

**Minutes of the Meeting  
of the  
Collegetville-Trappe Joint Public Works Department**

**Trappe Borough Hall  
Trappe, Pennsylvania  
October 24, 2017**

Chairman Johnson called the Collegetville-Trappe Joint Public Works Committee meeting to order on the above date at 7:39 PM. Members present were Mr. Keenan, Mr. Traupman, Mr. Scholl, Mr. Mann, Ms. Webster and Mrs. Johnson. Also present were attorneys Mark Hosterman and Dick Watt, Matt Boggs of Entech Engineering and the Director Joseph Hastings.

The members stood for the Pledge of Allegiance to the Flag.

**MINUTES:**

Mr. Scholl made a motion to approve the meeting minutes of September 26, 2017 with one change. Mr. Mann seconded the motion and it passed unanimously.

**PUBLIC INPUT:**

There was no public input.

**ENGINEER'S REPORT:**

Mr. Boggs presented the Engineer's Report to the committee and is attached herewith.

The Glenwood Reserve's water infrastructure is complete and an escrow release request is being recommended in the amount of \$48,312.00. Mr. Mann made a motion to approve the escrow release. Mr. Keenan seconded the motion and it passed unanimously.

The Stearly Tract Phase II has completed all work and the recommended escrow release is for \$27,105.04. Mr. Traupman made a motion to approve the escrow release. Ms. Webster seconded the motion and it passed unanimously.

**TREASURER'S REPORT:**

Mr. Scholl made a motion to approve check numbers 16093 through 16136, all EFTs and General Journal entries along with the interim check numbers 16137 to 16139. Mr. Mann seconded the motion and the motion passed unanimously. The beginning balance on the Customers Bank's check register as of September 23, 2017 was \$71,838.12, deposits were \$76,171.70, and disbursements were \$69,847.54, leaving an ending balance of \$78,162.28 on October 20, 2017.

Mr. Scholl reviewed the financial reports which are attached herewith.

**DIRECTOR'S REPORT:**

The Director presented the Director's Report to the Committee and is attached herewith. The Director presented a quote to purchase a new backhoe to replace the old Case 580SK. This is listed at \$45,000 on the 2015 capital plan for 2017. Mr. Mann made a motion to approve the purchase of a new Case 580SN at a price of \$100,530.80 to be shared 50:50 with CTMA. Mr. Scholl seconded the motion and the motion passed unanimously.

The Director reviewed the DEP inspection Report

**SOLICITOR'S REPORT:**

There was no solicitor's report.

Mr. Mann made a motion to approve the Business Reports, which was seconded by Mr. Keenan. The motion passed unanimously.

**OLD BUSINESS:**

Mr. Watt reviewed the letter he drafted to the residents for the Quiet Title Action along with the copy of the tax map that is to be included with the letter. The Director reported that Mr. Ashton will have the deed descriptions for the last two properties by the next meeting.

Mr. Scholl reported that he spoke with a representative at Longview Properties regarding the Trappe Center PERC and they will be meeting with the DEP in October. Eight quarters of readings, two years, should be available soon. They will then have a remediation plan available.

**NEW BUSINESS:**

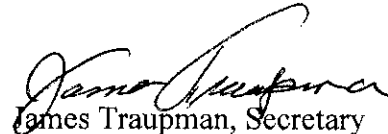
There was no new business.

The meeting was adjourned at 8:17 PM to an executive session for personnel matters.

Respectfully submitted,



Catherine A. Johnson, Chairwoman



James Traupman, Secretary