

Building Permit Application

Site Address/Location of Project _____

Property Owner _____

Property Owner Address _____

Phone & Email _____

Contractor _____

Address _____

Phone & Email _____

*Applicant is (indicate one): owner contractor other _____

Description of Work _____

Residential Commercial (requires signed & sealed plans)

Square footage to be added/affected _____ Change in use: Yes No

If new structure; enter the Height _____

A building's vertical measurement from the mean level of the ground surrounding the building to a point midway between the highest and lowest points of the roof

Does work to be done for this project also include Electrical, Mechanical and/or Plumbing?

YES - Separate applications & fees required NO

New construction Addition Alteration Renovation Historic Flood Plain

I hereby certify that I am the owner or authorized by the owner to sign this permit application that the information contained within is accurate and I/we agree to abide by all applicable laws of jurisdiction. I understand that the Borough will be approving this application based on information I have provided, that if inaccurate may affect the approvals.

Signature

Print Name

Date

- **Required: Two sets of plans. Any applicant that is unable to provide detailed plans should contact an architect or design professional for assistance**
- **Permit fee: payable to Trappe Borough**
- **Certificate of Insurance naming the Borough as Certificate Holder.**
- **Fees cover initial plan review & inspection – additional review fees may apply**

Plot Plans (if applicable) must include the following:

- Current and proposed buildings (along with dimensions and setbacks)
- Current and proposed impervious surface coverages (square footage)
- Locations of roads, right of ways, driveways
- Locations of ponds, streams, floodplains
- Locations of sanitary/water/stormwater facility easements.

- 1.) Value of construction (remove cost of *electrical, *mechanical & *plumbing): _____
*Separate applications and fees
- 2.) Multiply the value of construction in line 1 above by 1% (.01): _____
- 3.) Add UCC fee: _____

PERMIT FEE DUE: _____

Make checks payable to "Trappe Borough" **MINIMUM Building Permit Fee** is \$ 200 + UCC fee)**
 If Line 2 above is greater than the minimum, the ACTUAL FEE due is the amount on line 2 plus UCC Fee.

FOR BOROUGH USE ONLY:

* Permit Fee: _____ Amount Paid: _____ Received: _____
 State Surcharge: _____ Payment Type: Cash _____ Check # _____
 Total Fee: _____ Verified: _____

- PAYMENT NOTED ABOVE
- PLANS / DOCUMENTATION
- CERTIFICATE OF INSURANCE
- WORKER'S COMP COVERAGE
- HOA APPROVAL (if applicable)
- ANY/ALL APPROVED ZONING PERMITS

PARCEL ID# _____
 BLOCK : _____
 UNIT: _____
 ZONING DISTRICT: _____
PERMIT # _____

Zoning Officer Approval (if applicable)

Building Code Official Approval