

**Minutes of the Meeting
of the
Collegeville-Trappe Joint Public Works Department**

**Collegeville Borough Hall
Collegeville, Pennsylvania
May 22, 2018**

Vice Chairwoman Johnson called the Collegeville-Trappe Joint Public Works Committee meeting to order on the above date at 7:24 PM. Members present were Mr. Traupman, Mr. Scholl, Mrs. Johnson, Mr. Strauss, and Mr. Mann. Mr. McKnight was absent. Also present were attorneys Patrick Hitchens of The Law Offices of Sean Kilkenny and Dave Onorato of Hladik, Onorato & Federman, LLP, Matt Boggs of Entech Engineering and the Director Joseph Hastings.

The members stood for the Pledge of Allegiance to the Flag.

MINUTES:

Mr. Mann made a motion to approve the meeting minutes of April 24, 2018, as presented. Mr. Scholl seconded the motion and it passed unanimously.

PUBLIC INPUT:

There was no public input.

ENGINEERING REPORT:

Mr. Boggs presented the Engineer's Report to the committee and is attached herewith. The engineer distributed copies of the Lighting Plans and specifications for the boroughs.

Mr. Boggs mentioned no movement was made on the tapping fee study as the 2017 audit is still not complete.

The engineer reported that a review letter was prepared for the 199 W. Third Avenue project as all items have been addressed.

TREASURER'S REPORT:

Mr. Mann presented the check register which is attached herewith. The beginning balance on the Customers Bank's check register as of April 21, 2018 was \$107,525.50, deposits were \$74,922.00, and disbursements were \$58,595.18 leaving an ending balance of \$123,852.32 on May 18, 2018. Mr. Mann made a motion to approve check numbers 16415 through 16447, all EFTs and journal entries along with interim check numbers 16448 through 16451. Mr. Scholl seconded the motion and the motion passed unanimously.

Mr. Mann advised that a check from the Schwab investment account that came due has just been received in the amount of \$42,408.52 and will be deposited into the general checking account.

Mr. Mann reviewed the other financial reports which are attached herewith.

DIRECTOR'S REPORT:

Mr. Hastings presented the Director's Report to the Committee and is attached herewith. The Director reported that the Aqua Pennsylvania Interconnect is almost complete. The Professional Service agreements were sent to Royal Farms. They will be in contact with our solicitor in respect to some changes they would like to make.

The Director also updated the board on the leak detection device that has been loaned to us as a demonstration of its usefulness and two potential leaks have been identified. He will continue to use the device to narrow down the location sites.

SOLICITORS' REPORT:

Dave Onorato updated the board on the Quiet Title Action. The two homeowners that had not responded should have been served by now by the sheriff.

Mr. Mann made a motion to approve the business reports. Mr. Traupman seconded and the motion passed unanimously.

OLD BUSINESS:

The Director reported that one other employee, besides himself, has received his Hepatitis shots.

NEW BUSINESS:

The Director reported that Ursinus College is requesting permission to construct a well off campus which is to be located at College Avenue and East Third Avenue (T) for the purpose of irrigation. After a lengthy discussion, Mr. Strauss made a motion to recommend to Trappe Borough that they deny Ursinus College's request to drill a new well. Mr. Mann seconded and the motion passed unanimously.

The Director reported that office phones need to be replaced as many of them do not work properly and some do not work at all. Mr. Strauss made a motion to approve the quote submitted by Vail Communications, Inc., in the amount of \$4,927.83 to be shared with CTMA. Mr. Mann seconded the motion and it passed unanimously.

The meeting was adjourned at 8:42 PM to an executive session to discuss legal matters.

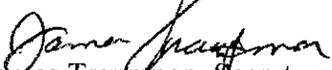
The meeting was resumed at 8:47 PM. Mr. Scholl made a motion to recommend to the Collegeville and Trappe Borough Councils to approve the Real Estate Purchase Agreement for 229 West Seventh Avenue, Trappe, and request the seller to change the Article 8A closing date from August 1, 2018, to August 8, 2018. Mr. Mann seconded and the motion passed unanimously.

Mr. Scholl made a motion to approve a Phase I Environmental study and feasibility Study by Barry Isett Associates Inc., not to exceed \$10,000, pending approval by both Collegeville and Trappe Borough Councils. Mr. Mann seconded and the motion passed unanimously.

The meeting was adjourned at 8:57 PM.

Respectfully submitted,


Matthew McKnight, Chairman


James Traupman, Secretary