

**Minutes of the Meeting
of the
Collegetville-Trappe Joint Public Works Department**

**Collegetville Borough Hall
Collegetville, Pennsylvania
June 26, 2018**

Chairman McKnight called the Collegetville-Trappe Joint Public Works Committee meeting to order on the above date at 7:24 PM. Members present were Mr. Traupman, Mr. Scholl, Mrs. Johnson, Mr. McKnight and Mr. Mann. Mr. Strauss was absent. Also present were attorneys Rebecca Geiser of The Law Offices of Sean Kilkenny and Dave Onorato of Hladik, Onorato & Federman, LLP, Matt Boggs of Entech Engineering and the Director Joseph Hastings.

The members stood for the Pledge of Allegiance to the Flag.

MINUTES:

Mr. Mann made a motion to approve the meeting minutes of May 22, 2018, as amended. Mrs. Johnson seconded the motion and it passed unanimously.

PUBLIC INPUT:

Stephen Gehringer, Director of Facilities Services at Ursinus College explained in some detail the plans and need for the construction of a well on their property. After a lengthy discussion, Mr. Mann made a motion to allow Ursinus College to drill the well for the purpose of growing and maintaining a three acre food forest which would be used for the research of sustainable agricultural practices as long as they purchase an EDU and meter the usage for informational purposes. Mrs. Johnson seconded the motion and it passed with Mr. McKnight abstaining.

ENGINEERING REPORT:

Mr. Boggs presented the Engineer's Report to the committee and is attached herewith
The engineer stated the Waterworks Lighting Project is ready for bid.

Mr. Boggs mentioned no movement was made on the tapping fee study as the 2017 audit is still not complete.

The engineer reported that a preconstruction meeting is scheduled for Friday for the 199 W. Third Avenue project.

TREASURER'S REPORT:

Mr. Mann presented the check register which is attached herewith. The beginning balance on the Customers Bank's check register as of May 19, 2018, was \$123,852.32, deposits were \$244,662.71, and disbursements were \$121,435.96 leaving an ending balance of \$247,079.07 on June 25, 2018. Mr. Mann made a motion to approve check numbers 16452 through 16500, all EFTs and journal entries along with interim check numbers 16501 through 16506. Mr. Scholl seconded the motion and the motion passed unanimously.

Mr. Mann made a motion to roll \$2,858 from the Victory Savings account to a Municipal Money Market account at the rate of 1.8%. Mr. Scholl seconded the motion and the motion passed unanimously.

Mr. Mann reviewed the other financial reports which are attached herewith.

DIRECTOR'S REPORT:

Mr. Hastings presented the Director's Report to the Committee and is attached herewith.

SOLICITORS' REPORT:

Ms. Geiser introduced Jessica Bowman from Kilkenny Law as she will be the representative moving forward as Ms. Geiser has scheduling conflicts with other clients. She also reported that the professional Service agreements for Royal Farms, Inc. have been executed.

Mr. Onorato updated the board on the Quiet Title Action. The two homeowners that had not responded were served by the sheriff on June 14th.

Mr. Mann made a motion to approve the business reports. Mrs. Johnson seconded and the motion passed unanimously.

OLD BUSINESS:

There was no old business.

NEW BUSINESS:

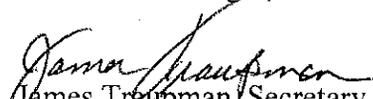
Mr. Scholl made a motion to implement a Section 125 Premium Only Plan at a cost of \$99. This would allow employees to contribute to the health care costs pretax. Mr. McKnight seconded and the motion passed unanimously.

Mr. Scholl made a motion to ratify the decision to pay the employees their new rate effective May 26 after previously polling the members. Mr. Mann seconded and the motion passed unanimously.

The meeting was adjourned at 8:24 PM to an executive session to discuss legal matters.

Respectfully submitted,

Matthew McKnight, Chairman


James Traupman, Secretary