

**Minutes of the Meeting
of the
Collegeville-Trappe Joint Public Works Department**

**Collegeville Borough Hall
Collegeville, Pennsylvania
July 21, 2015**

Chairman Johnson called the Collegeville-Trappe Joint Public Works Committee meeting to order on the above date at 8:03 PM. The Chairman called for the Pledge of Allegiance to the Flag.

Members present were Mrs. Johnson, Mr. Traupman, Mr. Scholl, Mr. Keenan, Mr. Mann and Ms. Webster. Also present were Attorneys Mark Hosterman and Richard Watt, Director Joseph Hastings, and Kim Mazur of Entech Engineers.

MINUTES:

Mr. Mann made a motion to approve the meeting minutes of June 16, 2015, as corrected. Mr. Scholl seconded the motion and it passed unanimously.

PUBLIC INPUT:

There was no Public Input.

ENGINEERING REPORT:

The Engineer reported that the E. 7th Ave. Main Replacement construction is complete. The Engineer is waiting for some closeout documents that are outstanding. No payment is recommended at this time.

The Agreement was signed and the Notice to Proceed was issued on July 16th for the natural gas emergency generator provided by Cummins/Onan. Entech is working with Peco on the gas service line.

Entech is waiting for revised plans to be received for the Stearly Tract. Based on the plans transferred via e-mail, no additional comments are anticipated.

Budgets were reviewed based on the Capital Improvements Plan issued in April 2015. Revised cost opinions and a revised exhibit were prepared based on work performed on Park Ave. and progress made on the water meter replacement program.

TREASURER'S REPORT:

Mr. Scholl presented to the Committee the Bank Check Register, Balance Sheet, and Budget Profit and Loss Report. The beginning balance was \$124,228.70, there were deposits of \$279,992.11 and disbursements were \$339,923.71 leaving an ending balance of \$64,297.10. Mr. Scholl made a motion to approve all EFTs, transfers, and Check Nos. 14532 through No. 14593 which includes interim checks for LW Clearing, The MacMain Law Group, and Traffic Control Services. Mr. Mann seconded the motion and it passed unanimously.

Mr. Scholl reported on the liquidation of the First Cornerstone Money Market account in the amount of \$201,146.51. Mr. Scholl made a motion to ratify the closure of the First Cornerstone Money Market account in the amount of \$201,146.51. Mr. Mann seconded the motion and it passed unanimously. This was placed in the checking account for operating purposes. Mr. Mann made a motion to approve the distribution of \$25,000.00 to

Collegeville Borough and \$25,000.00 to Trappe Borough from the cell site fund. Ms. Webster seconded the motion and it passed unanimously.

There was a discussion on the year to date budget.

DIRECTOR'S REPORT:

Mr. Hastings presented the Director's Report to the Committee and is attached herewith.

SOLICITOR'S REPORT:

Attorney Watt reported on the Intermunicipal Agreement with Upper Providence.

There was a discussion on the CTMA and Public Works Water Shut Off Resolution.

Mr. Mann made a motion to approve the Business Reports, which was seconded by Mr. Scholl. The motion passed unanimously.

OLD BUSINESS:

There was a discussion on the proposed revisions to the By-Laws.

There was a discussion on the Stearly Tract and a proposed inflow infiltrate basin above the Public Works Property with a spillway that could drain on PWs property. A letter was requested by the developer from Public Works approving this spillway. Discussion ensued. Attorney Watt will contact the developer to discuss the spillway issue.

NEW BUSINESS:

There was no New Business.

The meeting was adjourned at 9:06 PM.

Respectfully submitted



Catherine Johnson, Chairman



James Traupman, Secretary