

**Minutes of the Meeting  
of the  
Collegetville-Trappe Municipal Authority**

**Collegetville Borough Hall  
Collegetville, Pennsylvania  
May 22, 2018**

Chairwoman Johnson called the Collegetville-Trappe Municipal Authority meeting to order on the above date at 7:02 PM. Members present were Mr. Traupman, Mr. Scholl, Mr. Mann, Mr. Strauss, Mr. Keenan and Mrs. Johnson. Also present were attorneys Patrick Hitchens of the Law Offices of Sean Kilkenny and Dave Onorato of Hladik, Onorato & Federman, LLP, Matt Boggs of Entech Engineering and the Director Joseph Hastings.

The members stood for the Pledge of Allegiance to the Flag.

**MINUTES:**

Mr. Scholl made a motion to approve the April 24, 2018, meeting minutes as presented today. Mr. Strauss seconded the motion and the motion passed unanimously.

**PUBLIC INPUT:**

There was no public input.

**ENGINEER'S REPORT:**

Mr. Boggs presented the Engineer's Report to the committee and is attached herewith.

The engineer reported there was not much activity on the 2018 I/I Project in the past month as the contractor was off site and he has not received a payment application.

Mr. Boggs mentioned no movement was made on the tapping fee study as the 2017 audit is still not complete.

The engineer reported that a review letter was prepared for the 199 W. Third Avenue project as all items have been addressed.

**TREASURER'S REPORT:**

Mr. Scholl presented the check register which is attached herewith. The beginning balance on the Customers Bank's check register as of April 21, 2018, was \$8,198.99, deposits were \$92,232.77 and disbursements were \$107,625.26, leaving an ending balance of -\$7,193.50 on May 18, 2018. Mr. Scholl made a motion to approve check numbers 3144 through 3166 and all EFTs and general journal entries listed. Mr. Mann seconded the motion and the motion passed unanimously.

Mr. Scholl advised that a check from the Schwab investment account that came due has just been received in the amount of \$47,980.22 which will be deposited before the checks are mailed.

Mr. Scholl reviewed the other financial reports which are also attached herewith.

**DIRECTOR'S REPORT:**

The Director presented the Director's Report and is attached herewith. The Director reported almost all the manholes have been located and opened for the 2018 I/I Project. There was a conversation about which roads are scheduled to be milled by the Boroughs.

**SOLICITORS' REPORT:**

There were no solicitors' reports.

**CHAIRMAN'S REPORT:**

There was no Chairman's Report.

Mr. Strauss made a motion to approve the Business Reports, which was seconded by Mr. Traupman. The motion passed unanimously.

**OLD BUSINESS:**

There was no old business.

**NEW BUSINESS:**

The Director reported that office phones need to be replaced as many of them do not work properly and some do not work at all. After discussion Mr. Keenan made a motion to approve the quote submitted by Vail Communications, Inc., in the amount of \$4,927.83 to be shared with CTJPWD. Mr. Mann seconded the motion and it passed unanimously.

The meeting was adjourned at 7:23 PM.

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Secretary