

**Minutes of the Meeting
of the
Collegetville-Trappe Joint Public Works Department**

**Collegetville Borough Hall
Collegetville, Pennsylvania
August 28, 2018**

Chairman McKnight called the Collegetville-Trappe Joint Public Works Committee meeting to order on the above date at 7:22 PM. Members present were Mr. Traupman, Mr. Scholl, Mr. McKnight and Mr. Mann. Mr. Strauss and Mrs. Johnson were absent. Also present were attorneys Jessica Bowman of The Law Offices of Sean Kilkenny and Dave Onorato of Hladik, Onorato & Federman, LLP, Matt Boggs of Entech Engineering and the Director Joseph Hastings.

The members stood for the Pledge of Allegiance to the Flag.

MINUTES:

Mr. Mann made a motion to approve the revised meeting minutes of July 24, 2018, as presented today. Mr. Scholl seconded the motion and it passed unanimously with the exception of Mr. Strauss abstaining.

PUBLIC INPUT:

There was no public input.

ENGINEERING REPORT:

Mr. Boggs presented the Engineer's Report to the committee and is attached herewith

The engineer stated there has been no movement on the Waterworks Lighting Project or on the tapping fee study as the 2017.

Mr. Boggs reported that the 199 W. Third Avenue project's submittals have been received and are currently being reviewed.

The engineer has sent a review letter for the Royal Farms project. A new water main will be installed and the existing main will be abandoned.

TREASURER'S REPORT:

Mr. Mann presented the check register which is attached herewith. The beginning balance on the Customers Bank's check register as of July 19, 2018, was \$213,485.28, deposits were \$96,664.82, and disbursements were \$243,294.57 leaving an ending balance of \$66,855.53 on August 24, 2018. Mr. Mann made a motion to approve check numbers 16548 through 16609, all EFTs and journal entries along with interim check numbers 16610 through 16612. Mr. Scholl seconded the motion and the motion passed unanimously.

Mr. Mann reported that the checking account funds will be drawn down prior to the next meeting due to the scheduled land purchase and he plans to transfer funds from the Customers Bank Money Market account as needed.

Mr. Mann noted that the PLGIT CD that came due on August 3rd was rolled over onto a six month CD at 2.3% and has a maturity date of February 3rd, 2019.

Mr. Mann stated that although he supports the land purchase for salt storage he does not feel that CTJPWD's reserves should be used to fund it. He suggests an alternate plan using the cell site revenue be worked out with the boroughs prior to budgeting for the next year not only for the land purchase but also for the planned improvements and maintenance.

Mr. Scholl read a list that he believed reflected what was discussed and agreed to prior. He believes that the cell site revenue should be allocated as follows:

1. The maintenance of the Collegeville and Trappe water towers.
2. Compost site operating and capital expenses.
3. Salt storage site operating expenses.
4. A return on Public Works' cumulative investment computed quarterly in the salt storage land, building and equipment, at a rate of interest set quarterly on the seven day rate paid by PLGIT I Class fund as of the end of the preceding quarter.
5. Cell tower rental proceeds shall be retained in the amount of approximately \$50,000 as an emergency fund for compost and salt storage operations, the amount of which shall be subject to periodic review and possible change by the Public Works Committee.
6. Any remaining funds shall be distributed in equal shares to the Boroughs of Collegeville and Trappe, subject to the judgment and approval of the Public Works Committee.

The Director stated that there was never any formal decision made. Mr. Onorato commented that the purchase was based on the funding being provided by Public Works as the ordinances advertised specifically mentioned the funds to be used would come from Public Works. He recommended that the purchase be not delayed, but that the two boroughs' next step is to work out the details of how the funds will be paid back. The members agreed.

Mr. Mann reviewed the other financial reports which are attached herewith.

DIRECTOR'S REPORT:

Mr. Hastings presented the Director's Report to the Committee and is attached herewith. The director reported there was a significant amount of overtime since the last meeting. Mr. Hastings distributed the production report for the last quarter.

The Director reported an issue with the water main on Leslen Lane. He requested the engineer prepare a work order which was distributed for the replacement of that main as this project is on the capital plan. Mr. Mann made a motion to approve EWO #4134 for the Leslen Lane water main replacement survey, design, permitting and bidding. Mr. Scholl seconded the motion and the motion passed unanimously.

SOLICITORS' REPORT:

Mr. Onorato stated that everything is in order for the purchase of the property by the Boroughs for the salt storage.

The solicitor reported that he has received correspondence from T-Mobile and they are looking to renegotiate their tower leases.

Mr. Onorato reported the agreements for the 199 W. Third Ave project has been prepared.

The solicitor noted that all issues with the HOA of Heritage Park have been resolved for the Quiet Title Action. All the property owners have accepted service and the motion for judgment has been prepared and will be filed tomorrow.

Ms. Bowman reported that the ordinance for the salt storage land purchase has been advertised and expects it to be approved at the next meeting. She anticipates settlement to happen as scheduled.

Mr. Mann made a motion to approve the business reports. Mr. Scholl seconded and the motion passed unanimously.

OLD BUSINESS:

The Director distributed an email that referenced the Trappe Shopping Center PERC issue. The report is expected before the end of the year.

He also reported that he has not heard from our insurance carrier in reference to the law suit involving the valve box on Clahor Avenue. Montgomery County is no longer named in the suit.

NEW BUSINESS:

Mr. Scholl presented data in reference to the cost of water in Limerick which is serviced by Aqua America. After the recently announced rate increase, Aqua America's rates will be more than four times those of CTJPWD.

The meeting was adjourned at 8:07 PM to an executive session to discuss legal matters.

Respectfully submitted,



Mathew McKnight, Chairman



James Traupman, Secretary