

**Minutes of the Meeting
of the
Collegetville-Trappe Joint Public Works Department**

**Collegetville Borough Hall
Collegetville, Pennsylvania
June 25, 2019**

Chairwoman Johnson called the Collegetville-Trappe Joint Public Works Committee meeting to order on the above date at 7:55 PM. Members present were Mr. Traupman, Mrs. Johnson, Mr. Mann, and Mr. Strauss, Ms. Perlin and Mrs. McKinney. Also present were attorneys Dan Grieser of Kilkenny Law, LLC, and Dave Onorato of Hladik, Onorato & Federman, LLP, and the engineer, John Brady, of Entech Engineering and the Director, Joseph Hastings.

The members stood for the Pledge of Allegiance to the Flag.

MINUTES:

Mr. Strauss made a motion to approve the meeting minutes of May 28, 2019, with one minor correction. Mr. Mann seconded the motion and it passed unanimously.

2018 AUDIT:

Greg Ede, from Styer and Associates, presented and reviewed the 2018 Audit. Mrs. Johnson made a motion to approve the Audit as presented. Ms. Perlin seconded and the motion passed unanimously.

PUBLIC INPUT:

There was no public input.

ENGINEERING REPORT:

Mr. Brady presented the Engineer's Report to the committee and is attached herewith.

The engineer reported there is no update on the 199 W. Third Avenue project since the last meeting. He anticipates an escrow release for the next meeting.

Mr. Brady reported that the Overall Water Utility Map updating should be completed by the end of July as the Director has provided changes that need to be incorporated.

The engineer stated that the EPA application and document preparation is almost complete for the shallow injections wells and will be submitted within the next two weeks. Well #14 has been added to Wells #10, 12 and 15 for improvement which were originally planned for in the 2019 Capital Improvement Plan.

TREASURER'S REPORT:

The Ms. Perlin presented the check register which is attached herewith. The beginning balance on the Customers Bank's check register as of May 25, 2019 was \$118,599.52, deposits were \$201,661.06, and disbursements were \$97,639.90, leaving an ending balance of \$222,620.68 on June 21, 2019. Ms. Perlin made a motion to approve check numbers 16994 through 17037, all EFTs and journal entries. Mr. Mann seconded the motion and the motion passed unanimously.

During the review of the Cell Site Report, Mr. Mann made a motion to disburse to both boroughs the sum of \$35,000 each at the July meeting from the Cell Site Funds. Mrs. McKinney seconded the motion and the motion passed unanimously.

Ms Perlin reviewed the other financial reports which are attached herewith.

DIRECTOR'S REPORT:

Mr. Hastings presented the Director's Report to the Committee and is attached herewith. The Director reported that shut off notices will be sent out shortly for residents who have failed to respond for meter replacements. No schedule has been received as to the Collegeville water tank interior renovations. The system at that time will be running off of the Trappe water tank.

SOLICITORS' REPORT:

Mr. Onorato reported that the conveying of the properties and easements that are not yet owned by both Boroughs is anticipated to be completed by the end of July along with the description for the Well 8 easement. He plans to provide a copy of all the deeds and easements to both boroughs and CTJPD in an indexed binder.

Mrs. McKinney made a motion to approve the Business Reports, which was seconded by Mr. Strauss. The motion passed unanimously.

OLD BUSINESS:

The Director reported that the report from Earth Data Northeast for the PERC issue at the Trappe Shopping Center has been forwarded to the Trappe Borough Manager.

Mrs. Johnson reported that Barry Isset and Associates Inc. has provided plans for the salt shed. They will be attending our July meeting and all members from both councils will be invited to attend.

NEW BUSINESS:

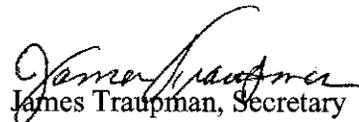
There was no new business.

The meeting was adjourned at 8:39 PM, for personnel matters.

Respectfully submitted,



Catherine A. Johnson, Chairwoman



James Traupman, Secretary