

**MINUTES OF THE MARCH 6, 2018
MEETING OF TRAPPE BOROUGH COUNCIL**

Council President Nevin Scholl called to order the regularly scheduled meeting of Trappe Borough Council March 6, 2018 at 7:00 p.m. at Trappe Borough Hall, 525 West Main Street, Trappe, Pennsylvania.

ANNOUNCEMENT OF EXECUTIVE SESSION: Council President Scholl announced there was an Executive Session prior the public meeting this evening to discuss legal matters. A vote is expected during the regular session of Council on one of the matters.

Those present were:

President Nevin Scholl
Vice President Cathy Johnson
Scott Martin
Phil Ronca
Stu Strauss
Pat Webster
Brett Yeagley

Also present:

Mayor Matthew Wismer
Solicitor David Onorato
Treasurer John Klink
Borough Engineer Paul Schmoll
Borough Manager Robert Umstead

APPROVAL OF THE MINUTES:

The members of Council reviewed the minutes of the February 6, 2018 regular meeting of Borough Council. The minutes were accepted as presented.

Motion to approve the minutes as presented:

Moved: C. Johnson

Seconded: P. Webster

Approved: 6 – 0

B. Yeagley abstained-not present on 2-6-18

PUBLIC FORUM/AGENDA AND NON-AGENDA ITEMS:

S. Calvin, 97 W. 7th Avenue, questioned the status of the parking ordinance amendments. Advised being considered by Ordinance Committee.

R. Buono, 170 E. 7th Avenue, advised speeding on E. Seventh Ave is bad and getting worst. Per S. Martin, the Borough will look into a speed sensor devise to post on the street.

C. Peck requested Main Street be closed for the Memorial Day Parade scheduled for May 28, 2018 and the appropriate resolution be adopted and the request be forwarded to PennDOT.

Motion to adopt appropriate resolution and file necessary application to PennDOT to close Main Street for the Memorial Day Parade on May 28, 2018:

Moved: P. Webster

Seconded: S. Martin

Approved: 7 – 0

K. Douglass reported a large amount of trash is accumulating along the roadways. She is also concerned about the junk autos at the gas station at 567 W. Main Street. Ms. Douglas was advised the Borough is aware of the junk autos and is looking into the matter.

STAFF REPORTS:

Engineer's Report - The written Engineer's Report from Paul Schmoll, representing Barry Isett & Associates (BIA), was presented to all to review. A copy of the report is available at Borough Hall.

Escrow Release No. 11 for Mikelen LLC in the amount of \$41,516.08 was presented. This has been reviewed and approval is recommended by BIA.

Motion to approve Escrow Release No. 11 for Mikelen LLC in the amount of \$41,516.08:

Moved: P. Ronca

Seconded: C. Johnson

Approved: 7 – 0

Storm Sewer Repairs - Linden Drive & Joan Drive. Three estimates were received to repair the storm sewers on Linden Drive and Joan Drive. The low estimate in the amount of \$13,500 (\$11,500 for Linden Drive and \$2,000 for Joan Drive) was received from Trenchless Pipe Solutions, LLC.

Motion to approve estimate from Trenchless Pipe Solutions, LLC for repairs to Linden Drive and Joan Drive storm sewers in the amount of \$13,500 total:

Moved: S. Strauss

Seconded: P. Ronca

Approved: 7 – 0

Mill and Re-Paving – Nicholas Lane and Oak Road bids were received and reviewed by the Borough engineer.

Motion to reject all bids for the milling and repaving of Nicholas Lane and Oak Road and authorize BIA to prepare a new bid package and advertise for bids due in sufficient time for consideration at the April 3, 2018 Council meeting:

Motion: S. Strauss

Seconded P. Webster

Approved: 7 – 0

Barry Isett & Associates has presented a proposal to prepare a sign site plan for the East entrance to the Borough in the amount of \$4,200, which does not include the design for the retaining wall.

Motion to approve BIA proposal to design a sign site plan for the East entrance to the Borough in the amount of \$4,200 contingent upon sharing the latest sketch with the property owner and confirming his continued support:

Moved: S. Strauss

Seconded: S. Martin

Approved: 7 – 0

199 W. Third Avenue / Hidden Hollow – C. Yohn the engineer for the development presented an email to P. Schmoll along with a revised plan indicating the developer would (1) construct the driveway in accord with PennDOT's request; (2) install a LED streetlight along private roadway to Hidden Hollow; (3) install curbs on both sides of the driveway; (4) install a five (5) foot sidewalk; (5) install additional guest parking; and (6) add sidewalk around the cul-de-sac. The final plan will be reviewed by Barry Isett & Associates.

Curb & Sidewalk Contract - One bid was received from Drumheller Construction Co. A comparison for the 2017 contract to the proposed 2018 contract was presented. The main difference was the per liner foot cost for curbs \$42 per foot (2017) vs \$58 per foot (2018). A discussion ensued concerning the lack of the timely completion of the work in 2017.

Motion to award the Curb and Sidewalk Contract to Drumheller Construction Co. Inc. for 2018-2019:

Moved: S. Martin

Seconded: P. Ronca

**Approved: 6 – 1
C. Johnson voted NO**

500 Betcher Road – The easement for the installation of the sidewalk at 500 Betcher Road has been delivered to the owners and it is expected the easements will be executed and returned to the Borough for filing. BIA has submitted a proposal for Engineering and Construction Phase Services in the amount of \$5,500.

Motion to authorize BIA to prepare the engineering design and supervise the installation of sidewalk at 500 Betcher Road upon receipt of the executed easements from the owners in the amount of \$5,500:

A brief discussion ensued concerning the need for the sidewalks vs the cost:

Moved: P. Ronca

Seconded: S. Martin

**Approved: 6 – 1
S. Strauss voted NO**

A proposal has been received from Triton Landscaping, LLC for the Spring cleanup of the grounds of Borough Hall, the Peck/MacIlwain Trail and Rambo Park including installation of new triple ground mulch in the play areas at Rambo Park and the play area at Borough Hall. The proposal also included monthly monitoring of all beds and landscape areas of the previously mentioned areas. The cost for the Spring cleanup and new mulch is \$5,827 with the total for all

Motion to approve the proposal of Triton Landscaping, LLC for Spring cleanup and services throughout the Spring and Summer of all beds and landscape areas of Borough Hall, Rambo Park and the Peck MacIlwain Trail for a total of \$8,154.20:

Moved: S. Strauss

Seconded: C. Johnson

Approved: 7 – 0

Deputy Tax Collector – Tax Collector Gretchen Lawson submitted an “Appointment of a Deputy Tax Collector Form” naming Dawn Johnson as Deputy Tax Collector in the event Ms. Lawson is unable to perform the duties of Tax Collector.

Motion to approve the appointment of Dawn Johnson (Perkiomen Tax Collector) as “Deputy Tax Collector” for the Borough of Trappe:

Moved: C. Johnson

Seconded: P. Webster

Approved: 7 – 0

Customers Bank check signers – In order to delete Tammy Liberi and add Brett Yeagley, as check signers, a revised “Resolution and Authorization for Entities” must be executed by the Borough. Resolution 2018-01- a resolution prepared by Customers Bank was presented.

Motion to approve Resolution 2018-01 and authorize the proper Borough Council officers and members to executed the required documents to delete T. Liberi and add B. Yeagley as signers for checks drawn on Customers Bank Accounts:

Moved: C. Johnson

Seconded: S. Martin

Approved: 7 – 0

Snow Emergency – Due to the impending snow storm which is expected to begin on Tuesday, March 6 and last until possibly Thursday, March 8, 2018 depositing a substantial amount of snow on the area, in conjunction with Montgomery County Department of Public, Resolution 2018-02 Declaring a Snow Emergency in Trappe was presented.

Motion to approve Resolution 2018-02 declaring a Snow Emergency in Trappe:

Moved: S. Martin

Seconded: C. Johnson

Approved: 7 – 0

Zoning Hearing Board – The Board did grant a variance to Eye Design LLC to construct an addition to their existing building within the 100 ft. set back line. This was reduced to 50 ft.

MS4 Report - An article entitled “Love your Stormwater” was distributed to Council.

Mayor's Report - Mayor Wismer reported he attended an affair at Ursinus College recently and met with college officials. The college wants to be more involved in community affairs.

Solicitor's Report – Report was presented in Executive Session

Motion to approve the business reports:

Moved: C. Johnson

Seconded: B. Yeagley

Approved: 7 – 0

COMMITTEE REPORTS

Administrative Services: Requests for resumes for the position of Borough Manager have been distributed.

Finance & Streets:

Red Flag Reporting program is up and running. Procedures are being developed for reporting.

Parks & Open Space: F. Schuetz reported an application was submitted to obtain several trees for planting at Rambo Park and Water Works Park. It is expected the trees will be delivered in April and F. Schuetz is working on a schedule to get them planted.

Planning, Zoning & Ordinance: Ordinance Committee will be working with Solicitor Onorato on possible two ordinances – revision or new.

Minutes of Trappe Planning Commission meeting February 20, 2018 presented.

Regional Planning Commission: No Report

Public Works & CTMA: The minutes for the January 23, 2017 meetings were presented. A copy is available for inspection at Borough Hall. The interest income computation reports for the Public Works Department and for the Municipal Authority for January 31, 2018 were presented along with the Cell Site Report for January 31, 2018.

An issue was raised concerning autos parked in the Borough Hall and Waterworks Park parking lots after dark. The CTJPD is investigating how to control at Waterworks Park.

Traffic & Safety: The report of the Trappe Fire Co Ambulance for February 2018 was presented. The reports for the Trappe Fire Co. for January and February 2018 were presented. Copies the reports are available at Borough Hall for inspection.

The report of the PA State Police for February, 2018 was received and distributed to Council. The report has been amended by the State Police, who eliminated the property addresses of the police responses.

Walkable Community: No Report

Technology Platform: A proposed draft handout “Welcome to the Trappe Borough Council Meeting” explaining the procedures for the council meeting was distributed and discussed. A revised article will be presented at a future time.

OLD BUSINESS: None

NEW BUSINESS: None

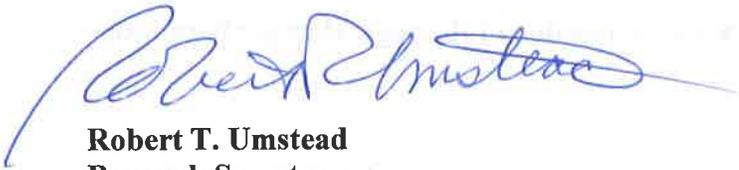
Adjournment - There being no further business, the meeting was adjourned at 9:05 PM:

Moved: P. Ronca

Seconded: B. Yeagley

Approved: 7 – 0

Respectfully submitted,



**Robert T. Umstead
Borough Secretary**