

Trappe Borough, Montgomery County, PA

525 West Main Street Trappe, PA 19426
Phone: 610.489.7181 Fax: 610.489.8827
Website: www.trappeborough.com



Application for Residential RENTAL PROPERTY REGISTRATION

This is a one-time fee per property – to register as a rental property
Rental License is also required – Separate form & fee

PROPERTY INFORMATION

PROPERTY ADDRESS: _____

RENTAL UNITS: _____

PROPERTY OWNER INFORMATION

NAME: _____

ADDRESS: _____

CITY, ZIP: _____

PHONE: _____

EMAIL: _____

PROPERTY MANAGER* INFORMATION

* If the Property Owner is not a resident of Trappe Borough or does not reside within a 20-mile radius of the Borough, the Owner must designate a person to serve as a Property Manager. The Property Manager must reside in the Borough or work on a daily basis within a 20-mile radius of the Borough. (Trappe Borough Code §253-7 G 1)

Trappe Borough Code §253-7 G 2 requires that manager's "information shall be kept current and updated **within five business days after it has changed.**" Should the designated manager's information change from what is listed below, please provide all changes in writing to Borough Hall according to the requirements of Borough Code.

NAME: _____

MAILING ADDRESS: _____

PHONE: _____

EMAIL: _____

SIGNATURE

Property Owner / Manager

DATE

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FOR BOROUGH USE ONLY:

APPLICABLE FEES:

* Registration Fee:

Date: _____

Payment type: Cash Check # _____

Approval: _____

PARCEL ID #: 23-00- _____

ZONING DISTRICT: _____

REGISTRATION # ASSIGNED: _____