

**Minutes of the Meeting
of the
Collegetville-Trappe Joint Public Works Department**

**Virtual Meeting
June 23, 2020**

Chairwoman McKinney called the Collegetville-Trappe Joint Public Works Committee meeting to order on the above date at 7:14 PM. Members present were Mrs. McKinney, Mr. Traupman, Ms. Perlin, Mrs. Johnson, Mr. Farr and Mr. Strauss. Also present were attorneys Dan Grieser of Kilkenny Law, LLC, and Dave Onorato of Hladik, Onorato & Federman, LLP, and the engineer, Matt Boggs, of Entech Engineering and the Director, Joseph Hastings.

The members stood for the Pledge of Allegiance to the Flag.

MINUTES:

Mr. Strauss made a motion to approve the meeting minutes of May 26, 2020 with one minor correction. Mr. Traupman seconded the motion and it passed unanimously.

PUBLIC INPUT:

There was no public input.

ENGINEERING REPORT:

Mr. Boggs presented the Engineer's Report to the committee and is attached herewith.

The engineer had no update for the 199 W. Third Avenue project.

Mr. Boggs reported the submittals for Royal Farms project are not expected to be received soon as the water line installation is scheduled for the fall. The Director added that the existing hydrant there is going to be removed as there is no feasible area to relocate it to until the road is moved. The fire chief is aware and does not have any concerns.

The engineer stated he has been collecting data for Standard Operating Procedures for the operation of the water system. He expects to do a field visit soon.

TREASURER'S REPORT:

Mr. Farr presented the check register which is attached herewith. The beginning balance on the Customers Bank's check register as of May 23, 2020, was \$264,355.52, deposits were \$193,753.19, and disbursements were \$75,189.21, leaving an ending balance of \$382,919.50 on May 22, 2020. Mr. Traupman made a motion to approve check numbers 17512 through 175556, all EFTs and journal entries. Mrs. Johnson seconded the motion and the motion passed unanimously.

Mr. Farr reviewed the other financial reports which are attached herewith.

DIRECTOR'S REPORT:

Mr. Hastings presented the Director's Report to the Committee and is attached herewith. The Director reported there was a problem at Well #5 where water sprayed all over the electrical panels and needed to be dried out. The power was out at several well locations and the office due to the storm. The audit is expected to be completed by the next meeting.

SOLICITORS' REPORTS:

Both solicitors stated they issued their response to the auditors. Mr. Grieser state that the agreements for the Royal Farms project has been received and executed. Mr. Onorato stated he is still working on completing the Well #8 electrical easement. He believes the Covid-19 pandemic has slowed the process.

Mrs. Johnson made a motion to approve the Business Reports, which was seconded by Mr. Strauss. The motion passed unanimously.

OLD BUSINESS:

Mr. Hastings stated there is no update on the Trappe Center PERC issue.

Mr. Hastings reported that the Collegeville Police will not lock/unlock the gate at Water Works Park or patrol the park without an intermunicipal agreement. After discussion is was decide to recommend to the Boroughs to consider such an agreement.

Mrs. McKinney stated the Collegeville Borough intends and is prepared to repay Public Works for the salt shed costs in one lump once a written agreement has been executed. The lawyers were instructed to proceed drafting a written agreement.

NEW BUSINESS:

There was no new business.

The meeting was adjourned to an executive session at 7:43 PM to discuss legal matters.

Respectfully submitted,

Marion McKinney, Chairwoman

Stewart Strauss, Secretary