

**Minutes of the Meeting
of the
Collegetville-Trappe Joint Public Works Department**

**Virtual Meeting
July 28, 2020**

Chairwoman McKinney called the Collegetville-Trappe Joint Public Works Committee meeting to order on the above date at 7:24 PM. Members present were Mrs. McKinney, Mr. Traupman, Ms. Perlin, Mrs. Johnson, Mr. Farr and Mr. Strauss. Also present were attorneys Dan Grieser of Kilkenny Law, LLC, and Dave Onorato of Hladik, Onorato & Federman, LLP, and the engineer, Matt Boggs, of Entech Engineering and the Director, Joseph Hastings.

The members stood for the Pledge of Allegiance to the Flag.

MINUTES:

Mrs. Johnson made a motion to approve the meeting minutes of June 23, 2020 as presented. Mr. Strauss seconded the motion and it passed unanimously.

PUBLIC INPUT:

There was no public input.

AUDIT:

Greg Ede, from Styer and Associates, presented and reviewed the 2019 Audit. Ms. Perlin made a motion to approve the Audit as presented. Mr. Strauss seconded and the motion passed unanimously.

ENGINEERING REPORT:

Mr. Boggs presented the Engineer's Report to the committee and is attached herewith.

The engineer had no update for the 199 W. Third Avenue project.

Mr. Boggs did not have anything new to report for the Royal Farms project.

The engineer stated there is a conference call scheduled and a site visit both during this week for the Standard Operating Procedures. He anticipates the SOP to be completed by the next meeting.

TREASURER'S REPORT:

Mr. Farr presented the check register which is attached herewith. The beginning balance on the Customers Bank's check register as of June 20, 2020, was \$382,919.50, deposits were \$101,782.26, and disbursements were \$96,273.10, leaving an ending balance of \$388,428.66 on July 24, 2020. Mr. Traupman made a motion to approve check numbers 17557 through 17606, all EFTs and journal entries. Mrs. Johnson seconded the motion and the motion passed unanimously.

Mr. Farr reviewed the investment activity. Mr. Strauss made a motion to approve the 8 month \$245,000 PLGIT CD that was purchased on July 7th using PLGIT Class funds with a net rate of .60 percent. Mrs. Johnson seconded the motion and the motion passed unanimously. Mrs. McKinney made a motion to approve the purchase of a CD in the amount of \$245,000 with funds from the Customers Bank checking account, the rate and term to be determined. Mr. Traupman seconded the motion and it passed unanimously.

Mrs. Johnson made a motion to distribute \$30,000 to each of the boroughs from the cell site funds. Mr. Strauss seconded the motion and it passed unanimously.

Mr. Farr reviewed the other financial reports which are attached herewith.

DIRECTOR’S REPORT:

Mr. Hastings presented the Director’s Report to the Committee and is attached herewith. The Director reported that there were two water main breaks repaired since the last meeting. The 2019 Consumer Confidence Report has been posted to the Collegeville’s website and certification has been sent to the PA DEP. Mr. Hastings stated the current copier lease is set to expire and he has received three quotes for a new one. Mrs. Johnson motioned to accept the Stratix Solutions 60 month lease at a cost of \$9,489 or \$ 158.16 per month, which is to be shared with CTMA. Mr. Farr seconded the motion and it passed unanimously.

SOLICITORS’ REPORTS:

Mr. Onorato stated a draft agreement has been drawn up for the repayment of the salt shed costs from the Boroughs to Public Works and will be complete next week after Trappe Borough discusses and approves their intended repayment terms at their next meeting on August 4th. Mrs. McKinney stated that Collegeville is prepared to pay in full once the agreement is executed.

Mr. Onorato stated he is trying to contact Eye Design to finalize the Well #8 electric easement and the reimbursement of the \$13,500 to Public Works for half of the cost to relocate the electric line.

Mr. Grieser reviewed the newly negotiated T-Mobile Lease agreement. Mrs. Johnson made a motion to recommend to both boroughs to approve the agreement as presented. Mrs. McKinney seconded the motion and it passed unanimously.

Mr. Onorato reported that he and Mr. Grieser have drafted a Police Service Agreement that would allow the Collegeville Police to patrol and provide law enforcement for the Water Works Park.

Mrs. Johnson made a motion to approve the Business Reports, which was seconded by Mr. Farr. The motion passed unanimously.

OLD BUSINESS:

Mr. Hastings stated there is no update on the Trappe Center PERC issue.

There was a conversation about the Water Works lighting project and the potential of the project being broken down into phases to be able to budget for it over an extended period of time.

NEW BUSINESS:

There was no new business.

The meeting was adjourned at 8:32 PM.

Respectfully submitted,

Marion McKinney, Chairwoman

Stewart Strauss, Secretary