

**Minutes of the Meeting
of the
Collegeville-Trappe Joint Public Works Department**

**Collegeville Borough Hall
Collegeville, Pennsylvania
July 24, 2018**

Vice Chairwoman Johnson called the Collegeville-Trappe Joint Public Works Committee meeting to order on the above date at 7:33 PM. Members present were Mr. Traupman, Mr. Scholl, Mrs. Johnson, Mr. Strauss and Mr. Mann. Mr. McKnight was absent. Also present were attorneys Jessica Bowman of The Law Offices of Sean Kilkenny and Dave Onorato of Hladik, Onorato & Federman, LLP, Matt Boggs of Entech Engineering and the Director Joseph Hastings.

The members stood for the Pledge of Allegiance to the Flag.

NEW BUSINESS:

Mr. Ede from Styer Associates presented and reviewed the 2017 Audit Report. Mr. Mann made a motion to approve the 2017 Audit. Mr. Scholl seconded the motion and the motion passed unanimously.

MINUTES:

Mr. Mann made a motion to approve the revised meeting minutes of June 26, 2018, as presented today. Mr. Scholl seconded the motion and it passed unanimously with the exception of Mr. Strauss abstaining.

PUBLIC INPUT:

There was no public input.

ENGINEERING REPORT:

Mr. Boggs presented the Engineer's Report to the committee and is attached herewith

The engineer stated there has been no movement on the Waterworks Lighting Project or on the tapping fee study as the 2017 Audit had not yet been approved.

Mr. Boggs expects to receive and begin reviewing the plans for the Royal Farms project next week. The engineer reported that the preconstruction meeting was held for the 199 W. Third Avenue project. The developer's agreements still need to be finalized. Mr. Scholl made the motion to approve the execution of the developer's agreements upon review by the solicitor, engineer and the Director. Mr. Strauss seconded the motion and the motion passed unanimously.

TREASURER'S REPORT:

Mr. Mann presented the check register which is attached herewith. The beginning balance on the Customers Bank's check register as of June 26, 2018, was \$247,079.07, deposits were \$59,589.18, and disbursements were \$93,182.97 leaving an ending balance of \$213,485.28 on July 18, 2018. Mr. Mann made a motion to approve check numbers 16507 through 16540, all EFTs and journal entries along with interim check numbers 16541 through 16547. Mr. Traupman seconded the motion and the motion passed unanimously.

Mr. Mann reported that the annual interest rate for the American Heritage CD rate has been bumped up to 2.54 percent.

Mr. Mann made a motion to use the proceeds from the CD that will mature on August 3rd to purchase a 6 month CD from PLGIT at an interest rate of no less than 2.21 percent. Mr. Strauss seconded the motion and the motion passed unanimously.

Mr. Mann made a motion to pay both boroughs \$50,000 each from the cell site funds. Mr. Scholl seconded and the motion passed unanimously.

Mr. Mann reviewed the other financial reports which are attached herewith.

DIRECTOR'S REPORT:

Mr. Hastings presented the Director's Report to the Committee and is attached herewith. The director reported that a part time employee has left and he has hired two part time employees.

SOLICITORS' REPORT:

Mr. Onorato reported the HOA of Heritage Park has solicited legal advice on the issue of the Quiet Title Action. He believes all concerns have been addressed.

Mr. Strauss made a motion to approve the business reports. Mr. Traupman seconded and the motion passed unanimously.

OLD BUSINESS:

The Director reported that the final quarterly test for the Trappe's PERC issue was completed. A copy of the email he received was distributed.

The meeting was adjourned at 8:21 PM to an executive session to discuss legal matters.

The meeting was reconvened at 8:30 PM. Mr. Mann made a motion to approve payment not to exceed \$155,000.00 for the land and \$10,000 for the closing costs for the property located at 229 West Seventh Avenue, Trappe, pending approval by both boroughs. Mr. Scholl seconded and the motion passed unanimously.

The meeting was adjourned at 8:33 PM to an executive session to discuss personnel matters.

The meeting was reconvened at 8:46 PM. Mr. Scholl made a motion to approve Resolution 2018-1, authorizing the creation of a Section 125 Premium Only Plan, allowing the employees to pay for medical premiums with pre-tax dollars. Mr. Mann seconded and the motion passed unanimously.

The meeting was adjourned at 8:47 PM.

Respectfully submitted,


Matthew McKnight, Chairman


James Traupman, Secretary