

**Minutes of the Meeting
of the
Collegetville-Trappe Joint Public Works Department**

**Trappe Borough Hall
Trappe, Pennsylvania
October 28, 2014**

Chairman Keenan called the Collegetville-Trappe Joint Public Works Committee meeting to order on the above date at 7:00 PM. The Chairman called for the Pledge of Allegiance to the Flag.

Members present were Mrs. Johnson, Mr. Mann, Mr. Traupman, Ms. Webster, Mr. Scholl, and Mr Keenan. Also present were Attorneys Richard Watt and Mark Hosterman, Director Joseph Hastings, and Doug Berg of Entech Engineers.

MINUTES:

Mr. Mann made a motion to approve the meeting minutes of September 23, 2014 as submitted, which was seconded by Mrs. Johnson. The motion passed unanimously.

PUBLIC INPUT:

There was no Public Input.

ENGINEERING REPORT:

The Engineer reported on the E. Seventh Ave. Water Main Replacement Project. There was a discussion on acquiring a Road Opening Permit from Trappe Borough. Also, the Engineer will prepare a cost estimate for the next meeting.

TREASURER'S REPORT:

Mr. Mann presented to the Committee the Bank Check Register, Balance Sheet, and Profit and Loss Budget Report. The beginning balance was \$152,185.31, there were deposits of \$190,475.88 and disbursements were \$268,204.37 leaving an ending balance of \$74,456.82. Mr. Mann made a motion to approve all EFTs, transfers, and check numbers 14078 through 14136. Mrs. Johnson seconded the motion and it passed unanimously.

Mr. Mann reported on two transfers deposited into TD Checking from the Schwab Money Market due to maturity/sale of Schwab Investments. Mr. Scholl made a motion approving the 10/16/14 transfer from the Schwab MM to TD Checking in the amount of \$27,178.00 and the 10/23/14 transfer from Schwab MM to TD Checking in the amount of \$50,350.00. Mrs. Johnson seconded the motion and it passed unanimously.

The Treasurer requested authority to move funds from lower interest bearing Money Market accounts to higher yield accounts, such as Santander Bank or Susquehanna Bank, if a better rate is secured. Mr. Mann made a motion to move funds from lower to higher interest money market accounts as noted. Mrs. Johnson seconded the motion and it passed unanimously.

Mr. Scholl reported on a possible investment opportunity in regards to the Perkiomen Valley School District's refinancing of the bonds. Public Works, CTMA, or the Boroughs could help pay down these securities allowing the school district to incur savings on interest expense. An example being, the

PVSD could save 5% in interest by paying down the securities from the loan. After one year, 3% interest could be paid back to the lender along with the original loan amount allowing for the school district to save 2%. More information will be forthcoming.

The Treasurer reported on the \$35,000.00 Cell Site disbursement to each Borough and that there would be enough funds to reimburse an additional \$25,000.00 to each Borough by the end of the year. The Director was asked to update the Cell Site Fund Income Budget sheet.

The Treasurer passed out the preliminary 2015 budget sheet for review and an informational sheet for a proposed water rate increase due to the deficit status of the budget.

There was a discussion on increasing the water and sewer certification fee due to increased costs of providing this service. The Director will provide a cost detail on what is involved providing this service.

DIRECTOR'S REPORT:

Mr. Hastings presented the Director's Report to the Committee and is attached herewith.

SOLICITOR'S REPORT:

Solicitor Watt reported on the Metro PCS Lease, the Verizon Lease, and the Colavita settlement. Discussion ensued.

There was a discussion on the Upper Providence Intermunicipal Water Agreement. Mr. Scholl recommended that Attorney Watt draft a consolidated ordinance in cooperation with Collegeville Borough, Trappe Borough, Public Works and Upper Providence that all four parties can agree to and sign. The Director would like a copy of the signed Perkiomen Township Intermunicipal Agreement to keep on file.

Mrs. Johnson made a motion to approve all the Business Reports. Mr. Mann seconded the motion and it passed unanimously.

Mr. Mann asked for approval for the 2014 MMO payment. Mr. Mann made a motion authorizing payment of the 2014 MMO in the amount of \$50,821.23. The gross pension obligation was \$74,057.31, the state aid was \$23,236.08 leaving a net amount of \$50,821.23. Mrs. Johnson seconded the motion and it passed unanimously.

OLD BUSINESS:

Mr. Mann stated that the main reason to change the By-Laws was to bring them up to date and allow for an alternate. Mr. Scholl stated that most efficient way to operate the water and sewer system is through one entity. Discussion ensued. It was suggested that the By-Laws be updated by adding the personnel committee and the alternate. The Committee members should review the By-Laws and make suggestions that everyone can agree upon so they can be completed.

NEW BUSINESS:

There was a discussion on Radio Frequency Radiation from cell sites and public safety. The Engineer will look into this matter and make a recommendation at the next meeting.

The Director reported on the Deed of Dedication for the D'Andrea Subdivision.

Due to the current difficult investment environment, Mr. Scholl reported on a new security investment called TIPS, Treasury Inflation Protected Security. The members were asked review this investment opportunity for future investments.

The meeting was adjourned to an Executive Session for personnel matters at 8:50 PM.

Respectfully submitted

Rowan Keenan, Chairman

Pat Webster, Secretary