

**Minutes of the Meeting
of the
Collegeville-Trappe Joint Public Works Department**

**Collegeville Borough Hall
Collegeville, Pennsylvania
March 17, 2015**

Chairman Johnson called the Collegeville-Trappe Joint Public Works Committee meeting to order on the above date at 7:45 PM. The Chairman called for the Pledge of Allegiance to the Flag.

Members present were Mrs. Johnson, Mr. Traupman, Ms. Webster, Mr. Scholl, Mr. Keenan, and Mr. Mann. Also present were Attorneys Mark Hosterman and Richard Watt, Director Joseph Hastings, and Matt Boggs of Entech Engineers.

MINUTES:

Mr. Mann made a motion to approve the meeting minutes of February 17, 2015, as presented. Mr. Scholl seconded the motion and it passed unanimously.

PUBLIC INPUT:

There was no Public Input.

ENGINEERING REPORT:

The Engineer reported the E. Seventh Ave. Main Replacement. The Notice of Award was issued on February 17, 2015 and the Notice to Proceed was issued on March 11, 2015. JOAO Bradley would like to start construction within the next few weeks. There was a discussion on the road closing and communicating with the public.

The Calculation of the Tapping Fee for the water system has been completed and the report was passed out to the members. After a lengthy discussion, Mr. Keenan made a motion to recommend that the Boroughs advertise the change to Tapping Fee Ordinances prior to the April Borough meetings, and to approve and adopt the new Tapping Fee Calculation in the amount of \$2,780.00 at their respective April Meetings. Mr. Scholl seconded the motion and it passed unanimously.

Mr. Keenan made a motion to recommend that the Boroughs clean up the mislabeled ordinances referred to as the Connection Fee and Tapping Fee. Mr. Keenan recommends that both Borough Councils advertise and adopt an amended Connection Fee Ordinance establishing the Connection Fee as actual cost incurred along with the Customer Facilities Fee as the actual cost incurred at their April meetings. Mr. Scholl seconded the motion and it passed unanimously.

Information is being gathered and revisions have begun for the revised Capital Improvements Plan for 2015.

There was a discussion on the generator. The Engineer reported his findings regarding grants and low cost loans. There were questions on installation of the generator pad by the contractor or by Public Works personnel and the bidding process. Discussion ensued. Mr. Boggs will provide specifications for the April meeting for a procurement bid.

TREASURER'S REPORT:

Mr. Scholl presented to the Committee the Bank Check Register, Balance Sheet, and Budget Profit and Loss Report. The beginning balance was \$110,720.69, there were deposits of \$259,880.62 and disbursements were \$68,084.65 leaving an ending balance of \$302,516.66. Mr. Scholl made a motion to approve all EFTs and Check Nos. 14326 through No. 14377 which includes interim checks for Comcast, Direct Energy, Exeter Supply, Highway Materials, PECO, TD Card Services, Teamsters, Sherwin Williams, Trexler Haines, and Zee Medical. Mr. Mann seconded the motion and it passed unanimously.

DIRECTOR'S REPORT:

Mr. Hastings presented the Director's Report to the Committee and is attached herewith.

Collegetown Borough will be paving Park Avenue in the summer. There was a discussion on upgrading water service connections in this roadway.

SOLICITOR'S REPORT:

Attorney Watt reported on the D'Andrea Water Line Agreement. After discussion, Mr. Mann made a motion to adopt Resolution 2015-01 accepting dedication of the D'Andrea Subdivision water lines. Mr. Keenan seconded the motion and it passed unanimously.

The members reviewed and made suggestions regarding a letter that will be mailed to the cell site carriers regarding RFs and FCC compliance.

Attorney Watt is still working on the Intermunicipal Agreement with Upper Providence and waiting for their response.

Mr. Mann made a motion to approve the Business Reports, which was seconded by Mr. Traupman. The motion passed unanimously.

OLD BUSINESS:

There was no Old Business.

NEW BUSINESS:

The Director reported on a request from Aqua America for a temporary water interconnection for The Perkiomen Woods Development in Upper Providence from August 2015 to December 2015. Aqua is willing to pay our residential rate and will be using approximately 70,000 gallons per day. Aqua will do the interconnection work and a meter will be installed to provide flow information. The Committee would like the billing rate to be the same rate that Aqua charges their customers. The Committee approved the interconnection and the Director will speak to Aqua American about the water rate charge.

The meeting was adjourned at 9:00 PM.

Respectfully submitted



Catherine Johnson, Chairman


James Traupman, Secretary