

**MINUTES OF THE May 2, 2017  
MEETING OF TRAPPE BOROUGH COUNCIL**

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Council President Nevin Scholl called to order the regularly scheduled meeting of Trappe Borough Council May 2, 2017 at 7:00 p.m. at Trappe Borough Hall, 525 West Main Street, Trappe, Pennsylvania. The Pledge of Allegiance was led by Mayor Connie Peck.

**ANNOUNCEMENT OF EXECUTIVE SESSION:** Council President Scholl announced there will be an Executive Session after the public meeting this evening to discuss legal and personnel matters. A vote is expected after the Executive Session.

**Those present were:**

President Nevin Scholl  
Vice President Cathy Johnson  
Tammy Liberi  
Scott Martin  
Stu Strauss  
Pat Webster

**Also Present**

Mayor Connie Peck  
Solicitor Dave Onorato  
Treasurer John Klink  
Engineer Paul Schmoll  
Borough Manager Robert Umstead

Absent Phil Ronca

**APPROVAL OF THE MINUTES:**

The members of Council reviewed the minutes of the April 4, 2017 regular meeting of Borough Council. The minutes were accepted as amended.

**Motion to approve the minutes as presented:**

**Moved: S. Strauss**

**Seconded: T. Liberi**

**Approved: 6 - 0**

**PUBLIC FORUM/AGENDA AND NON-AGENDA ITEMS:**

A letter from Advanced Disposal concerning the change of collection method to the use of totes dated April 5, 2017 was presented.

**Motion to exercise the option in paragraphs 2A. & 2B. in the agreement between Borough of Trappe and Advanced Disposal Services dated July 1, 2013. The monthly rate for the period July 1, 2017 to June 30, 2018 is \$19,137.33 and the monthly rate for the period July 1, 2018 to June 30, 2019 is \$19,615.75.**

**Moved: C. Johnson**

**Seconded: P. Webster**

**Approved: 5 - 1  
S. Strauss voted No**

Aileen Johnson, Branch Manager of the Perkiomen Valley Library, was in attendance and presented Council with a brochure of upcoming summer activities at the Library.



**Borough Manager's Report:**

The Borough Manager's report for May 2, 2017 was presented and reviewed by all Council. A copy of the report is available for inspection at Trappe Borough Hall.

Two inter-municipal agreements were received for water service between CT Joint Public Works, Upper Providence, Trappe and Collegetown. The CTJPW and Upper Providence have executed the agreements. These agreements have been in the works for a number of months. Provided Trappe executes the agreements, they will be delivered to Collegetown for consideration at the May 3, 2017 meeting of Collegetown Borough Council.

**Motion to approve and execute two inter-municipal agreements for water service between CTJPW, Upper Providence, Trappe and Collegetown:**

**Motion: S. Martin**

**Seconded: C. Johnson**

**Approved: 6 – 0**

Upper Providence forwarded a letter concerning the closure of Lewis Road (an extension of W. Seventh Ave) beginning May 1. The detour route had been previously provided and approved by BIA. The purpose of the closure is for sanitary sewer main extension.

Montgomery County Planning Commission is in process of installing signs on the Wismer farm indicating this being a County Preserved Farm. The County requested the permit fees be waived.

**Motion to waive the fees for Montgomery County Planning Commission project of installing "County Preserved Farm" signs on the Wismer farm:**

**Moved: S. Martin**

**Seconded: P. Webster**

**Approved: 6 - 0**

**MS4:** A poster entitled "Summer Stormwater Management Tips" was presented.

**Mayor's Report** – A copy of the report was presented to all and a copy is available at Borough Hall.

Mayor Peck worked with F. Schuetz and 10 students from Ursinus to clean up Rambo Park. She attended a ribbon cutting ceremony for Bounce U at the Trappe Shopping Center and also presented opening remarks at Trappe VFW Memorial for Asian Pacific War's Bataan Death March.

Bike Ride with the Mayor is set for May 13.

Mayor Peck requested Auxiliary Police for Trappe's 300<sup>th</sup> Anniversary Dinner on Main St. to be held July 9, 2017. Hours needed to be covered from 4:00 PM to 10:00 PM to cover detour.

**Motion to approve four (4) Auxiliary Police for the Trappe 300<sup>th</sup> Anniversary Dinner on Main Street on July 9, 2017:**

**Auxiliary Police officers are needed from 4:00 PM M to 10:00 PM.**

**Moved: S. Martin**

**Seconded: C. Johnson**

**Approved: 6 – 0**

Mayor Peck reported on behalf of John Wentworth, Auxiliary Police Officer, the need for portable signs to assist in the parking, no parking and handicapped parking at various affairs being held in the Borough. The present signs are in poor condition.

**Motion to approve the purchase of portable signs not to exceed \$550 for use by the Police for affairs in the Borough:**

**Moved: C. Johnson**

**Seconded: S. Martin**

**Approved: 6 – 0**

The Memorial Day Parade is scheduled for Monday, May 29, 2017 beginning at 10:00 AM.

**Solicitor's Report** – Solicitor Onorato presented Ordinance No. 441 which amends Section 340-43 Zoning, Article IX. The ordinance was duly advertised April 18, 2017 and April 25, 2017. A hearing was conducted. The hearing was closed with no questions asked.

**Motion to approve ordinance No. 441:**

**Moved: P. Webster**

**Seconded: S. Martin**

**Approved: 6 – 0**

**Motion to approve the business reports:**

**Moved: S. Webster**

**Seconded: S. Martin**

**Approved: 6 - 0**

### **COMMITTEE REPORTS**

**Administrative Services:** C. Johnson advised there will be a discussion of a personnel matter in Executive Session. A vote may be required.

**Communications:** P. Webster reported Facebook, and the Trappe Times have been well received.

**Finance & Streets:** No Report

**Parks & Open Space:** The rock and plaque are scheduled to be installed at the Rambo Park entrance to the trail in the near future. A dedication will be scheduled in late June. A question was raised concerning donations to the Borough and what amount would be necessary before recognition would be installed. This question was referred to the Administrative Services Committee for a report at a future meeting.

**Planning, Zoning & Ordinance:** No Planning Commission meeting in April – no agenda items.

**Regional Planning Commission:** - No Report

**Public Works & CTMA:** The minutes for the March 28, 2017 meetings were presented. The Interest Income Computation and Cell Site Report dated March 31, 2017, for the Public Works and the Interest Income Computation for CTMA dated March 31, 2017 were presented. The Emergency notification system has been updated.

**Traffic & Safety:** Reports of the Trappe Fire Co. and the Trappe Fire Co Ambulance were presented. Copies of both reports are available at Borough Hall for inspection.

It was reported that an “Emergency Response Commitment” has been executed on behalf of the Borough with Lewis Environmental. The commitment provides for Lewis Environmental to respond to the Borough in the event of an emergency spill of hazardous material. No fee is charged EXCEPT when and if Lewis Environment is requested to respond to a spill.

President Scholl advised that he and S. Martin met with the Trappe VFC. The fire company is in need of a replacement for the ladder truck perhaps in 2018. Also need apparatus, radios and a new building.

President Scholl also advised that he and P. Webster attended a recent Upper Providence Township Commissioner meeting. In that meeting it was disclosed the UP Township has increased their contribution to Trappe Fire Co. by \$17,000.

The Fire Co. also advised their air packs (16) have to be upgraded at a cost estimated to be \$150,000.

**Walkable Community:** No Report

**Trappe 300 Celebration:** A listing of scheduled current events was presented.

**Technology Platform:** No Report

**OLD BUSINESS:** The shredding event scheduled for April 20 went well. A number of residents took advantage of the event.

**NEW BUSINESS:** A resident reported that a number of residents mow their lawn and blow the grass clippings into the roadway. This is illegal. Examples of mowing accidents were brought to the attention of Council. Mowing safety was explained.

**EXECUTIVE SESSION:**

At 8:50 p.m. Council entered into Executive Session to discuss a legal and personnel matters.

**Council reconvened at 10:05 p.m.**

A memo was presented by Borough Manager Robert T. Umstead recommending a salary package for Administrative Assistant Ellen Goodman to be retro-active to March 1, 2017 which is her anniversary date.

**Motion to approve the memo dated May 1, 2017 from Borough Manager Robert T. Umstead outlining the salary package for Ellen Goodman to be effective March 1, 2017.**

**Moved: C. Johnson**

**Seconded: S. Martin**

**Approved: 6 – 0**

**Adjournment -** There being no further business; the meeting was adjourned at 10:07 p.m.

**Moved: T. Liberi**

**Seconded S. Martin**

**Approved: 6 - 0**

**Respectfully submitted,**



**Robert T. Umstead  
Borough Secretary**

