been initiated.

NEW BUSINESS: NONE

EXECUTIVE SESSION:

At 10:10 p.m. Council entered into Executive Session to discuss a legal matter.

Council reconvened at 10:45 p.m.

Adjournment: There being no further business, the meeting was adjourned at 10:46 p.m.

Moved: P. Ronca

Seconded: T. Liberi

Approved: 6-0

Respectfully submitted,

**Robert T. Umstead
Borough Secretary**