

**Minutes of the Meeting
of the
Collegetville-Trappe Joint Public Works Department**

**Trappe Borough Hall
Trappe, Pennsylvania
April 25, 2017**

Chairwoman Johnson called the Collegetville-Trappe Joint Public Works Committee meeting to order on the above date at 7:14 PM. Members present were Mr. Keenan, Mr. Traupman, Mr. Scholl, Mr. Mann, Ms. Webster, and Mrs. Johnson. Also present were attorneys Mark Hosterman and Dick Watt, Kim Maser of Entech Engineering, and Director Joseph Hastings.

The members stood for the Pledge of Allegiance to the Flag.

MINUTES:

Mr. Scholl made a motion to approve the meeting minutes of March 28, 2017 as presented. Mr. Traupman seconded the motion and it passed unanimously.

PUBLIC INPUT:

Mr. Schuetz requested that a boulder be moved from Water Works Park to Rambo Park and mount a 15" plaque. Ms. Webster made a motion to move the boulder and install the plague. Mr. Mann seconded and the motion passed unanimously.

ENGINEERING REPORT:

Mr. Maser presented the Engineer's Report to the committee and is attached herewith. Mr. Maser reported that the 3rd & Betcher water main construction has begun.

The Stearly Tract has an adjacent lot to be developed and preliminary plans have been submitted and are being reviewed.

TREASURER'S REPORT:

Mr. Scholl presented the check register which is attached herewith. The beginning balance on the Customers Bank's check register as of March 25, 2017 was \$553,241.09, deposits were \$74,224.64, and disbursements were \$468,394.28, leaving an ending balance of \$159,071.45 on April 21, 2017. Mr. Scholl made a motion to approve check numbers 15808 through 15846, all EFTs and General Journal entries. Mr. Mann seconded the motion and the motion passed unanimously.

Mr. Scholl reviewed the financial reports which are attached herewith.

DIRECTOR'S REPORT:

Mr. Hastings presented the Director's Report to the Committee and is attached herewith. The Director explained the maintenance agreement and extended warranty for the generator. Mr. Mann made a motion to approve the maintenance agreement for 3 years in the amount of \$4,218.00 and purchase the extended warranty for 5 years in the amount of \$2,390.00. Mr. Traupman seconded the motion and the motion passed unanimously.

SOLICITOR'S REPORT:

Mr. Hosterman reported that the Glenwood Project is finally moving forward as fees have been paid.

Mr. Traupman made a motion to approve the Business Reports, which was seconded by Ms. Webster. The motion passed unanimously.

OLD BUSINESS:

Mr. Scholl made a motion to approve and recommend to both boroughs to approve the Amended Upper Providence Intermunicipal Agreement and the Amended Service Agreement. Mr. Mann seconded. The motion passed unanimously.

Mr. Mann made a motion to execute the Amended Upper Providence Intermunicipal Agreement and the Amended Service Agreement. Mr. Keenan seconded. The motion passed unanimously.

Mr. Keenan reported that the professional deed searcher was unable to locate the property deed for the Water Works Park. A conversation ensued about filing a Quiet Title Action and the steps required to acquire a deed in this manner.

Mr. Watt reported that the easement for the well on the Trappe Borough Property overlaps with the easement from the neighboring owner. The deed book and page reference for the easement is incorrect and the easement for the well is missing.

The Director reported they are still also working on the easement for the well site property adjacent to the trail.

NEW BUSINESS:

Mr. Traupman inquired whether or not anyone has tried to challenge the Delaware River Basin Commission on its authority to assess the recent fees for water withdrawal. A conversation ensued.

Ms. Webster commented that the Public Works property looks bare and she would like to see some trees or greenery to fill and beautify the property.

The meeting was adjourned to an executive session for personnel matters at 8:04 PM.

Respectfully submitted,



Catherine A. Johnson, Chairwoman



James Traupman, Secretary