

**MINUTES OF THE DECEMBER 5, 2017
MEETING OF TRAPPE BOROUGH COUNCIL**

Council President Nevin Scholl called to order the regularly scheduled meeting of Trappe Borough Council on December 5, 2017 at 7:00 p.m. at Trappe Borough Hall, 525 West Main Street, Trappe, Pennsylvania. The Pledge of Allegiance was led by Mayor Connie Peck.

ANNOUNCEMENT OF EXECUTIVE SESSION: Council President Scholl announced there will be an Executive Session after the regular scheduled meeting to discuss legal matters. A vote is not expected after the Executive Session.

Those present were:

President Nevin Scholl
Cathy Johnson
Scott Martin
Phil Ronca
Stu Strauss
Pat Webster
Brett Yeagley

Also Present

Mayor Connie Peck
Solicitor Richard Watt, representing
Hladik, Onorato & Federman
Engineer Paul Schmoll
Treasurer John Klink
Borough Manager Robert Umstead

APPROVAL OF THE MINUTES:

The members of Council reviewed the minutes of the November 14, 2017 regular meeting of Borough Council. The minutes were accepted as presented.

Motion to approve the regular meeting minutes as presented:

Moved: S. Strauss

Seconded: P. Ronca

**Approved: 6 – 0
S. Martin abstained**

PUBLIC FORUM/AGENDA AND NON-AGENDA ITEMS John Pelosi, Fred Schuetz and Bob Peck were honored by Mayor Peck for their outstanding service to Trappe Day, Trappe 300th Anniversary and many other events held in Trappe over the past several years.

Martin Tyszka complimented the 300th Anniversary Committee for the many programs throughout 2017 and the attempt at beautification of Main Street. He encourages Council to continue the efforts.

S. Kurcik honored Mayor Peck for her many years of service with a bouquet of flowers.

STAFF REPORTS:

Engineer's Report - The written Engineer's Report from Paul Schmoll, representing Barry Isett Associates (BIA), was presented to all to review. A copy of the report is available at Borough Hall.

Treasurer's Report: John Klink presented the Treasurer's Report dated November 30, 2017 with a list of checks, check numbers 1944 through 1971, (with check number 1907 voided and replaced by check #1944) payroll charges and the Phoenixville Federal Card Service Center direct withdrawal from the Customers Bank General Checking Account in the amount of \$309,486.24.

John Klink presented the Treasurer's Report dated November 30, 2017 for the Customers Bank Escrow Fund check numbers 1098 through 1099 in the amount of \$6,542.00.

John Klink presented the Treasurer's Report dated November 30, 2017 for the Customers Bank Liquid Fuels Fund direct charges by PECO of \$2,293.24 and a transfer of funds from the Liquid Fuels Fund to the General Fund for reimbursement of allowed expenses for the Clahor Ave. repaving (\$115,219.65) for a total of \$117,512.89

A copy of the Treasurer's Report was provided to all and is available for review at Trappe Borough Hall.

Motion to make payment of invoices included in the November 30, 2017 Treasurer's Report, including check numbers 1944 through 1971, payroll charges and the Phoenixville Federal Card Service Center direct withdrawal from the Customers Bank General Checking Account in the amount of \$309,486.24:

Moved: S. Strauss

Seconded: C. Johnson

Approved: 7 - 0

Motion to make payment of invoices included in the November 30, 2017 Treasurer's Report check numbers 1098 through 1099 from the Customers Bank Escrow Account in the amount of \$6,542.00:

Moved: C. Johnson

Seconded: S. Strauss

Approved: 7 - 0

Motion to approve electronic payment of the PECO invoices and transfer to the General Fund included in the November 30, 2017 Treasurer's Report from Customers Bank Liquid Fuel Account in the \$117,512.89:

Moved: C. Johnson

Seconded: P. Webster

Approved: 7 - 0

BUDGET 2018-2022 – The proposed budget for 2018-2022 was presented in detail by President Scholl and Treasurer J. Klink. No increase in real estate taxes are required and increases in other anticipated income items were explained. The general fund expenses were presented with a majority of the expenses in highway maintenance. The total General Fund budget for 2018 was presented at \$1,523,348. A brief discussion followed with questions and answers.

Motion to approve the advertising of the 2018 budget as being available for inspection:

Moved: C. Johnson

Seconded: P. Ronca

Approved: 7 - 0

In addition, the following business was conducted:

Motion to approve the transfer of \$80,000 from the General Fund to the Municipal Services Fund for future municipal emergency service capital needs:

Moved: S. Martin

Seconded: P. Ronca

Approved: 7 - 0

Motion to approve the meeting dates for 2018 (including January 8, 2019) for Borough Council and the Borough's Planning Commission and authorize the advertising of the approved dates:

Moved: P. Ronca

Seconded: P. Webster

Approved: 7 – 0

MS4: An information article entitled "Why should you care about Stormwater Management?" was distributed.

Mayor's Report – A copy of the report was presented to all and a copy is available at Borough Hall.

Mayor Peck presented a request from the Auxiliary Police for the purchase of 4 sets of red rechargeable LED road flares to be utilized in lieu of the red road flares presently in use and the inventory is depleted. The total cost is \$479.80 (\$119.95 per set) plus shipping & handling.

Motion to approve the purchase of rechargeable LED road flares at a cost of \$479.80 plus Shipping and handling for use by the Auxiliary Police:

Moved: S. Strauss

Seconded: P. Webster

Approved: 7 – 0

Solicitor's Report

Solicitor Watt advised the hearing on the Park and Recreation Ordinance has been postponed to the January 2, 2018.

Resolution 2017-08 was presented. It would prohibit the operation of a Category 4 Casino within the Borough limits.

Motion to approve Resolution 2017-08 which would prohibit the operation of a Category 4 Casino in the Borough:

Moved: P. Ronca

Seconded: C. Johnson

Approved: 7 – 0

Motion to approve the Staff Reports as submitted:

Moved: P. Ronca

Seconded: P. Webster

Approved: 7 - 0

COMMITTEE REPORTS

Administrative Services: A brief report was presented concerning a lift to replace the exterior ramp. A brief discussion followed.

Inclement Weather Coordinator

Motion to appoint Robert Peck as Inclement Weather Coordinator:

Moved: S. Straus

Seconded: P. Ronca

Approved: 7 – 0

Communications: Facebook was updated December 5 with Fall pictures. P. Webster indicated she needed assistance with the newsletter. A brief discussion ensued concerning the position of a part-time Communications employee.

Finance & Streets: It was reported the Borough has been approved for a grant to replace all streetlights with LED lights. The grant amount is \$72,710 with a match from the Borough for the balance of 30% of the total cost.

Parks & Open Space: A Fall/Winter maintenance program for the Borough's lands is in process of being prepared. Estimates will be secured.

Planning, Zoning & Ordinance: The minutes of the Borough's Planning Commission meeting held November 21, 2017 were presented.

Regional Planning Commission: No Report

Public Works & CTMA: The minutes of the CTJPWD and the CT Municipal Authority held Oct. 24, 2017 were presented.

The Second Amendment to By-Laws of CTJPWC was presented which included a job description for the Director.

Motion to approve the Second Amendment to By-Laws of the CTJPWC:

Moved: C. Johnson

Seconded: S. Strauss

Approved: 7 – 0

Traffic & Safety: Report of the Trappe Fire Co. (November 2017) was presented. A copy is available at Borough Hall for inspection. The Trappe Fire Co. Ambulance report for October was presented.

A brief update on the new radios for the fire company was presented. The estimated cost to be \$120,000.

Walkable Community: No Report

Trappe 300 Celebration: No Report

Technology Platform: No Report

OLD BUSINESS: None

NEW BUSINESS: A summary of action (that which occurred at the recent Council meeting) was presented to Council. It was determined that President Scholl would prepare the summary of action and distribute this to council persons shortly after the meeting. If no response is received, the summary will be posted on the website.

The Achievements for 2017 were presented.

EXECUTIVE SESSION:

At 9:28 p.m. Council entered Executive Session to discuss legal matters.

Council reconvened at 10:36 p.m.

At 10:37 p.m. a motion to adjourn was presented:

Moved: B. Yeagley

Seconded: S. Martin

Approved: 7 - 0

Respectfully submitted,



**Robert T. Umstead
Borough Secretary**