

**Minutes of the Meeting
of the
Collegetville-Trappe Joint Public Works Department**

**Collegetville Borough Hall
Collegetville, Pennsylvania
May 28, 2019**

Chairwoman Johnson called the Collegetville-Trappe Joint Public Works Committee meeting to order on the above date at 7:30 PM. Members present were Mr. Traupman, Mrs. Johnson, Mr. Mann, and Mr. Strauss. Ms. Perlin and Mrs. McKinney were absent. Also present were attorneys Dan Grieser of Kilkenny Law, LLC, and Dave Onorato of Hladik, Onorato & Federman, L.L.P, and the engineer, Matt Boggs, of Entech Engineering and the Director, Joseph Hastings.

The members stood for the Pléde of Allegiance to the Flag.

MINUTES:

Mr. Mann made a motion to approve the meeting minutes of April 23, 2019, with one minor correction. Mr. Strauss seconded the motion and it passed unanimously.

PUBLIC INPUT:

There was no public input.

ENGINEERING REPORT:

Mr. Boggs presented the Engineer's Report to the committee and is attached herewith.

The engineer reported there is no update on the 199 W. Third Avenue project since the last meeting. He anticipates an escrow release for the next meeting.

Mr. Boggs stated that the Leslen Lane Water Main Replacement Project is complete. He recommended payment for their final payment application #4 as all closeout documents have been received. Mr. Mann motioned to approve the recommended payment in the amount of \$5,003.55, to Shainline Excavating, Inc. Mr. Traupman seconded the motion and it passed unanimously.

The engineer reported that the Overall Water Utility Map updating should be completed by the end of June. The Director is working on mark ups for changes that need to be incorporated. Once the update is completed the data will be incorporated in the forthcoming GIS system.

Mr. Boggs stated there were shallow injection wells in the Capital Improvement Plan. EPA applications are required. The application and preparation of documents is anticipated to be completed by mid-June.

TREASURER'S REPORT:

The Assistant Treasurer, Mr. Mann, presented the check register which is attached herewith. The beginning balance on the Customers Bank's check register as of April 23, 2019 was \$128,992.30, deposits were \$104,237.22, and disbursements were \$114,629.99, leaving an ending balance of \$118,599.52 on May 24, 2019. Mr. Mann made a motion to approve check numbers 16908 through 16948, all EFTs and journal entries along with interim check numbers 16951 and 16993. Mr. Strauss seconded the motion and the motion passed unanimously.

Mr. Mann reviewed the other financial reports which are attached herewith.

DIRECTOR'S REPORT:

Mr. Hastings presented the Director's Report to the Committee and is attached herewith. The 2018 Consumer Confidence Report has been completed and sent to the DEP for review. The Director attended a training session with the DEP for the Comprehensive Monitoring Plan which is due in August. It is a plan to monitor all our wells for testing of contaminants. It is possible to have more than one source of water entering at an entry point, in which case the different sources need to be monitored before entry. If the wells in our Well Field can be proved to be hydro-geologically connected, then our current testing meets the DEP requirements. If not then each source will need to be tested individually. The Collegeville water tank is scheduled for interior renovations. The system at that time will be running off of the Trappe water tank.

SOLICITORS' REPORT:

Mr. Onorato reported both Boroughs have drafted ordinances for the conveying of the properties and easements that are not yet owned by both Boroughs. This is anticipated to be completed by July. The description for the Well 8 easement has been received and the documents should be ready in the next few weeks.

Mr. Strauss made a motion to approve the Business Reports, which was seconded by Mr. Mann. The motion passed unanimously.

OLD BUSINESS:

The Director requested the entire draft report from Earth Data Northeast for the PERC issue at the Trappe Shopping Center. In the review letter it was stated that Wells 1 & 7 should be specifically mentioned in the final report.

Mrs. Johnson noted that a task schedule for the salt shed construction was disseminated to all members in their packets. A discussion ensued about the construction schedule.

Mr. Traupman reported that he planted a Maple tree at Waterworks Park on May 4th. He suggests we hold a dedication once the tree is certain to survive.

NEW BUSINESS:

Mr. Mann stated he would like to attend the PMMA convention in September. He will have all the details at the next meeting.

The meeting was adjourned at 8:11 PM.

Respectfully submitted,



Catherine A. Johnson, Chairwoman



James Traupman, Secretary