

**Minutes of the Meeting
of the
Collegetville-Trappe Joint Public Works Department**

**Trappe Borough Hall
Trappe, Pennsylvania
May 24, 2017**

Chairwoman Johnson called the Collegetville-Trappe Joint Public Works Committee meeting to order on the above date at 7:17 PM. Members present were Mr. Keenan, Mr. Traupman, Mr. Scholl, Mr. Mann, and Mrs. Johnson. Ms. Webster arrived at 7:29. Also present were attorneys Mark Hosterman and Dick Watt, Matt Boggs of Entech Engineering, and Director Joseph Hastings.

The members stood for the Pledge of Allegiance to the Flag.

MINUTES:

Mr. Scholl made a motion to approve the meeting minutes of April 25, 2017 as presented. Mr. Mann seconded the motion and it passed unanimously.

PUBLIC INPUT:

Mr. Schuetz complimented the effort and work by two of Public Works' employees, T.J. McGuigan and Mike Pietrzak recently for the Rambo Park sign installation at the Main Street trailhead.

ENGINEERING REPORT:

Mr. Boggs presented the Engineer's Report to the committee and is attached herewith. Mr. Boggs reported that the Stearly Tract Phase II design has been submitted and a response letter will go out later this week.

The Glenwood Reserve plans have been reviewed. It is anticipated that construction will begin within the next month.

The 3rd & Betcher water main construction is in progress and construction is approximately half way through. A payment application should be expected for the next meeting. The add-on option will not be required as PennDOT is still planning on resurfacing soon.

TREASURER'S REPORT:

Mr. Scholl presented the check register which is attached herewith. The beginning balance on the Customers Bank's check register as of April 22, 2017 was \$159,071.45, deposits were \$51,778.52, and disbursements were \$93,179.53, leaving an ending balance of \$117,670.44 on May 19, 2017. Mr. Scholl made a motion to approve check numbers 15847 through 15893, all EFTs and General Journal entries along with interim checks numbered 15894 through 15899. Mr. Mann seconded the motion and the motion passed unanimously.

Mr. Scholl reviewed the financial reports which are attached herewith.

DIRECTOR'S REPORT:

Mr. Hastings presented the Director's Report to the Committee and is attached herewith. Mr. Hastings presented the First Quarter's production report and is attached herewith.

SOLICITOR'S REPORT:

Mr. Watt will report on the FDIC insurance next month. There was a conversation about the missing Deed and the need for meets and bounds to file a Quiet Title Action. Mr. Hastings will contact John Ashton.

Mr. Traupman made a motion to approve the Business Reports, which was seconded by Mr. Keenan. The motion passed unanimously.

OLD BUSINESS:

Mr. Hastings handed out a copy of an email in reference to the Trappe Center PERC issue that he received and is attached herewith. There is a meeting scheduled with DEP and we will be represented at that meeting.

There was a conversation again about the DRBC's fee and liability issues.

NEW BUSINESS:

Mr. Hastings handed out a spreadsheet with past bulk water sales. Mr. Hastings was asked to gather some more information in reference to potentially installing a fill station for truckers to use.


Mr. Scholl inquired about the status of the future GIS mapping on the capital plan. A conversation ensued.

The meeting was adjourned to an executive session for personnel matters at 8:13 PM.

Respectfully submitted,



Catherine A. Johnson, Chairwoman


James Traupman, Secretary