

**Minutes of the Meeting
of the
Collegeville-Trappe Joint Public Works Department**

**Collegeville Borough Hall
Collegeville, Pennsylvania
May 20, 2015**

Chairman Johnson called the Collegeville-Trappe Joint Public Works Committee meeting to order on the above date at 7:55 PM. The Chairman called for the Pledge of Allegiance to the Flag.

Members present were Mrs. Johnson, Mr. Traupman, Mr. Scholl, Mr. Keenan, and Mr. Mann. Ms. Webster was absent. Also present were Attorneys Mark Hosterman and Richard Watt, Director Joseph Hastings, and Matt Boggs of Entech Engineers.

MINUTES:

Mr. Mann made a motion to approve the meeting minutes of April 21, 2015, as presented. Mr. Scholl seconded the motion and it passed unanimously.

PUBLIC INPUT:

There was no Public Input.

ENGINEERING REPORT:

The Engineer reported the E. Seventh Ave. Main Replacement. The project should be completed within a week.

Mr. Boggs reported on the bid opening for the Emergency Generator. The only bidder was Cummins/Onan in the amount of \$31,500.00. After discussion, Mr. Mann made a motion approving the Cummins/Onan bid in the amount of \$31,500.00 for the generator and the transfer switch. Mr. Traupman seconded the motion and it passed unanimously. There was a discussion on the generator location, concrete pad, fencing, etc.

TREASURER'S REPORT:

Mr. Scholl presented to the Committee the Bank Check Register, Balance Sheet, and Budget Profit and Loss Report. The beginning balance was \$199,380.71, there were deposits of \$178,565.38 and disbursements were \$288,051.16 leaving an ending balance of \$89,894.93. Mr. Scholl made a motion to approve all EFTs and Check Nos. 14432 through No. 14482 which includes interim checks for AJ Blosenski, Douglas Wanamaker, Liz Veres, TD Card Services, The MacMain Law Group, Sherwin Williams, Trans Fleet, and Weinstein Supply. Mr. Mann seconded the motion and it passed unanimously.

DIRECTOR'S REPORT:

Mr. Hastings presented the Director's Report to the Committee and is attached herewith.

PPG Stearly has paid their \$2,500.00 escrow per the Professional Services Agreement for the Stearly Tract Development. Longview will be paying the deficit Stearly escrow amount separately.

The Director reported on the Cannon Wide Format Copier purchase that was approved at the April meeting from Frazer Advanced Info Systems. The price of \$6,975.00 included a \$1,400.00 rebate which is no longer in effect. The Director negotiated to split the rebate with Frazer at \$700.00 apiece. The final price is \$7,675.00 for the wide format copier which will be split with CTMA. Mr. Mann made a motion to approve the purchase of the Cannon Wide Format Copier at a price of \$3,837.50 which is Public Work's portion. Mr. Keenan seconded the motion and it passed unanimously.

The Director reported on a tree that fell on Well House #14. The Director is working with the insurance adjuster on this matter.

SOLICITOR'S REPORT:

Attorney Watt reported on the Colavita Lawsuit Settlement Agreement. After discussion, Mr. Mann made a motion to approve the Settlement Agreement and General Release of Claims between the Borough of Trappe, the Borough of Collegeville and Sam Colavita and Trappe Village Corporation. Mr. Keenan seconded the motion and it passed unanimously.

Attorney Watt reported on the RF letters sent to the Cell Site Carriers. He has heard from AT&T and T-Mobile and is waiting for Verizon and Sprint to respond.

Attorney Watt reported on the Intermunicipal Agreement with Upper Providence. Steve English Solicitor for Upper Providence Township responded that he sees no problem with the updated Intermunicipal Agreement and is hoping that formal adoption will take place at their next meeting.

Mr. Mann made a motion to approve the Business Reports, which was seconded by Mr. Scholl. The motion passed unanimously.

OLD BUSINESS:

Mr. Mann and Mr. Scholl are working on the By Laws.

NEW BUSINESS:

There was no New Business.

The meeting was adjourned at 8:40 PM.

Respectfully submitted


Catherine Johnson, Chairman


James Praupman, Secretary