

**Minutes of the Meeting
of the
Collegetville-Trappe Joint Public Works Department**

**Trappe Borough Hall
Trappe, Pennsylvania
March 28, 2017**

Chairwoman Johnson called the Collegetville-Trappe Joint Public Works Committee meeting to order on the above date at 7:14 PM. Members present were Mr. Keenan, Mr. Traupman, Mr. Scholl, Ms. Webster, and Mrs. Johnson. Mr. Mann was absent. Also present were attorneys Mark Hosterman and Dick Watt, Matt Boggs of Entech Engineering, and Director Joseph Hastings.

The members stood for the Pledge of Allegiance to the Flag.

MINUTES:

Mr. Scholl made a motion to approve the meeting minutes of February 28 , 2017 as presented. Mr. Traupman seconded the motion and it passed unanimously.

PUBLIC INPUT:

Mr. Schuetz commented that the plantings at the overlook at Water Works Park need to be replaced and the invasive species removed. Mr. Scholl stated he would bring it to the attention of the Community Club of Collegetville as they have volunteered to help with the landscaping.

ENGINEERING REPORT:

Mr. Boggs presented the Engineer's Report to the committee and is attached herewith. Mr. Boggs reported that the Notice of Award was issued to Wexcon, Inc. for the East Third Ave and Betcher Road water main project. The Agreements have been executed and a preconstruction meeting was held on March 23rd. The Notice to Proceed is ready. The work is anticipated to take approximately 5 weeks for the water main installation.

The engineer recommended approving Escrow Release #3 for \$8,942.27 from the Set Aside Agreement to PPG Stearly, leaving a balance \$31,352.73 after the release. The remaining item is meter pits. Ms. Webster made a motion to approve the request. Mr. Keenan seconded. The motion passed unanimously.

TREASURER'S REPORT:

Mr. Scholl presented the check register which is attached herewith. The beginning balance on the Customers Bank's check register as of February 25 was \$441,209.09, deposits were \$467,533.35, and disbursements were \$355,501.35, leaving an ending balance of \$553,241.09 on March 24, 2017. Mr. Scholl made a motion to approve check numbers 15764 through 15804, all EFTs and General Journal entries along with interim check numbers 15805 through 15807. Mr. Keenan seconded the motion and the motion passed unanimously. There was an inquiry about the check to the Delaware River Basin Commission which resulted in a discussion about the amount of the withdraw from the water table and possible DEP fees.

Mr. Scholl reviewed the financial reports which are attached herewith.

DIRECTOR'S REPORT:

Mr. Hastings presented the Director's Report to the Committee and is attached herewith. The Director reported there were some issues with taking the tank offline which have been resolved. There were some noise complaints during the sand blasting of the Trappe Tank. The Generator is online. The concrete pad and fencing are yet to be completed.

SOLICITOR'S REPORT:

There was no report.

Ms. Webster made a motion to approve the Business Reports, which was seconded by Mr. Traupman. The motion passed unanimously.

OLD BUSINESS:


Mr. Keenan reported he has contacted a searcher to search for the missing deed for the Water Works Park.

NEW BUSINESS:

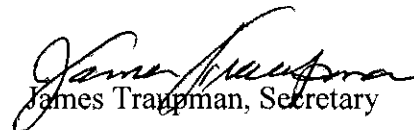
There was no new business.

The meeting was adjourned to an executive session for personnel matters at 7:46 PM.

Respectfully submitted



Catherine A. Johnson, Chairwoman



James Traupman, Secretary