

**MINUTES OF THE JULY 2, 2019
MEETING OF TRAPPE BOROUGH COUNCIL**

President Phil Ronca called to order the regularly scheduled meeting of Trappe Borough Council July 2, 2019 at 7:00 p.m. at Trappe Borough Hall, 525 West Main Street, Trappe, Pennsylvania.

ANNOUNCEMENT OF EXECUTIVE SESSION: Council President Ronca announced there would be an Executive Session after the public meeting this evening to discuss legal matters. A vote is expected to take place after the Executive Session.

Those Present Were:

President Phil Ronca
Vice President Cathy Johnson
Tammy Liberi
Scott Martin
Stu Strauss
Pat Webster
Brett Yeagley
Mayor Matthew Wismer

Also Present:

Manager Tamara Twardowski
Solicitor David Onorato
Treasure John Klink
Engineer Paul Schmoll

APPROVAL OF THE MINUTES:

The members of Council reviewed the minutes of the June 4, 2019 regular meeting of Borough Council.

Motion to approve the minutes with a minor correction to who seconded the motion under the audit acceptance:

Moved: S. Strauss

Seconded: B. Yeagley

Approved: 6- 0

T. Liberi abstained as she was absent from the last meeting.

PUBLIC FORUM/AGENDA AND NON-AGENDA ITEMS:

R. Azadian – 82 Holly Drive asked if the Borough knew who the owner of Trappe Village Apartments LLC was and if there was an update on the Zoning Hearing. D. Onorato answered that we do not know the specific owners but that the applicant is represented by Ed Mullin of Hamburg, Rubin, Mullin, Maxwell & Lupin, PC. T. Twardowski responded that the anticipated date of the Zoning Hearing is September 30, 2019.

M. Stomel – 413 Silver leaf Circle asked what a resident should do if they have more recycling than fits in the one container since pick up is now every other week. He cited for an example if one would have a large picnic on the 4th of July and have extra recycling. T. Twardowski replied that the current contract allows for one 64 gallon container per residence. It was suggested that maybe neighbors could work together to put recycling out. If it is a continued problem Council requested that residents call the Borough Manager and let her know. M. Stomel stated that he felt residents were getting less service for the same taxes. Council President responded that Council did bid recycling service both weekly and biweekly and the cost difference was significant. Borough Council chose to move to biweekly, providing a can that is over twice the

size of the old recycling bins at a savings of approximately \$25,000, in order to continue to provide residents with trash and recycling while not having to increase taxes.

C. McCall – 135 W. Main Street asked if there was an updated list of what should be recycled as it is her understanding that people are recycling things that aren't really recyclable. T. Twardowski responded that there was an updated list in the letter from Advanced Disposal and that the Borough will get add that to the website.

L. DiPrete – 434 Silver leaf Circle asked how to recycle paper with the new container. T. Twardowski responded that paper can be put in the same container with the other recyclables, it is single stream. However, shredded paper is not recyclable in curbside recycling, if residents have bagged shredded paper that should be taken to a recycling drop off such as the one located at PV South Elementary on Route 113.

Herbert Rose was in attendance representing his brother, Michael Rose, who owns 180 W. Fifth Avenue, which is next to Eye Design. He told Borough Council that the family has retained Stevens and Lee to represent them but that they are still hoping to settle this amicably.

M. Rose – 180 W. Fifth Avenue said that he appreciated the street light being fixed, W. Fifth Avenue being repaired and the bushes cut at the corner of W. Main and W. Fifth Avenue.

STAFF REPORTS:

Engineer's Report: The written Engineer's Report from Paul Schmoll, representing Barry Isett Associates (BIA) was presented to all to review. A copy of the report is available at Borough Hall.

P. Schmoll presented Escrow Release #1 for Eye Design Improvements for the work done to date. He is recommending release in the amount of \$295,762.02, leaving a remainder of \$168,209.10

A motion to approve Escrow Release #1 in the amount of \$295,762.02:

Moved: S. Martin

Seconded: T. Liberi

Approved: 7 – 0

A copy of the 10 year road program was in the packet for review this evening. T. Twardowski said that she and P. Schmoll were beginning to look at 2020 projects as storm sewers and curbs will need to be inspected. Also, she spoke with Upper Providence Township and they will be looking at N. Borough Line Road to be worked on for 2020, so we should coordinate that with them and adjust that on our schedule. Council asked if P. Schmoll could update the list and re-present at the August meeting.

T. Twardowski reported to Council that the storm sewer easement that runs along the property line at 11 Clahor has had quite a bit of settlement and has some sink holes. The property owner has been in contact and said that it is getting worse. P. Schmoll did walk the easement and did observe some concerns. The recommendation would be to televise the line and ensure that there is not deficiency in the pipe. Once the line has been televised, solutions can be evaluated.

Motion to solicit proposals for the televising of the stormwater pipe at 11 Clahor Ave:

Moved: S. Martin

Seconded: P. Webster

Approved: 7 – 0

P. Webster asked about the scheduling of the work for the Center Road Swale. P. Schmoll will speak with the contractor, he is aware that some of the delay has been due to the weather.

P. Ronca asked if there was something that the Engineer could put together for placement on the website that would help explain the Borough's Road Maintenance program and why the Borough does what it does to the roads when it does. The Borough often gets comments from residents that the road "doesn't look that bad" and have questions as to why the Borough is spending money paving that particular road. It may be beneficial to have something that helps explain how those decisions are determined.

T. Twardowski informed Council that there have been many questions and concerns regarding water and flooding in areas that may not have experienced flooding previously. The last few years have had unusual amounts of rain, but she felt it may be helpful to have a short presentation by BIA at the next Council meeting. The presentation would be on stormwater and ways that residents and the Borough can help manage the water. One of the components of the Borough's MS4 permit is educating the public. Council agreed that a 10-15 minute presentation at the August meeting would be appropriate.

Treasurer's Report: John Klink presented the Treasurer's Report dated June 30, 2019 with a list of checks, check numbers 2600-26341, along with transfers, direct payroll charges and the Phoenixville Federal Card Service Center direct withdrawal from the Customers Bank General Checking Account in the amount of \$85,722.86.

A motion was requested to pay bills as listed:

Moved: C. Johnson

Seconded: T. Liberi

Approved: 7 – 0

John Klink presented the Treasurer Report dated June 30, 2019 for the Customers Bank Liquid Fuels Fund direct charges by PECO in the amount of \$2,248.41

A motion was requested to pay bills as listed:

Moved: T. Liberi

Seconded: S. Strauss

Approved: 7 – 0

John Klink presented the Treasurer's Report dated June 30, 2019 for the Customers Bank Escrow Fund check number 1144 in the amount of \$3,995.80.

A motion was requested to the pay bill as listed:

Moved: C. Johnson

Seconded: T. Liberi

Approved: 7 – 0

Borough Manager's Report: The written Borough Manager's report by Tamara Twardowski was presented to all for review. A copy of the report is available at Borough Hall.

T. Twardowski requested that Borough Council consider adopting a procurement policy as Trappe Policy Manual does not currently contain one. C. Johnson, Chair of the Administrative committee will work with the Borough Manager to prepare one for Council's consideration.

MS4: A flyer about swimming pool maintenance and what to do or not do to help protect the water quality was distributed.

Traffic & Safety: The June 2019 State Police report and the May 2019 Trappe Fire Co. ambulance report were presented. There was no report received from Trappe Volunteer Fire Co. this month.

S. Martin reported that he met with the Gary Viticombe and T. McPoyle from Trappe EMS along with John Muir and T. Twardowski to start to talk about their thoughts about how EMS would move forward if UPT and Trappe moved forward with a fire company merger. There was also a task force meeting where the main topic was a meeting that UPT hosted for their Township residents on June 26th to discuss the location of a firehouse. Trappe Borough did receive the appraisal of the fire house property from Indian Valley Appraisal.

Motion to accept the committee reports:

Moved: P. Webster

Seconded: T. Liberi

Approved: 7-0

NEW BUSINESS:

P. Webster reported that she had several residents mention to her that there is a property on College Avenue behind Center Avenue that has some type of antenna tower and it has recently been extended. She has been asked if there is an ordinance or if it needs permits, etc. P. Webster believes that the property owner had some type of tower there originally, but there has been additional work or addition to it during the last few months. B. Long believes this is a ham radio tower. T. Twardowski will look into this situation.

EXECUTIVE SESSION:

At 8:15 p.m. Council entered into Executive Session to discuss legal and personnel matters.

Council reconvened at 9:28 p.m.

Motion to investigate and discuss the hiring of a bookkeeper to assist the Trappe Fire Company with the bookkeeping and reporting with the understanding that if the Borough is requesting certain reports or information, that person would be allowed to speak with Borough Officials with permission of the Fire Company:

Moved: S. Martin

Seconded: C. Johnson

Approved: 7-0

Motion to offer the Heritage Park Homeowner's Association compensation for the requested stormwater easement in the amount of \$5,000.00:

Moved: S. Strauss

Seconded: P. Webster

Approved: 7-0

Motion to adjourn at 9:30 p.m.:

Moved: S. Strauss

Seconded: S. Martin

Approved: 7-0

Respectfully submitted,

**Tamara D. Twardowski
Borough Secretary**