

**Minutes of the Meeting
of the
Collegetville-Trappe Joint Public Works Department**

**Trappe Borough Hall
Trappe, Pennsylvania
September 23, 2014**

Vice Chairman Johnson called the Collegetville-Trappe Joint Public Works Committee meeting to order on the above date at 7:03 PM. The Vice Chairman called for the Pledge of Allegiance to the Flag.

Members present were Mrs. Johnson, Mr. Mann, Mr. Traupman, and Ms. Webster. Mr. Scholl was absent. Also present were Attorneys Richard Watt and Mark Hosterman, Director Joseph Hastings, and Doug Berg of Entech Engineers.

MINUTES:

Mr. Traupman made a motion to approve the meeting minutes of August 26, 2014 as corrected, which was seconded by Ms. Webster. The motion passed unanimously.

Chairman Keenan entered the meeting at 7:05 PM.

PUBLIC INPUT:

There was no Public Input.

ENGINEERING REPORT:

The Engineer reported on the E. Seventh Ave. Water Main Replacement Project. Since the water line project will precede the Trappe Borough 7th Ave. Road Reconstruction Project, the engineer needs to know details on how the road will be reconstructed so Public Works can tailor its restoration detail. The engineering work has been completed except for this restoration detail. The engineer stated that Public Works could bid out the project in January 2015 and start the project in March 2015. This would allow for road settling before Trappe Borough's Road Reconstruction Project begins.

At this time, Mr. Bob Layman, the new Trappe Borough Manager was introduced to the Committee.

TREASURER'S REPORT:

Mr. Mann passed out the Cell Site Fund Spreadsheet and reported on the Investment Spreadsheet. After discussion, Mr. Mann made a motion approving the deposit of \$240,000.00 into the Penn Liberty Bank Money Market for 0.35% and depositing \$200,000.00 into the First Cornerstone Money Market for 0.65%. Mrs. Johnson seconded the motion and it passed unanimously.

Mr. Mann presented to the Committee the Bank Check Register, Balance Sheet, and Profit and Loss Budget Report. The beginning balance was \$420,047.77, there were deposits of \$199,410.90 and disbursements were \$467,273.36 leaving an ending balance of \$152,185.31. Mr. Mann made a motion to approve all EFTs, transfers, and check numbers 14036 through 14077 which includes interim checks for Creamery Tire, Eagle Power & Equipment, Sanatoga Quarry, and Shred One. Mrs. Johnson seconded the motion and it passed unanimously.

After discussion, Mrs. Johnson made a motion to disburse \$35,000.00 to each Borough from the Cell Site Fund. Ms. Webster seconded the motion and it passed unanimously.

DIRECTOR'S REPORT:

Mr. Hastings presented the Director's Report to the Committee and is attached herewith.

There was a discussion on the Verizon Lease signed by Colledgeville Borough, but still awaiting Trappe Borough's signature.

The Director reported on three price quotes for roof replacement for the Pole Barn. After discussion, Mrs. Johnson made a motion to approve the roof bid submitted by Douglas Wanamaker Roofing for a price of \$9,850.00. Mr. Traupman seconded the motion and it passed unanimously.

SOLICITOR'S REPORT:

There was no Solicitor's Report.

Mrs. Johnson made a motion to approve all the Business Reports. Mr. Traupman seconded the motion and it passed unanimously.

OLD BUSINESS:

The By-Law changes were tabled until the October Meeting. There was a discussion on the number of changes to the By-Laws.

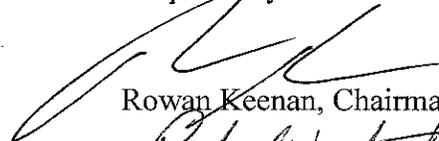
NEW BUSINESS:

The Director reported that the PADOT Master Casting Agreement will expire on September 30, 2014. After discussion, Mrs. Johnson made a motion approving Public Works Resolution 2014-01 for the PADOT Master Casting Agreement that will cover the next three years. Ms. Webster seconded the motion and it passed unanimously.

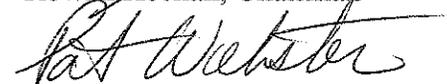
There was a discussion on delinquent water accounts and the treatment of hardship cases.

The meeting was adjourned at 7:55 PM.

Respectfully submitted



Rowan Keenan, Chairman



Pat Webster, Secretary