

**Trappe Borough**

**525 W. Main Street**

**Trappe, PA 19426**

**Ph: 610.489.7181**

**Fax: 610.489.8827**

[www.trappeborough.com](http://www.trappeborough.com)

## Shed Permit Application

- As the property owner, you are responsible for locating / verifying your property lines.
- By definition, a shed is "a building, with or without a concrete slab or footing, **not in excess of 12' in depth nor 12' in height** from lowest point in grade to peak or ridge of the roof," that is, 144 sq. feet. Anything larger is considered an "Accessory Building," requiring a Building Permit.
- Building setback information:

DISTRICT	BOROUGH CODE	SIDE SETBACK	REAR SETBACK
R-1:	§340-12. D. – E.	25 feet	15 feet
R-2	§340-17. D. – E.	15 feet	10 feet
R-3	Subject to regulations of Homeowner's Association		
VC	§340-32. M.	5 feet	5 feet

- Whenever there is 2,000 sq. feet or more of earth disturbance a Grading Permit is also required. Submission of "Grading Permit Application" to be simultaneous with all other Zoning Permit Applications and prior to all Building Permit Applications.

**Site Address/Location** \_\_\_\_\_

**Property Owner** \_\_\_\_\_

**Property Owner Address** \_\_\_\_\_

**Phone & Email** \_\_\_\_\_

**Contractor** \_\_\_\_\_

**Address** \_\_\_\_\_

**Phone & Email** \_\_\_\_\_

**Applicant is (indicate one):**     owner     contractor    other \_\_\_\_\_

### Description of Work

1.) Size: Length \_\_\_\_\_ ft.    Width \_\_\_\_\_ ft.    Height \_\_\_\_\_ ft.

2.) Type:     Pre-manufactured     Built on-site

3.) Foundation:     Stone     Concrete Pad    Other – explain \_\_\_\_\_

4.) Location:     Side Yard     Rear Yard     Flood Plain

5.) Plot Plan: draw a plot plan of the property showing the property boundaries, the location of the shed / utility building and the setback distances to the property lines.

**Does work to be done for this project also include Electrical, Mechanical and/or Plumbing?**

YES - Separate applications & fees required     NO

**\*Required: Two sets of plans. Certificate of Insurance naming the Borough as certificate holder  
 Make check payable to “Trappe Borough” - Refer to current fee schedule for cost**

I hereby certify that I am the owner or authorized by the owner to sign this permit application that the information contained within is accurate and I/we agree to abide by all applicable laws of jurisdiction. I understand that the Borough will be approving this application based on information I have provided, that if inaccurate may affect the approvals. Permit fees are not refundable.

\_\_\_\_\_  
 Signature of Applicant                      Print Name                      Date

**FOR BOROUGH USE ONLY:**

\* Permit Fee:                      Amount Paid: \_\_\_\_\_ Received: \_\_\_\_\_  
 State Surcharge: N/A                      Payment Type: Cash \_\_\_\_\_ Check # \_\_\_\_\_  
 Total Fee:                      Verified: \_\_\_\_\_

- PAYMENT NOTED ABOVE
- PLANS / DOCUMENTATION
- CERTIFICATE OF INSURANCE
- WORKER'S COMP COVERAGE
- HOA APPROVAL (if applicable)
- ANY/ALL APPROVED ZONING PERMITS

PARCEL ID# \_\_\_\_\_  
 BLOCK : \_\_\_\_\_  
 UNIT: \_\_\_\_\_  
 ZONING DISTRICT: \_\_\_\_\_  
**PERMIT #** \_\_\_\_\_

\_\_\_\_\_  
 Zoning Officer Approval

\_\_\_\_\_  
 Building Code Official Approval