

**Minutes of the Meeting
of the
Collegetville-Trappe Joint Public Works Department**

**Trappe Borough Hall
Trappe, Pennsylvania
December 17, 2014**

Chairman Keenan called the Collegetville-Trappe Joint Public Works Committee meeting to order on the above date at 7:21 PM. The Chairman called for the Pledge of Allegiance to the Flag.

Members present were Mrs. Johnson, Mr. Traupman, Ms. Webster, Mr. Scholl, and Mr. Keenan. Mr. Mann was absent. Also present were Attorneys David Onorato and Mark Hosterman, Director Joseph Hastings, and Matt Boggs of Entech Engineers.

MINUTES:

Mrs. Johnson made a motion to approve the meeting minutes of November 19, 2014 as submitted, which was seconded by Ms. Webster. The motion passed unanimously.

PUBLIC INPUT:

There was no Public Input.

ENGINEERING REPORT:

The Engineer reported that the General Permit #5 for the East Seventh Avenue Main Replacement has been received and comments from the Montgomery County Conservation District. Responses have been provided. The Erosion and Sedimentation Control Permit should be approved in January at which time the project will be ready to go to bid. The Engineer will provide a construction estimate to the Director. Mr. Scholl made a motion to bid the East Seventh Avenue Main Replacement once all the regulatory permits are approved. Mrs. Johnson seconded the motion and it passed unanimously.

The Engineer reported that the Well 15 Chlorine Contact Pipe project has been completed and recommends Payment No. 4 be issued in the amount of \$9,314.00. Mrs. Johnson made a motion authorizing Payment No. 4 be made to Eastern Environmental Contractors Inc. for the Chlorine Contact Pipe Project in the amount of \$9,314.00. Mr. Traupman seconded the motion and it passed unanimously.

Mr. Boggs reported on the company that does EMF testing in Florida, EMF Services, and that they are unable to provide service to Public Works in a timely manner. The Engineer has sent a RFP to another company in California, EMF&RF. Discussion ensued.

TREASURER'S REPORT:

Mr. Scholl presented to the Committee the Bank Check Register, Balance Sheet, and Profit and Loss Budget Report. The beginning balance was \$93,100.93, there were deposits of \$157,740.08 and disbursements were \$116,678.31 leaving an ending balance of \$134,162.70. Mr. Scholl made a motion to approve all EFTs, transfers, and check numbers 14176 through 14227 including an interim checks for Comcast, Creamery, HD Supply, PECO, Rio Systems, Shred One, Teamsters, UPS, True Value, Trexler

Haines, and Water Works Operators Assoc. Mrs. Johnson seconded the motion and it passed unanimously.

DIRECTOR'S REPORT:

Mr. Hastings presented the Director's Report to the Committee and is attached herewith.

There was a discussion on the purchase or rental of a generator in case of power failure. Discussion ensued. The Director will contact AWWA for additional information.

The Director reported on the CTJPWD Fee Schedule that was distributed and the need to update these fees and the Borough Ordinances. Discussion ensued. The Engineer was instructed to supply Public Works a cost estimate for a Capital Contribution Study for the next meeting.

SOLICITOR'S REPORT:

Solicitor Onorato reported that the Colavita Lawsuit has been settled in our favor.

Solicitor Onorato reported that after reviewing the cell site agreements, there is no language that would require the cell carriers to prove they comply with the FCC Requirements. Discussion ensued.

Mr. Scholl made a motion to approve all the Business Reports. Mrs. Johnson seconded the motion and it passed unanimously.

OLD BUSINESS:

Mr. Scholl would like to meet with Mr. Mann to sort through the By-Law revisions.

Collegetown Borough has adopted and approved the Upper Providence Intermunicipal Agreement. Trappe has approved the Agreement but is waiting for Upper Providence to sign off before they will adopt the Agreement.

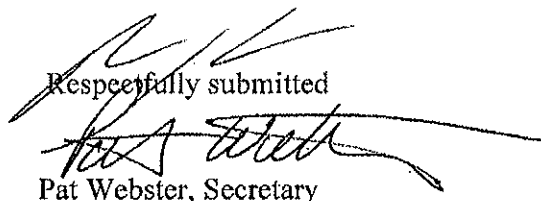
The Solicitors are still working on the DeMutis Letter of Credit and Bill of Sale for the water meter.

NEW BUSINESS:

The Director passed out a calendar for 2015 Public Works Meeting dates. The May meeting needs to be changed to the 20th due to the elections. Mrs. Johnson made a motion to accept and advertise the meeting dates with the May 20, 2015 change. Ms. Webster seconded the motion and it passed unanimously.

The meeting was adjourned to an Executive Session for personnel matters at 9:15 PM.

Rowan Keenan, Chairman

Respectfully submitted

Pat Webster, Secretary