

**Minutes of the Meeting  
of the  
Collegetville-Trappe Joint Public Works Department**

**Trappe Borough Hall  
Trappe, Pennsylvania  
July 25, 2017**

Chairwoman Johnson called the Collegetville-Trappe Joint Public Works Committee meeting to order on the above date at 7:44 PM. Members present were Mr. Keenan, Mr. Traupman, Mr. Scholl, Mr. Mann, Mrs. Johnson and Ms. Webster. Also present were attorneys Mark Hosterman and Dick Watt and Matt Boggs of Entech Engineering. The Director Joseph Hastings was absent.

The members stood for the Pledge of Allegiance to the Flag.

**MINUTES:**

Mr. Keenan made a motion to approve the meeting minutes of June 27, 2017 as presented. Mr. Mann seconded the motion and it passed unanimously.

**2016 AUDIT:**

Mr. Ede from Styer Associates presented the 2016 Audit Report. He reviewed the highlights with emphasis on the pension calculations and answered questions. Mr. Mann made a motion to approve the audit. Mr. Scholl seconded the motion. The motion passed unanimously.

**PUBLIC INPUT:**

There was no public input.

**ENGINEERING REPORT:**

Mr. Boggs presented the Engineer's Report to the committee and is attached herewith. He received a payment application #2 for the 3<sup>rd</sup> and Betcher water main construction. He made a recommendation for payment in the amount of \$71,034.35. Mr. Mann made the motion to approve the payment to Wexcon, Inc. and Mr. Scholl seconded. The motion passed unanimously. Mr. Boggs anticipates that the third and final payment application for the next meeting.

There has been no activity on the Stearly Tract Phase II project since the last meeting.

The Glenwood Reserve has started and is expected to start the installation of the water infrastructure before the next meeting.

**TREASURER'S REPORT:**

Mr. Scholl presented the check register which is attached herewith. The beginning balance on the Customers Bank's check register as of June 24, 2017 was \$183,618.06, deposits were \$492,142.19, and disbursements were \$614,655.74, leaving an ending balance of \$61,104.51 on July 21, 2017. Mr. Scholl made a motion to approve check numbers 15956 through 15994, all EFTs and General Journal entries along with interim checks numbered 15995 through 16002. Mr. Keenan seconded the motion and the motion passed unanimously.

Mr. Scholl reviewed the financial reports which are attached herewith. Mr. Scholl made a motion to purchase a CD from PLGIT in the amount of \$245, 000 from the proceeds of the CD that is coming due from Ambler Savings before the end of the month. Mr. Mann seconded. The motion passed unanimously. During the review of the cell site report he noted the distribution of \$30,000 to each borough.

**DIRECTOR'S REPORT:**

The Director's Report to the Committee and is attached herewith.

**SOLICITOR'S REPORT:**

Mr. Watt reported on the FDIC insurance protection. It is his conclusion after reviewing all of the organizational documents that the Department is an autonomous body and therefore is eligible for \$250,000 of additional FDIC protection over and above that which Collegeville and Trappe Boroughs are both entitled to at any given bank.. The memo on his opinion was in last month's packet. He will look into the NCUA's requirement to ensure that we are covered there as well.

Mr. Watt reported that the Developer's agreement and Security agreement for the Stearly Phase II are ready. Mr. Mann made a motion to execute the agreements contingent upon all fees being paid and the developer's execution. Ms. Webster seconded. The motion passes unanimously.

Mr. Watt reported he had everything for the deed transfers except the title to a portion of Water Works Park. Mr. Mann made a motion to recommend to the Borough of Trappe that they file a Quiet Title Action. Mr. Keenan seconded. The motion passes unanimously.

Mr. Mann made a motion to approve the Business Reports, which was seconded by Mr. Keenan. The motion passed unanimously.

**OLD BUSINESS:**

There was no old business.

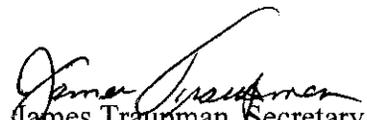
**NEW BUSINESS:**

There was no new business.

The meeting was adjourned at 8:19 PM.

Respectfully submitted,

Catherine A. Johnson, Chairwoman

  
James Traupman, Secretary