

**Minutes of the Meeting
of the
Collegetville-Trappe Joint Public Works Department**

**Collegetville Borough Hall
Collegetville, Pennsylvania
April 23, 2019**

Chairwoman Johnson called the Collegetville-Trappe Joint Public Works Committee meeting to order on the above date at 7:29 PM. Members present were Mr. Traupman, Ms. Perlin, Mrs. Johnson, Mr. Mann, Mr. Strauss and Mrs. McKinney. Also present were attorneys Dan Grieser of Kilkenny Law, LLC, and Tony Ciuca of Hladik, Onorato & Federman, LLP, and the engineer, Matt Boggs, of Entech Engineering and the Director, Joseph Hastings.

The members stood for the Pledge of Allegiance to the Flag.

MINUTES:

Mr. Mann made a motion to approve the meeting minutes of March 26, 2019, with one minor correction. Mr. Traupman seconded the motion and it passed unanimously.

PUBLIC INPUT:

There was no public input.

ENGINEERING REPORT:

Mr. Boggs presented the Engineer's Report to the committee and is attached herewith.

The engineer reported there is no update on the 199 W. Third Avenue project since the last meeting. He anticipates an escrow release for the next meeting.

Mr. Boggs stated that the Leslen Lane Water Main Replacement Project is complete. He recommended payment for their payment application #3. There is \$5,003.55, five percent, being held back for final contract documentation which is to include a performance bond. Mr. Mann motioned to approve the recommended payment in the amount of \$29,515.05, to Shainline Excavating, Inc. Mr. Strauss seconded the motion and it passed unanimously.

The engineer reported he is revising the Overall Water Utility Map to incorporate all the water main projects since 2015. He is also moving forward on the GIS project by coordinating a meeting with their GIS specialist to assess what our immediate needs are.

TREASURER'S REPORT:

Ms. Perlin presented the check register which is attached herewith. The beginning balance on the Customers Bank's check register as of March 23, 2019 was \$190,937.78, deposits were \$59,127.84, and disbursements were \$121,073.32, leaving an ending balance of \$128,992.30 on April 22, 2019. Ms. Perlin made a motion to approve check numbers 16908 through 16948, all EFTs and journal entries along with interim check numbers 16949 and 16950. Mr. Strauss seconded the motion and the motion passed unanimously.

Ms. Perlin reviewed the other financial reports which are attached herewith.

DIRECTOR'S REPORT:

Mr. Hastings presented the Director's Report to the Committee and is attached herewith. He explained the Disinfection Requirement Rule which takes effect on April 30th. The plan has been updated and approved by the PADEP.

SOLICITORS' REPORT:

Mr. Grieser and Mr. Ciuca reported both Boroughs have advertised the ordinance for the opt out clause for the radio read meters which includes a manual read charge of \$30 per quarter.

Mr. Grieser stated the recording of the deeds should be completed next month.

Mr. Ciuca reported that the easement for the Well 8 electric relocation is waiting for the plot plans and meets and bounds as the survey has been completed.

Mr. Mann made a motion to approve the Business Reports, which was seconded by Mr. Strauss. The motion passed unanimously.

OLD BUSINESS:

The Director reported Earth Data Northeast is expected to send a summary report for the PERC issue at the Trappe Shopping Center. Once it is received he will forward it to the Borough Manager so she can distribute it to the council members. Earth Data Northeast doesn't see any issues with it.

Mrs. Johnson reported that both boroughs approved the design work for the salt shed. A conversation ensued about the timeline for the project. It is not expected to be completed before the boroughs need to bid for snow plowing. This does allow time for the Borough managers to possibly find grants for some funding for the project.

NEW BUSINESS:

Mr. Traupman received permission to plant a tree at Waterworks Park in memory of Nevin Scholl's dedication to public service.

Mr. Traupman commented about an article he read in reference to Upper Pottsgrove as they are considering selling their sewer system. Their residents on average pay 4 times as much as ours for services. He believes the management of both our systems put us in a significantly healthier financial position.

The meeting was adjourned at 8:08 PM.

Respectfully submitted,



Catherine A. Johnson, Chairwoman



James Traupman, Secretary