

**Minutes of the Meeting
of the
Collegeville-Trappe Joint Public Works Department**

**Virtual Meeting
September 22, 2020**

Chairwoman McKinney called the Collegeville-Trappe Joint Public Works Committee meeting to order on the above date at 7:21 PM. Members present were Mrs. McKinney, Mr. Traupman, Ms. Perlin, Mrs. Johnson, Mr. Farr and Mr. Strauss. Also present were attorneys Dan Grieser of Kilkenny Law, LLC, and Dave Onorato of Hladik, Onorato & Federman, LLP, and the engineer, Matt Boggs, of Entech Engineering and the Director, Joseph Hastings.

The members stood for the Pledge of Allegiance to the Flag.

MINUTES:

Mrs. Johnson made a motion to approve the meeting minutes of August 25, 2020 as presented. Mr. Strauss seconded the motion and it passed unanimously.

PUBLIC INPUT:

There was no public input.

ENGINEERING REPORT:

Mr. Boggs presented the Engineer's Report to the committee and is attached herewith.

The engineer had no update for the 199 W. Third Avenue project.

Mr. Boggs reported that work on the water service is scheduled to begin in a few months at the Royal Farms project. There have been a few minor conflicts. One is where a 4 inch main needs to be moved. The engineer reached out to the developer and asked if they could extend the 8 inch main past the area of conflict where the 4 inch main needs to be moved. After a discussion, Mr. Farr made a motion to authorize the potential cost of the extended 8 inch water main of up to \$10,000. Mrs. Johnson seconded the motion and it passed unanimously.

The engineer stated the Standard Operating Procedures has been updated to incorporate all of the Directors comments. The final hard copy of the SOP will be available at the next meeting, pending the Directors review.

TREASURER'S REPORT:

Mr. Farr presented the check register which is attached herewith. The beginning balance on the Customers Bank's check register as of August 25, 2020, was \$272,498.05, deposits were \$386,523.20, and disbursements were \$388,980.43, leaving an ending balance of \$270,040.82 on September 18, 2020. Mrs. Johnson made a motion to approve check numbers 17650 through 17693, all EFTs and journal entries. Mr. Traupman seconded the motion and the motion passed unanimously.

Mr. Farr reviewed the other financial reports which are attached herewith.

DIRECTOR'S REPORT:

Mr. Hastings presented the Director's Report to the Committee and is attached herewith. The Director reported on the water main repairs. One of which was in the Royal Farms Project.

The Director reported the emergency interconnection with Aqua Pennsylvania for the Perkiomen Woods development will have restrictions on the allowed volume of flow. The water pumped will be charged at the current rate. He will send Aqua a letter stating flows that can be provided on a daily and monthly basis in order for Aqua to file an emergency interconnection permit with the PA DEP.

SOLICITORS' REPORTS:

Mr. Onorato stated he had received comments from Eye Design on the Well #8 electric easement and has already responded with additional comments. Eye Design did confirm via email that they owe the reimbursement of the \$13,500 to Public Works for half of the cost to relocate the electric line.

Mr. Grieser stated that both Boroughs have executed the T-Mobile lease agreement and it has been sent to T-Mobile for their signatures.

Mr. Farr made a motion to approve the Business Reports, which was seconded by Mrs. Johnson. The motion passed unanimously.

OLD BUSINESS:

Mr. Hastings stated there is no update on the Trappe Center PERC issue.

Mr. Grieser reported on the Police Servicing Agreement. Collegeville has received a quote of \$950.00 annually for the additional cost of adding Trappe Borough as additionally insured onto the Police's liability insurance policy. A discussion ensued. Trappe Borough is unwilling to support the additional expenditure. Collegeville Borough supports it. No action was taken on the agreement.

NEW BUSINESS:

The Director recommended adopting a resolution for the Penn DOT Master Casting Agreement. Unlike the past agreements which have been for three years, this agreement will extend out for nine years. Mr. Strauss made a motion to adopt resolution 2020-01 for the Penn DOT Master Casting Agreement. Mrs. Johnson seconded the motion and it passed unanimously.

The Director addressed potentially increasing the current hourly rate charged to the Boroughs before budget season. He reviewed the current costs. Mr. Strauss supports raising the hourly rates to meet the costs to avoid Public Works subsidizing the actual costs of the labor to do the work. It was agreed that both boroughs would address it at their next meeting.

The meeting was adjourned at 8:07 PM.

Respectfully submitted,

Marion McKinney, Chairwoman

Stewart Strauss, Secretary