

**Minutes of the Meeting
of the
Collegetville-Trappe Joint Public Works Department**

**Trappe Borough Hall
Trappe, Pennsylvania
April 22, 2014**

Chairman Keenan called the Collegetville-Trappe Joint Public Works Committee meeting to order on the above date at 7:05 PM. The Chairman called for the Pledge of Allegiance to the Flag.

Members present were Mr. Mann, Mr. Keenan, Mr. Traupman, Mr. Scholl, Mrs. Johnson, and Ms. Webster. Also present were attorneys Mark Hosterman and George Ditter, Doug Berg of Entech Engineering, and Director Joseph Hastings.

MINUTES:

Mr. Mann made a motion to approve the meeting minutes of March 25, 2014 as submitted, which was seconded by Mr. Scholl. The motion passed unanimously.

PUBLIC INPUT:

There was no Public Input.

ENGINEERING REPORT:

The Engineer reported that submittals have come in for the Well 15 Chlorine Contact Pipe and are being reviewed and will be disseminated accordingly. A work order will be available for consideration by the next meeting.

TREASURER'S REPORT:

Mr. Mann presented to the Committee the Bank Check Register, Balance Sheet, and Profit and Loss Budget Report. The beginning balance was \$153,679.63, there were deposits of \$81,678.36 and disbursements were \$52,284.96 leaving an ending balance of \$183,073.03. Mr. Mann made a motion to approve all EFTs and Check No. 13791 through No. 13832 including interim checks for Teamsters, AJ Blosenski, Alpine Sanitation, Clark Industrial, James Decker, Mari-Al Auto Body, Sanatoga Asphalt, and TD Card Services. Mr. Scholl seconded the motion and it passed unanimously.

The Treasurer and Mr. Scholl will be meeting with a Charles Schwab & Co. representative for the purpose of transferring investments from the Pershing Bond Account.

DIRECTOR'S REPORT:

Mr. Hastings presented the Director's Report to the Committee and is attached herewith.

There was a discussion on the Borough Line Road repaving project and offering UP Township resident's connection to the CTJPD water system. The Director is looking for an

executed copy of the UP Township Intermunicipal Agreement before any connections are considered.

SOLICITOR'S REPORT:

Solicitor Ditter reported that the draft copy of the Public Works By-Laws should be revised and distributed by the next meeting.

Solicitor Ditter reported on the negotiations with Verizon. He is also going to be looking at the Exhibits that AT&T would like to "slip sheet" into the December 2013 lease.

Solicitor Hosterman reported on Nextel Termination Agreement and Clearwire Agreement.

Mrs. Johnson made a motion to approve the Business Reports, which was seconded by Ms. Webster. The motion passed unanimously.

OLD BUSINESS:

The Director reviewed the Cell Site Report.

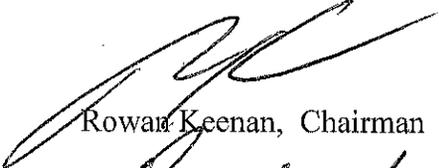
There was a discussion on the updated Capital Plan.

NEW BUSINESS:

There was no New Business.

The meeting was adjourned to an executive session for personnel matters at 8:39 PM. No action was taken.

Respectfully submitted



Rowan Keenan, Chairman



Pat Webster, Secretary

CT Public Works Work Completed April 19, 2014 through May 23, 2014 Water System

Water System

- Production wells were inspected daily for Cl₂ and potential problems.
- Changed Cl 17 analyzer reagent.
- Monthly bacteria, quarterly NO₃, VOC, and semi-annual SOC samples were collected and analyzed.
- April Cl₂ entry point residuals to PA DEP.
- Depth to water was measured at all wells not equipped with transmitters.
- 55 mark outs were completed for PA One Call.
- Installed 26 new Neptune meters for a total of 774.
- Change Cl₂ tank at Well 8.
- Backfilled, disinfected, and flushed Well 12 CCP. Well was put back on line.
- Located and checked curb boxes on Borough Line Rd.
- Top soil and seeded curb box repairs on E. 7th Ave., E. 3rd Ave., and Bonny Brook Ave.
- Concrete restoration at 4 curb box repairs.

Property

- Patched driveway at Well 10.
- Cleaned rain gutters at shop, office, and all well houses.

Equipment

- Replaced broken windows in the backhoe.
- Mari-AI replaced a broken tail light lens on the F-350.
- Serviced the 8' Rotary Mower.
- Replaced a broken valve on the compressor.
- Serviced the mowers weekly.
- Repaired a flat tire on the 1435.

Water Works Park

- Checked trash.
- Daily inspection and cleaning of the pavilion, parking lot, and playground areas.
- Cleaned up leaves, sprayed weed killer, and mulched beds and trees.
- Cleaned up tree that fell from the park on a neighbor's property and repaired their fence.
- Turned on the water fountain.
- Cleaned graffiti from pavilion tables.
- Set up for the Memorial Day Parade.

Compost Site

- Piled brush and rolled grass/leaf piles after each opening.

Borough Work

Collegeville

- Reset home plate at the Baseball Field to 90'.
- Cleaned up branches at Hunsberger Woods.
- Cleaned storm inlets.
- Turned on water fountain at the playground and removed fountain at the Baseball Field.
- 1 sign repair.
- Cut and trimmed grass at all mow sites weekly.

Trappe

- Removed the Tot Lot sign, top soil, and seed at Borough Hall.
- Rotary mowed at Rambo.
- Cleaned up branches at Rambo.
- Cleaned storm inlets.
- Turned on water fountains at Borough Hall and Rambo.
- Removed frog rider at Rambo.
- Flushed storm pipe at 707 Borough Line Rd.
- Cut and trimmed grass at all mow sites weekly.