

**MINUTES OF THE May 1, 2018
MEETING OF TRAPPE BOROUGH COUNCIL**

Council President Nevin Scholl called to order the regularly scheduled meeting of Trappe Borough Council May 1, 2018 at 7:00 p.m. at Trappe Borough Hall, 525 West Main Street, Trappe, Pennsylvania.

ANNOUNCEMENT OF EXECUTIVE SESSION: Council President Scholl announced there will be an Executive Session after the public meeting this evening to discuss a personnel matter and legal matters. A vote may be taken on matters discussed, during the regular reconvened session of Council, on one or more of the matters.

Those present were:

President Nevin Scholl
Vice President Cathy Johnson
Scott Martin
Stu Strauss
Pat Webster
Brett Yeagley

Also present:

Mayor Matthew Wismer
Solicitor David Onorato
Treasurer John Klink
Borough Engineer Paul Schmoll
Borough Manager Robert Umstead

Absent:

Phil Ronca

APPROVAL OF THE MINUTES:

The members of Council reviewed the minutes of the April 3, 2018 regular meeting of Borough Council. The minutes were accepted as presented.

Motion to approve the minutes as presented:

Moved: P. Webster

Seconded: S. Strauss

Approved: 5 – 0

S. Martin abstained as absent at the 4-3- meeting

PUBLIC FORUM/AGENDA AND NON-AGENDA ITEMS: NONE

STAFF REPORTS:

Engineer's Report - The written Engineer's Report from Paul Schmoll, representing Barry Isett & Associates (BIA), was presented to all to review. A copy of the report is available at Borough Hall.

During the inspection of the storm sewer inlets, it was determined two inlets on Williams Way were in need of major repairs that could not be performed by the Public Works Department. BIA secured two written estimates for the repairs. Drumheller Construction Co. estimated \$5,850 and Innovative Construction Services, Inc. estimated \$5,225.

Motion to authorize Innovative Construction Services, Inc. to repair the inlets on Williams Way at an estimated cost of \$5,225:

Moved: S. Strauss

Seconded: C. Johnson

Approved: 6 – 0

The report "All Permits Issued Date: April 1, 2018 to April 30, 2018" was presented.

MS4 Report - An article entitled "Rain Gardens & Small Bioretention" was distributed to Council.

Mayor's Report - Mayor Wismer reported the following activities for the month:

April 15: Attended the Augusta Lutheran Church's dedication and spoke on the past, present and future. A Mayor's proclamation was presented to the church.

April 12: Attended the Trappe VFW's Remembrance Ceremony. Remembrance of the South Pacific battles of WW II.

April 28: Attended Keystone Grange "Meet the Mayors"

Future events:

May 20: Skyview Upper Elementary School - Hindu Community

May 28: Collegeville-Trappe Memorial Day Parade

Solicitor's Report - A report will be presented in Executive Session.

Motion to approve the staff reports:

Moved: C. Johnson

Seconded: S. Martin

Approved: 6 - 0

COMMITTEE REPORTS

Administrative Services: A report will be presented in Executive Session and a vote may be required when Council reconvenes in open session.

Finance & Streets: A "Settlement Agreement Franchise Fee Audit Review" has been received from the Cohen Law Group with reference to the audit of fees due the Borough from Comcast. The agreement requires Comcast to pay to the Borough \$15,999.14 to resolve all such disputes of fees due the Borough for the period April 1, 2012 to March 31, 2017.

Motion to accept the settlement agreement with Comcast for fees due amounting to \$15,999.14 presented by Cohen Law Group:

Moved: S. Strauss

Seconded: C. Johnson

Approved: 6 - 0

An announcement was made that Connor Whitson is expected to return to work for the Borough in June to complete his recording of the various plans in the possession of the Borough. The Public Works scanner may be utilized to record the plans electronically.

Parks & Open Space: F. Schuetz reported there are some bushes along the Peck/MacIlwain Trail that appear to be distressed and should be examined.

S. Straus is of the opinion these trees should be covered within the maintenance period for the contractor who installed the bushes. BIA should be directed to investigate this.

S. Strauss also thanked F. Schuetz for the planting of trees in Water Works Park. The Public Works Department is to water the trees.

The Joint Public Works Committee is looking into methods to improve security at Waterworks Park.

A question was raised as to what the real problem is. Answer: vandalism.

Planning, Zoning & Ordinance: The Ordinance Committee has met with Solicitor Onorato and they are working on scheduling a second meeting

Minutes of the Borough's Planning Commission meeting of April 17, 2018 were presented which included several comments of concerns of the Planning Commission on the Zoning Variance for the Getty Station at 306 W. Main Street.

Regional Planning Commission: No Report

Public Works & CTMA: The minutes for the March 27, 2018 meetings were presented. A copy is available for inspection at Borough Hall. The interest income computation reports for the Public Works Department and for the Municipal Authority for March 31, 2018 were presented along with the Cell Site Report for March 2018.

A report was presented on a tentative new contract for the Collegeville-Trappe Joint Public Works (CTJPW) Department. The report enumerated the various stipulations of the contract including wages, a signing bonus and health contributions. The contract is for a four-year period. The tentative contract must also be approved by Collegeville Borough Council (meets May 2, 2018) and the Bargaining Unit prior to being effective.

Motion to approve the tentative new contract for the CTJPW Department contingent upon the approval of Collegeville Borough Council:

Moved: C. Johnson

Seconded: S. Martin

Approved: 6 – 0

Traffic & Safety:

The report of the Trappe Fire Co Ambulance for March 2018 was presented. A copy of the report is available at Borough Hall for inspection.

The report of the Trappe Fire Co. for the Month of April, 2018 was presented. A copy of the report is available at Borough Hall for inspection.

Upper Providence Township is in process of developing a plan for emergency services in the township which may include Trappe Fire Company and Ambulance. More information will be presented as it becomes available.

S. Martin reported he is investigating the purchase of a Speed Sensor device to replace the present one, which is not working, and is not capable of providing data on traffic speeds.

The report of the PA State Police for April, 2018 was received and distributed to Council. The report has been copied with elimination of the property addresses of the police responses. A copy of the report is available at Borough Hall for inspection.

Walkable Community: No Report

Technology Platform: The new Borough Manager is invited to meet with the IT Committee to become familiar with the Borough's technology.

OLD BUSINESS: None

NEW BUSINESS: None

EXECUTIVE SESSION

At 8:30 PM Council entered into Executive Session to discuss personnel and legal matters.

COUNCIL RECONVENED AT 10:05 PM:

Motion to approve the April 16, 2018 employment offer letter to Tamara Twardowski:

Moved: C. Johnson

Seconded: S. Strauss

Approved: 6 – 0

Adjournment - There being no further business; the meeting was adjourned by President Scholl.

Respectfully submitted,



**Nevin H. Scholl
Council President**

