

**MINUTES OF THE JULY 11, 2017
MEETING OF TRAPPE BOROUGH COUNCIL**

Council President Nevin Scholl called to order the regularly scheduled meeting of Trappe Borough Council July 11, 2017 at 7:35 p.m. at Trappe Borough Hall, 525 West Main Street, Trappe, Pennsylvania. The Pledge of Allegiance was led by Mayor Connie Peck.

ANNOUNCEMENT OF EXECUTIVE SESSION: Council President Scholl announced there will be an Executive Session after the regular scheduled meeting to discuss legal matters. A vote is not expected after the Executive Session.

Those present were:

President Nevin Scholl
Vice President Cathy Johnson
Scott Martin
Phil Ronca
Pat Webster

Also Present

Mayor Connie Peck
Solicitor Dave Onorato
Treasurer John Klink
Engineer Paul Schmoll
Borough Manager Robert Umstead

Absent:

Tammy Liberia
Stu Strauss

APPROVAL OF THE MINUTES:

The members of Council reviewed the minutes of the June 6, 2017 regular meeting of Borough Council. The minutes were accepted as presented.

Motion to approve the minutes as presented:

Moved: C. Johnson

Seconded: C. Johnson

Approved: 4-0

P. Webster abstained not present at June 6 meeting

PUBLIC FORUM/AGENDA AND NON-AGENDA ITEMS: NONE

STAFF REPORTS:

Engineer's Report - The written Engineer's Report from Paul Schmoll, representing Barry Isett Associates (BIA), was presented to all to review. A copy of the report is available at Borough Hall.

Included in the Engineer's Report was a recommendation to make a partial payment in the amount of \$46,296.90 to Floyd Hersh, Inc. for the work completed on the Clahor Avenue project.

Motion to make partial payment to Floyd Hersh, Inc. in the amount of \$46,296.90:

Moved: S. Martin

Seconded: P. Webster

Approved: 5 – 0

A letter was presented recommending approval of Escrow Reduction Request No. 7 for Colonel's Place – Mikelen, LLC in the amount of \$48,029.60 as this work has been completed.

Motion to approve Escrow Reduction Request No. 7 for Colonel's Place – Mikelen LLC in the amount of \$48,029.60:

Moved: P. Ronca

Seconded: P. Webster

**Approved: 4 – 0
S. Martin abstained**

A proposal was presented for surveying boundaries and easement descriptions for Marian Road storm sewer replacement, Oak Road extension and Betcher Road sidewalk extension in the amount of \$6,000.

Motion to approve survey and easement descriptions for Marian Road storm sewer replacement, Oak Road extension and Betcher Road sidewalk extension in the amount of \$6,000:

Moved: C. Johnson

Seconded: P. Ronca

Approved: 5 - 0

Treasurer's Report: John Klink presented the Treasurer's Report dated June 30, 2017 with a list of checks, check numbers 1764 through 1799, payroll charges and the Phoenixville Federal Card Service Center direct withdrawal from the Customers Bank General Checking Account in the amount of \$614,300.82.

Treasurer John Klink presented the Treasurer's Report dated June 30, 2017 for the Customers Bank Escrow Fund check numbers 1085 through 1086 in the amount of \$4,123.17.

Treasurer John Klink presented the Treasurer's Report dated June 30, 2017 for the Customers Bank Liquid Fuels Fund direct charges by PECO in the amount of \$2,180.34.

A copy of the Treasurer's Report was provided to all and is available for review at Trappe Borough Hall.

Motion to make payment of invoices included in the June 30, 2017 Treasurer's Report, including check numbers 1764 through 1799, payroll charges and the Phoenixville Federal Card Service Center direct withdrawal from the Customers Bank General Checking Account in the amount of \$614,300.82:

Moved: C. Johnson

Seconded: S. Martin

Approved: 5 - 0

Motion to make payment of invoices included in the June 30, 2017 Treasurer's Report check numbers 1085 through 1086 from the Customers Bank Escrow Account in the amount of \$4,123.17:

Moved: P. Webster

Seconded: C. Johnson

Approved: 5 - 0

Motion to approve electronic payment of the PECO invoices included in the June 30, 2017 Treasurer's Report from Customers Bank Liquid Fuel Account in the amount of \$2,180.34:

Moved: C. Johnson

Second: P. Webster

Approved: 5 – 0

Motion to purchase a \$245,000 CD from PLGIT at estimated interest rate of 1.45%:

Moved: C. Johnson

Seconded: P. Ronca

Approved: 5 - 0

Borough Manager's Report: The written Borough Manager's report by Robert T. Umstead was presented to all for review. A copy of the report is available at Borough Hall.

Parks & Open Space: Dedication of the Rambo Trail access route is scheduled for July 26, 2017 at 1:00 pm. All are invited.

Planning, Zoning & Ordinance: The minutes of the Borough Planning Commission meeting June 28, 2017 were presented.

Regional Planning Commission: - P. Webster advised the contract renewal with the Montgomery County Planning Commission will be on the agenda for the next meeting. She will obtain a copy of the current and proposed contracts and compare them with a report at the next Council meeting.

Public Works & CTMA: The minutes for the May 24, 2017 meetings were presented. The Interest Income Computation and Cell Site Report dated May 24, 2017, for the Public Works and the Interest Income Computation for CTMA dated May 24, 2017 were presented. Recently enacted PA legislation authorized the use of PLGIT Term Fund. Funds were moved to the PLGIT Term Fund. It is expected a distribution from the Cell Fund Site Account will be made in August.

Traffic & Safety: Reports of the Trappe Fire Co. and the Trappe Fire Co Ambulance were presented. Copies of both reports are available at Borough Hall for inspection. N. Scholl and S. Martin recently attended a round table meeting at Upper Providence Township for the purpose of discussing fire service in the area in the future. Subjects of discussion included planning, resources and funding. A Firefighter Tax Credit ordinance was discussed and it was suggested that all participating municipalities should adopt the same ordinance. Several municipalities in Berks have merged to provide more efficient service. Representatives have been invited to the next meeting.

S. Martin reported a “meet and greet” meeting with the PA State Police has been set up for September 28, 2017 at 7:00 pm at Trappe Borough Hall.

Walkable Community: No Report

Trappe 300 Celebration: No Report

Technology Platform: Wi-Fi is now available at Borough Hall.

OLD BUSINESS: The next round of the Multimodal Transportation Fund Grant is now open. This grant will provide funding for the purpose of street light LED re-lamping. A grant request in the amount of \$72,710 will be requested. The total cost of all re-lamping is expected to be \$103,871 and the Borough’s share will be \$31,161.

Motion to approve the filing of the Multimodal Grant Request:

Moved: S. Martin

Seconded: P. Ronca

Approved: 5 – 0

NEW BUSINESS: An email has been received, dated July 11, 2017 from Tammy Liberi resigning her position on Borough Council effective immediately.

Motion to accept the resignation of Tammy Liberi from Borough Council effective July 11, 2017:

Moved: P. Webster

Seconded: C. Johnson

Approved: 5 – 0

In accordance with the Borough Code a replacement must be appointed within thirty (30) days. A brief discussion ensued concerning the replacement process and how this would be handled. It was determined that resumes would be accepted until 4:00 pm on July 19, 2017 at Trappe Borough Hall. It was further determined that if more than one resume was received, Borough Council would hold a special meeting on July 24, 2017 at 7:00 pm for the purpose of interviewing potential candidates. This meeting, if to be held, will be advertised accordingly.

EXECUTIVE SESSION:

At 9:05 p.m. Council entered into Executive Session to discuss legal matters.

Council reconvened at 9:30 p.m.

Adjournment - There being no further business; the meeting was adjourned at 9:30 p.m.

Moved: P. Ronca

Seconded S. Martin

Approved: 5 - 0

Respectfully submitted,



**Robert T. Umstead
Borough Secretary**

