

**Minutes of the Meeting
of the
Collegeville-Trappe Joint Public Works Department**

**Collegeville Borough Hall
Collegeville, Pennsylvania
April 21, 2015**

Chairman Johnson called the Collegeville-Trappe Joint Public Works Committee meeting to order on the above date at 7:50 PM. The Chairman called for the Pledge of Allegiance to the Flag.

Members present were Mrs. Johnson, Mr. Traupman, Ms. Webster, Mr. Scholl, Mr. Keenan, and Mr. Mann. Also present were Attorneys Mark Hosterman and Richard Watt, Director Joseph Hastings, and Matt Boggs of Entech Engineers.

MINUTES:

Mr. Mann made a motion to approve the meeting minutes of March 17, 2015, as presented. Mr. Keenan seconded the motion and it passed unanimously.

PUBLIC INPUT:

There was no Public Input.

ENGINEERING REPORT:

The Engineer reported the E. Seventh Ave. Main Replacement. The water main installation portion is substantially complete. After discussion, Mr. Scholl made a motion approving Payment No. 1 to JOAO Bradley in the amount of \$209,609.10. Mr. Mann seconded the motion and it passed unanimously.

Based on the comments received during the March meeting, the Engineer passed out the revised Tapping Fee Report.

Mr. Boggs passed out a draft of the emergency generator procurement and will work with the Director on dates for the purpose of bidding.

The Engineer presented the Capital Improvement Plan of 2015. This revises the prior plan issued in 2010. Discussion ensued.

TREASURER'S REPORT:

Mr. Scholl presented to the Committee the Bank Check Register, Balance Sheet, and Budget Profit and Loss Report. The beginning balance was \$302,516.66, there were deposits of \$63,722.00 and disbursements were \$166,857.95 leaving an ending balance of \$199,380.71. Mr. Scholl made a motion to approve all EFTs and Check Nos. 14378 through No. 14431 which includes interim checks for A J Blosenski, Borough of Collegeville, H & H Systems, Sanatoga Asphalt, and TD Card Services. Mr. Mann seconded the motion and it passed unanimously.

DIRECTOR'S REPORT:

Mr. Hastings presented the Director's Report to the Committee and is attached herewith.

The D'Andrea Subdivision Deed of Dedication has been completed and they have requested return of their escrow money. Mr. Mann made a motion to return the D'Andrea escrow in the amount of \$2,573.30. Ms. Webster seconded the motion and it passed unanimously.

The Claymont at Collegeville Development 18 month maintenance period will be over as of April 22, 2015 and they would like release of the Maintenance Bond. Mr. Keenan made a motion authorizing release of the Claymont at Collegeville Maintenance Bond. Mr. Mann seconded the motion and it passed unanimously.

SOLICITOR'S REPORT:

Attorney Watt reported that RF Testing letters were sent out to 4 lessees. Attorney Watt received two replies requesting more specific information. Discussion ensued.

Attorney Watt reported on the Intermunicipal Agreement with Upper Providence.

OLD BUSINESS:

Mr. Mann and Mr. Scholl will meet to work on the By Laws.

The Director reported on his conversation with Aqua about the temporary water interconnection for Perkiomen Woods. Aqua would charge \$10.00 per thousand gallons to provide water outside their service area. The Director would like to charge Aqua the same rate to provide water during the interconnection. Discussion ensued.

NEW BUSINESS:

The Director reported on prices he has received from electric providers since the Direct Energy contract will expire by the end of the month and he is still awaiting two more quotes. Mr. Mann made a motion authorizing the Director to sign a contract with the least expensive energy provider. Mr. Keenan seconded the motion and it passed unanimously.

The meeting was adjourned to an Executive Session at 8:35 PM for legal matters.

At 8:50 PM, the meeting reconvened to vote on a wide format copier. Mr. Scholl made a motion to purchase a wide format color copier, scanner, and printer at a price of \$6,975.00. This cost will be split with CTMA. Mr. Keenan seconded the motion and it passed unanimously.

The meeting went back into Executive Session for personnel matters.

Respectfully submitted

Catherine Johnson, Chairman

James Traupman, Secretary