

**MINUTES OF THE April 3, 2018  
MEETING OF TRAPPE BOROUGH COUNCIL**

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Council President Nevin Scholl called to order the regularly scheduled meeting of Trappe Borough Council April 3, 2018 at 7:00 p.m. at Trappe Borough Hall, 525 West Main Street, Trappe, Pennsylvania.

**ANNOUNCEMENT OF EXECUTIVE SESSION:** Council President Scholl announced there was an Executive Session prior the public meeting held last night (April 2, 2018) to discuss a personnel matter. There will be an Executive Session after the regular session this evening. A vote may be taken on matters discussed, during the regular session of Council, on one or more of the matters.

**Those present were:**

President Nevin Scholl  
Vice President Cathy Johnson  
Phil Ronca  
Stu Strauss  
Pat Webster  
Brett Yeagley

**Also present:**

Mayor Matthew Wismer  
Solicitor David Onorato  
Treasurer John Klink  
Borough Engineer Paul Schmoll  
Borough Manager Robert Umstead

**Absent:**

Scott Martin

**APPROVAL OF THE MINUTES:**

The members of Council reviewed the minutes of the March 6, 2018 regular meeting of Borough Council. The minutes were accepted as presented.

**Motion to approve the minutes as presented:**

**Moved: S. Strauss**

**Seconded: P. Ronca**

**Approved: 6 – 0**

**PUBLIC FORUM/AGENDA AND NON-AGENDA ITEMS:**

Eileen Johnson, Director of the Perkiomen Valley Library, was in attendance. Ms. Johnson presented Council with the "Library Newsletter" for Spring/Summer 2018. Ms. Johnson outlined a number of the programs on the current schedule.

**STAFF REPORTS:**

**Engineer's Report** - The written Engineer's Report from Paul Schmoll, representing Barry Isett & Associates (BIA), was presented to all to review. A copy of the report is available at Borough Hall.

2018 Road Work Bids were received for milling and repaving of Nicholas Lane and milling and repaving of Oak Road. Both bids included a quote for repairs to the sub base, additional stone, removal of temporary stone and replacement of 4 inches of superpave base and the installation of petrotac pavement repair membrane on an as needed basis. The exact quantities are to be determined on site upon the milling of the surface. The low bid amount for Nicholas Lane was



**Borough Manager's Report:** The written Borough Manager Report by Robert T. Umstead was presented to all for review. A copy of the report is available at Borough Hall.

Outstanding invoices for curb replacements (4): two residents have paid and two have a hearing before District Justice Rebar on April 12, 2018.

Marian Road stormwater pipe replacement: an easement has been signed and recorded. BIA is working on plans, designs and the advertisement for bids.

Trappe will once again co-sponsor the Recycling Day – “Anything with a Plug” to be held on May 5, 2018 from 9:00 to 12:00 noon at Palmer Park in Skippack Township.

Styer Associates has provided the Borough with the PA State DCED Annual Audit and Financial Report along with a concise financial statement for publishing. The statement will be published on April 4, 2018.

The report “All Permits Issued Date March 1, 2018 to March 31, 2018” was presented.

**MS4 Report** - An article entitled “Downspout Disconnection” was distributed to Council.

**Mayor's Report** - Mayor Wismer reported he attended the 60<sup>th</sup> Annual Rotary Pancake Breakfast on March 18. On April 9 at 6:30 PM he will attend the Great Event at the Trappe VFW. This event is the 7th annual Memorial March of the Forced March of 65 miles of American prisoners in Bataan, Philippines. Participants will march 10 times around the football field and at the completion of each lap there will be an announcement of the major battles fought in the South Pacific.

Future events on the Mayor's schedule include: Augusta Lutheran Church building dedication on April 15; Trappe Shopping Center grand opening of “Escape Trappe” date to be determined” and Keystone Grange Spaghetti Dinner/Meet the Mayors on April 28.

Auxiliary Police – Police will be needed for Primary Election Day, May 15, 2018.

**Motion to provide Auxiliary Police at Borough Hall for Primary Election Day, May 15, 2018 for the hours 7:00 to 9:00 am and 4:00 to 7:00 pm:**

**Moved: S. Strauss**

**Seconded: P. Ronca**

**Approved: 6 – 0**

Auxiliary Police – Police will be needed for the Memorial Day Parade, May 28, 2018.

**Motion to provide five (5) Auxiliary Police for the Parade:**

**Moved: P. Webster**

**Seconded: P. Ronca**

**Approved: 6 – 0**

**Solicitor's Report** – Resolution 2018-05 Preliminary/Final Plan Resolution for 199 W. Third Avenue was presented for consideration. A discussion ensued concerning the requested funds in lieu of planting trees. After discussion with the developer; it was agreed the amount of the fee in lieu of planting trees would be \$8,000. Several waivers were requested. It was determined each waiver would be considered independently. The numbers of the waivers correspond to the number listed in the resolution.

Waiver 4.A. pertaining to the width of the cul de sac:

**Motion to approve waiver 4.A:**

**Moved: C. Johnson**

**Seconded: P. Ronca**

**Approved: 6 – 0**

Waiver 4.B. pertaining to minimum payment radii at intersection:

**Motion to approve waiver 4.B:**

**Moved: C. Johnson**

**Seconded: B. Yeagley**

**Approved: 6 – 0**

Waiver 4.C. pertaining to sidewalk on only one side of private street:

**Motion to approve waiver 4.C:**

**Moved: S. Strauss**

**Seconded: P. Webster**

**Approved: 6 – 0**

Waiver 4.D. pertaining to deed restrictions and easements for properties within 400 ft:

**Motion to approve Waiver 4.D:**

**Moved: C. Johnson**

**Seconded: P. Webster**

**Approved: 6 – 0**

Waiver 4.E. pertaining to utilities located within 400 feet of the property:

**Motion to approve waive 4.E:**

**Moved: P. Webster**

**Seconded: C. Johnson**

**Approved: 6 – 0**

Waiver 4.F. pertaining to minimum slope along center line of private street:

**Motion to approve waiver 4.F:**

**Moved: C. Johnson**

**Seconded: P. Ronca**

**Approved: 6 – 0**

Waiver 4.G. pertaining the granting of a deviation from the 5% grade at intersection of Route 113:

**Motion to approve waiver 4.G:**

**Moved: S. Strauss**

**Seconded: P. Webster**

**Approved: 6 – 0**

Waiver 4.H. pertaining the replacement trees. Applicant has agreed to pay a fee in lieu of in the amount of \$8,000:

**Motion to approve waiver 4.H.:**

**Moved: S. Strauss**

**Seconded: C. Johnson**

**Approved: 6 – 0**

**Motion to approve Resolution 2018-05 Application of Damon London Development Group, LLC for Preliminary/Final Land Development for the property at 199 W. Third Avenue with the waivers approved above:**

**Moved: P. Ronca**

**Seconded: P. Webster**

**Approved: 6 – 0**

Discussion and/or decisions on Resolution 2018-04(on agenda) will deferred until later in the meeting.

### **COMMITTEE REPORTS**

**Administrative Services:** Requests for resumes for the position of Borough Manager have been distributed.

**Finance & Streets:** No Report

**Parks & Open Space:** F. Schuetz reported that the Borough will receive eight (8) trees to be delivered on or about April 21, 2018 at which time they will be planted at Waterworks Park with the aid of students from Ursinus College.

**Planning, Zoning & Ordinance:** The Ordinance Committee has met with Solicitor Onorato and they are working on revisions to ordinances. The first draft is completed and a second meeting of the Ordinance Committee will be scheduled soon.

**Regional Planning Commission:** The minutes of the January 15, 2018 and March 19, 2018 meetings were presented and discussed briefly.

**Public Works & CTMA:** The minutes for the February 27, 2018 meetings were presented. A copy is available for inspection at Borough Hall. The interest income computation reports for the Public Works Department and for the Municipal Authority for February 28, 2018 were presented along with the Cell Site Report for February 28, 2018.

**Traffic & Safety:**

The report of the Trappe Fire Co Ambulance for March 2018 was presented. A copy of the report is available at Borough Hall for inspection.

The report of the PA State Police for March, 2018 was received and distributed to Council. The report has been amended by the State Police to eliminate the property addresses of the police responses.

**Walkable Community:** No Report

**Technology Platform:** Trappe Facebook is being well received and has received a number of "hits." Information on a possible tour by Borough Council of the Public Safety Facilities at Eagleville was distributed.

**OLD BUSINESS:** None

**NEW BUSINESS:** Douglas Franks, Senior Vice Commander, of the Trappe VFW presented a proposed program "Collegeville-Trappe Hometown Heroes." This is a banner program whereby veterans associated with either Collegeville or Trappe could purchase a banner including their name, a picture, branch of service and the "Era of Service." Banners would be placed on utility poles from Memorial Day until Veterans Day, 2019, then removed and stored until Memorial Day through Veterans Day, 2020. The cost of each banner is \$130. Additional cost for hardware may be incurred. At this time Commander Franks is seeking support for the program and will be visiting a Collegeville Council meeting to present the same program and seek support.

It appears all present were in tentative support of the Hometown Heroes Banner program. Pat Webster is to seek input from the Trappe 300 Committee as they installed the existing banners.

**EXECUTIVE SESSION**

At 8:45 PM Council entered into Executive Session to discuss personnel and legal matters.

