

**Minutes of the Meeting
of the
Collegetville-Trappe Joint Public Works Department**

**Trappe Borough Hall
Trappe, Pennsylvania
February 28, 2017**

Chairwoman Johnson called the Collegetville-Trappe Joint Public Works Committee meeting to order on the above date at 7:44 PM. Members present were Mr. Keenan, Mr. Traupman, Mr. Scholl, Ms. Webster, Mrs. Johnson and Mr. Mann. Also present were attorneys Joe Clement and Dick Watt, Matt Boggs of Entech Engineering, and Director Joseph Hastings.

The members stood for the Pledge of Allegiance to the Flag.

MINUTES:

Mr. Scholl made a motion to approve the meeting minutes of January 24, 2017 as presented. Ms. Webster seconded the motion and it passed unanimously.

PUBLIC INPUT:

Mr. Schuetz made recommendations for some maintenance at water Works Park which included power washing benches, replacing trees as they are removed and addressing some invasive plants.

ENGINEERING REPORT:

Mr. Boggs presented the Engineer's Report to the committee and is attached herewith. Mr. Boggs also had a bid award recommendation for the East Third Ave and Betcher Road water main project. The low bidder was Wexcon, Inc. in the amount of \$415,075 for the base bid. The alternate item bid was \$38,400 for the resurfacing of East Third if needed. Mr. Scholl made a motion to award the bid to Wexcon, Inc at the bid amounts. Mr. Mann seconded the motion and it passed unanimously.

Mr. Mann made a motion to approve the Engineers work order for the 3rd and Betcher project in the amounts of \$12,300 for the engineering services during construction and \$31,500 for construction observation. Mr. Scholl seconded the motion and it passed unanimously.

TREASURER'S REPORT:

Mr. Scholl presented the check register which is attached herewith. The beginning balance on the Customers Bank's check register as of January 20, 2017 was \$176,882.72, deposits were \$358,220.26, and disbursements were \$76,496.90, leaving an ending balance of \$458,606.08 on February 24, 2017. Mr. Scholl made a motion to approve check numbers 15691 through 15736, all EFTs and general entries along with interim check numbers 15755 through 15762. Mr. Mann seconded the motion and the motion passed unanimously.

Mr. Scholl reviewed the financial reports which are attached herewith.

DIRECTOR'S REPORT:

Mr. Hastings presented the Director's Report to the Committee and is attached herewith. The Trappe Tank is schedule for interior renovations and will be out of service for approximately five weeks. The generator is ready for start up which is anticipated to happen next week. The Director reported that the Boroughs need to add the portal link for the emergency notification system back onto their websites before the testing can be scheduled so that the residence can make changes to their preferred method of contact.

SOLICITOR'S REPORT:

Dick Watt reported that Upper Providence has approved the agreements and the document is waiting for signatures.

The deed surveys for the well properties are almost complete. Two are awaiting information on the county trail.

Mr. Scholl made a motion to approve the Business Reports, which was seconded by Mr. Keenan. The motion passed unanimously.

OLD BUSINESS:

The Glenwood Reserve agreements have been prepared and are ready for execution. Mr. Keenan made a motion to approve the execution of the agreement contingent upon the temporary construction easement with Collegeville Borough being extended to include the maintenance period. Mr. Mann seconded the motion. The motion passed unanimously.

NEW BUSINESS:

The Director stated that the Well 10 VFD capital improvement with a cost estimate of \$9,140 from Allied Control Services needs approval. Mr. Scholl made a motion to approve the capital improvement. Mr. Mann seconded the motion. The motion passed unanimously.

Mr. Scholl made a motion to approve Resolution 2017-01 for the authorization for electronic access to PennDOT systems. Ms. Webster seconded the motion. The motion passed unanimously.

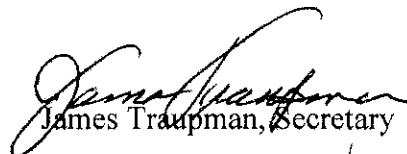
Mr. Mann made a motion to approve the Perkiomen Township escrow agreement for the Betcher Road project. Mr. Keenan seconded. The motion passed unanimously.

The meeting was adjourned to an executive session for personnel matters at 8:03 PM.

Respectfully submitted



Catherine A. Johnson, Chairwoman



James Traupman, Secretary