



concern. While the plan meets the Zoning requirements; Council is of the opinion there is insufficient parking for overflow vehicles. Developer to investigate possible additional parking. The road width was discussed with the concern of curbs only on one side of the roadway and the lack of a full-size sidewalk to the bus stop. A Homeowners Association is to be established for the care and maintenance of common property. The slope of the roadway from the cul-de-sac to Third Avenue was discussed and is a major concern. Council wants a streetlight at the intersection of the roadway and W. Third Avenue. A bus stop structure should be considered for school students awaiting buses.

Yohn Engineering is to submit a list of the waivers being requested. Solicitor Onorato suggested that revised plans be submitted addressing the concerns of Council.

### **STAFF REPORTS:**

**Engineer's Report** - The written Engineer's Report from Paul Schmoll, representing Barry Isett Associates (BIA) was presented to all to review. A copy of the report is available at Borough Hall.

2018 Road Work Bids were received for milling and repaving of Holly Drive & Ash Street with a low bid of \$55,997 and Center Avenue, Cherry Avenue and Bonny Brook Avenue with a combined low bid of \$58,124. The bid represents only the milling and repaving of the roadways, additional unit price quotes were requested for road repairs, if need, on a unit (square foot) basis. The bid documents were found to be complete.

**Motion to award the contract to Innovative Construction Services, P.O. Box 262, Folcroft, PA for the milling and re-paving of Holly Drive & Ash Street for a bid of \$55,997 and a contract to Innovative Construction Services (same address) for milling and repaving of Center Avenue, Cherry Avenue and Bonny Brook Avenue for a bid of \$58,124:**

**Moved: S. Martin**

**Seconded: P. Ronca**

**Approved: 6 - 0**

2018 Road Work Bids were received for milling and repaving for Nicholas Lane and Oak Road, were found to be lacking certain required documentation and were, at the advice of Solicitor Onorato, to be held and addressed at the next Council meeting. The low bid for each was received from Dan Malloy Paving, Inc.

Upon the recommendation of BIA: BIA is to secure estimates to repair the storm sewers on Linden Drive and Joan Drive via slip lining. Also, when the bid is awarded to a contractor for the milling and repaving of Nicholas Lane a price to repair the storm sewer on that street is also to be obtained.

A report, All Permits Issued: 1/1/2018 to 1/31/2018, was presented.

**Treasurer's Report:** John Klink presented the Treasurer's Report dated January 31, 2018 with a list of checks, check numbers 2018 through 2057, Payroll charges, and the Phoenixville Federal Card Service Center direct withdrawal from the Customers Bank General Checking Account in the amount of \$582,231.67.





Fraud Line: Presentation by N. Scholl on "Red Flag Reporting." B. Yeagley to be contact person and P. Ronca to be secondary contact. N. Scholl to document system.

**Motion to adopt Red Flag Reporting program at an annual cost of \$625:**

**Moved: S. Martin**

**Seconded P. Ronca**

**Approved: 5 – 1  
P. Webster voted No**

**Motion to direct the Finance Committee to evaluate and make recommendations and rules for residents of Trappe who are either a volunteer firefighter or EMS to be eligible for an Earned Income Tax credit meeting the State Requirements for the credit. Trappe, Collegeville, Upper Providence and Royersford Borough should be encouraged to adopt the same criteria:**

**Moved: P. Webster**

**Seconded: C. Johnson**

**Approved: 6 – 0**

**Parks & Open Space:** F. Schuetz reported an application is being submitted to secure 8 – 15 trees for planting in Waterworks Park. It was suggested that Collegeville Borough's consent be obtained as they are part owner of Waterworks Park.

**Motion to approve application for a grant for the acquisition of between 8 & 15 trees for planting in the Borough:**

**Moved: S. Strauss**

**Seconded: P. Webster**

**Approved: 6 – 0**

F. Schuetz reported he is working with Ursinus College for a spring clean-up day.

**Planning, Zoning & Ordinance:**

Minutes of Trappe Planning Commission meeting January 16, 2018 presented.

**Regional Planning Commission:** No Report

**Public Works & CTMA:** The minutes for the December 20, 2017 meetings were presented. A copy is available for inspection at Borough Hall. The interest income computation reports for the Public Works Department and for the Municipal Authority for December 31, 2017 were presented along with the Cell Site Report for December 31, 2017.

**Traffic & Safety:** Reports of the Trappe Fire Co Ambulance for December 2017 and January 2018 were presented along with the annual report for the Ambulance. Copies the reports are available at Borough Hall for inspection.

**Walkable Community:** Collegeville Borough has indicated they are not interested in participating in a grant application for the Oak Road Trail at this time.

**Technology Platform:** It is requested that the WIFI password be posted on the agenda. The social media is being used heavily. A "Welcome to Trappe Borough Council Meeting" document was distributed to the Committee for review.

**OLD BUSINESS:** None

**NEW BUSINESS:** It is recommended that an additional Council member be authorized to endorse checks.

**Motion to authorize Brett Yeagley as a Council member be authorized to endorse checks.  
The necessary forms are to be filed with Customers Bank:**

**Moved: S. Strauss**

**Seconded: S. Martin**

**Approved: 6 – 0**

**EXECUTIVE SESSION:**

At 10:05 p.m. Council entered into Executive Session to discuss legal and personnel matters.

**Council reconvened at 10:55 p.m.**

A Letter of Intent on behalf of the Borough to possibly purchase a property in the Borough was presented.

**Motion to release the Letter of Intent presented:**

**Moved P. Webster**

**Seconded: P. Ronca**

**Approved: 6 – 0**

Solicitor Onorato has had conversations with possible tenants/owners of the Getty Gas Station at Third Avenue and W. Main Street concerning the re-opening of the gas station including a convenience store. A convenience store is a prohibited use in the VC Zoning District. It is expected that an application will be presented to the Zoning Hearing Board for a variance. It is in the Borough's best interest to be represented by Solicitor Onorato.

**Motion to authorize Solicitor Onorato to represent the Borough at any Zoning Hearing Board meeting considering a variance for the property located at 306 W. Main Street:**

**Moved: S. Strauss**

**Seconded: P. Ronca**

**Approved: 6 – 0**

Mayor Wismer has filed a "Notification of Intent to Charge and Retain Marriage Fees" until terminated by Mayor Wismer.

**Motion to accept the Notification:**

**Moved: P. Webster**

**Seconded: S. Martin**

**Approved: 6 – 0**

A letter of resignation from the position of Borough Manager and all appointed positions has been received from Robert T. Umstead, to be effective no later than March 30, 2018.

**Motion to accept resignation of Robert T. Umstead effective no later than March 30, 2018:**

**Moved: S. Martin**

**Seconded: P. Ronca**

**Approved: 6 – 0**

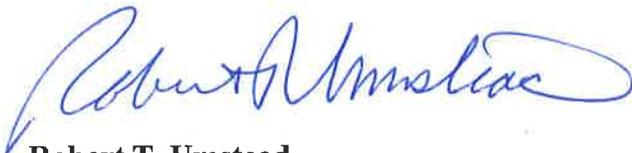
**Adjournment** - There being no further business; the meeting was adjourned at 11:05 p.m.

**Moved: S. Martin**

**Seconded P. Ronca**

**Approved: 6 - 0**

**Respectfully submitted,**



**Robert T. Umstead  
Borough Secretary**