

**Minutes of the Meeting  
of the  
Collegetville-Trappe Joint Public Works Department**

**Virtual Meeting  
May 26, 2020**

Vice Chairwoman Johnson called the Collegetville-Trappe Joint Public Works Committee meeting to order on the above date at 7:27 PM. Members present were Mr. Traupman, Ms. Perlin, Mrs. Johnson, Mr. Farr and Mr. Strauss. Mrs. McKinney was absent. Also present were attorneys Dan Greiser of Kilkenny Law, LLC, and Dave Onorato of Hladik, Onorato & Federman, LLP, and the engineer, Matt Boggs, of Entech Engineering and the Director, Joseph Hastings.

The members stood for the Pledge of Allegiance to the Flag.

**MINUTES:**

Mr. Traupman made a motion to approve the meeting minutes of April 22, 2020. Mr. Farr seconded the motion and it passed unanimously.

**PUBLIC INPUT:**

There was no public input.

**ENGINEERING REPORT:**

Mr. Boggs presented the Engineer's Report to the committee and is attached herewith.

The engineer had no update for the 199 W. Third Avenue project.

Mr. Boggs reported that there was a preconstruction meeting for the Royal Farms project. Their timeline is being pushed back due to they were unable to get a temporary traffic signal permit. The water line installation is scheduled for November.

The engineer presented the EWO for the preparation of Standard Operating Procedures for the operation of the water system. Mr. Strauss made a motion to approve the EWO in the amount of \$9,600. Mr. Farr seconded the motion and it passed unanimously.

**TREASURER'S REPORT:**

Mr. Farr presented the check register which is attached herewith. The beginning balance on the Customers Bank's check register as of April 21, 2020, was \$271,572.48, deposits were \$87,538.52, and disbursements were \$94,755.48, leaving an ending balance of \$264,355.52 on May 22, 2020. Mrs. Johnson made a motion to approve check numbers 17470 through 17511, all EFTs and journal entries. Ms. Perlin seconded the motion and the motion passed unanimously.

Mr. Farr reviewed the other financial reports which are attached herewith.

**DIRECTOR'S REPORT:**

Mr. Hastings presented the Director's Report to the Committee and is attached herewith. The Director reported the field staff resumed regular working hours on May 11<sup>th</sup>. The office staff will resume regular hours on June 1<sup>st</sup>. The compost site reopened on May 6<sup>th</sup>. DEP approved the request to place Well #9 in reserve status.

**SOLICITORS' REPORTS:**

Mr. Grieser reported the changes to the T-Mobile cell site agreement are expected to be approved by them and the agreement should be ready for this board's approval at the next meeting.

Mr. Strauss made a motion to approve the Business Reports, which was seconded by Mr. Traupman. The motion passed unanimously.

**OLD BUSINESS:**

Mr. Strauss stated there needs to be discussion on how they principal and interest for the funds used for the salt shed facility will be paid back to us.

Mr. Traupman inquired about the Water Works Lighting project as a resident had inquired about lighting in the park. There are no plans currently to resurrect this project as it was too costly. The Director will forward the plans to Mr. Farr and he will pursue research for a possible grant for this project. There was a discussion about potentially locking and unlocking a gate to the parking lot to prevent undesirable activity.

The Director reported he has not received any further updates on the Trappe PERC issue.

**NEW BUSINESS:**

There was no new business.

The meeting was adjourned at 8:17 PM.

Respectfully submitted,

Marion McKinney, Chairwoman

Stewart Strauss, Secretary