

**BEFORE THE BOROUGH COUNCIL OF THE
BOROUGH OF TRAPPE, MONTGOMERY COUNTY, PENNSYLVANIA**

RESOLUTION NO. 2020-03

RESOLUTION Resolved by Trappe Borough Council, Montgomery County, Pennsylvania, That WHEREAS, by virtue of Resolution No. 2020-01 adopted January 6, 2020, Trappe Borough declared its intent to follow the schedules and procedures for the disposition of records as set forth in the Municipal Records Manual approved December 16, 2008, and,

WHEREAS, in accordance with Act 428 of 1968, each individual act of disposition shall be approved by resolution of the governing body of the municipality;

NOW, THEREFORE, BE IT RESOLVED That Trappe Borough Council, Montgomery County, Pennsylvania, in accordance with the above cited Municipal Records Manual, hereby authorizes the disposition of the public records on Appendix A *attached*.

RESOLVED this 4th day of February, 2020, by the Borough Council of the Borough of Trappe, Montgomery County, Pennsylvania.

ATTEST:



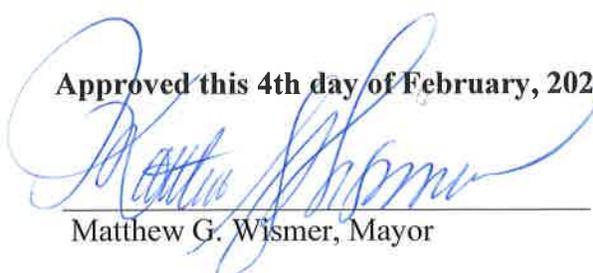
Tamara D. Twardowski, Municipal Secretary

TRAPPE BOROUGH COUNCIL:



Catherine A. Johnson, Vice President

Approved this 4th day of February, 2020



Matthew G. Wismer, Mayor

APPENDIX A – RECORDS TO BE DESTROYED

Liquid Fuels: 1969-2011

Accounts Payable: 1989-2012

Accounts Receivable: 1989-2009

Bank Statements, deposits, investment results: 1995-2011

Payroll Records, Taxes, etc.: 1995-2011

Statements of Financial Interest: 1998-2014

Resumes and Applications: 2007-2012

Oaths of Office: 1995-2008, 2014

District Justice Violations: 2002-2008

Insurance Policies: 2008-2012

Plumbers Registration: 1984-94; 2008-12

Treasurer's Report: 1993; 1997-98; 2002-2012

Trappe Days: 1995-2012

Pace Car Information: 2009

Right to Know: 2008-2017

Workers Compensation policies/claims: 1997-2008

Street Light Requests: 2009-12

PA One call info: 2011

Misc. Contract from 1991-2012 including: trash, snowplowing, road materials and sweeping, consultants, planning.

Proposals from 2007-2012 including: banks, consultants, payroll services, insurance, plowing and various maintenance.

Budget drafts and work papers: 1990, 1994-97, 2001-14

Proof of Publications: 2004-05, 2008-09

Real Estate Change Reports/Board of Assessment Data: 2007-2012

Solicitation Permits: 2009-12, 201-16

Berkheimer: 2010-12

Miscellaneous Monthly Reports from 2007-20012 including: solicitor, engineer, building inspector, state police, ambulance, CTMA, CTJPWC etc. TVFC reports 2013-14

DCED Reports: 2007-2015

LPVRS: Monthly Flow Reports 2012-18, charges 2012-2017, Audit 2015, 2011 Chapter 94