

**Minutes of the Meeting
of the
Collegetville-Trappe Joint Public Works Department**

**Trappe Borough Hall
Trappe, Pennsylvania
December 20, 2017**

Chairman Johnson called the Collegetville-Trappe Joint Public Works Committee meeting to order on the above date at 7:23 PM. Members present were Mr. Keenan, Mr. Traupman, Mr. Scholl, Mr. Mann, Ms. Webster and Mrs. Johnson. Also present were attorneys Mark Hosterman and Dick Watt, Matt Boggs of Entech Engineering and the Director Joseph Hastings.

The members stood for the Pledge of Allegiance to the Flag.

MINUTES:

Mr. Mann made a motion to approve the meeting minutes of November 15, 2017 with two minor changes. Mr. Scholl seconded the motion and it passed unanimously.

PUBLIC INPUT:

Dieter and Renata Markert of 231 Eleventh Avenue and Matthew and Valerie Beckius of 229 Eleventh Avenue were present and inquired about the Quiet Title Action as their properties are adjacent to the Water Works Park. Mr. Watt clarified the need and answered their questions in reference to this legal process.

Mrs. Market also commented on the Water Works Park's appearance, the maintenance schedule and the need for lights to deter vandals. Mr. Boggs will present a EWO at the January meeting for a lighting plan for the driveway and the parking lot.

Mrs. Johnson thanked the public for attending.

ENGINEER'S REPORT:

Mr. Boggs presented the Engineer's Report to the committee and is attached herewith.

The Glenwood Reserve's water supply is complete. It is anticipated that there will be a final escrow release request next month.

TREASURER'S REPORT:

Mr. Scholl reviewed the cell site report. After discussion Mr. Mann made a motion to give each Borough \$30,000. Mr. Scholl seconded and the motion passed unanimously.

Mr. Scholl made a motion to approve the transfer on December 1st of \$100,000 from Customers Bank checking to the Customers Bank Money Market in an effort to accrue more interest in the short term. Ms. Webster seconded and the motion passed with Mr. Mann voting nay.

Mr. Scholl made a motion to approve check numbers 16180 through 16220, all EFTs and General Journal entries along with the interim check numbers 16221 to 16226. Ms. Webster seconded the motion and the motion passed unanimously. The beginning balance on the Customers Bank's check register as of November 14, 2017 was \$57,889.84, deposits were \$216,667.86, and disbursements were \$226,355.60, leaving an ending balance of \$48,202.10 on December 18, 2017.

Mr. Scholl reviewed the financial reports which are attached herewith.

DIRECTOR'S REPORT:

The Director presented the Director's Report to the Committee and is attached herewith. The Director reported that there was a hydrant repaired which was damaged by a car accident at 130 West Main Street. The

insurance company has been sent a bill. The Director also attended a webinar for the PA One Call System on maintaining records as the law has been recently changed.

SOLICITOR'S REPORT:

Mr. Watt reported he will file the Quiet Title Action tomorrow.

Mr. Hosterman reported that Collegetville approved the budget and the change to the bylaws.

Mr. Traupman made a motion to approve the Business Reports, which was seconded by Mr. Keenan. The motion passed unanimously.

OLD BUSINESS:

The Director reported that he received an email from Earth Data in reference to the Trappe PERC issue and they anticipate a report to be completed in spring of 2018. Also he sent an email to Mr. Aston requesting an update on the status of the deed surveys for Well 9 and Well 14 and has not yet received a response.

NEW BUSINESS:

The Director presented a lease extension proposal from a third party representing T-Mobile along with a copy of the current lease and a spreadsheet of the current lease rates. After discussion it was decided to let the current lease stay in effect.

Mr. Mann made a motion to approve and advertise the 2018 meeting dates as presented. Mr. Traupman seconded and the motion passed unanimously.

The meeting was adjourned at 8:41 PM to an executive session for personnel matters.

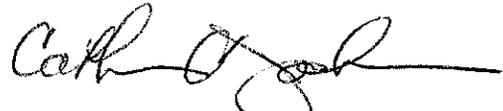
The meeting resumed at 8:55. Mr. Mann made a motion that if the union ratifies and responds to the November 27, 2017 negotiated changes to the CBA, the committee will recommend it to the Boroughs for approval. Mr. Scholl seconded the motion and the motion passed unanimously.

The meeting was adjourned at 8:57 PM to a second executive session for continued discussion of personnel matters.

The meeting resumed at 9:08 PM. Mr. Mann made a motion to recommend to both boroughs to approve a pay increase for Director Hastings to be calculated as (current base salary x 1.02 x 1.02). Additionally, Director Hastings should receive a onetime bonus of \$1,000.00. Mr. Traupman seconded the motion, which passed unanimously.

The meeting was adjourned at 9:10 PM.

Respectfully submitted,



Catherine A. Johnson, Chairwoman


James Traupman, Secretary