

**Minutes of the Meeting  
of the  
Collegetville-Trappe Municipal Authority**

**Trappe Borough Hall  
Trappe, Pennsylvania  
February 26, 2019**

Chairman Keenan called the Collegetville-Trappe Municipal Authority meeting to order on the above date at 7:02 PM. Members present were Mr. Traupman, Mr. Mann, Mr. Keenan, Ms. Perlin and Mrs. Johnson. Mr. Strauss was absent. Also present were attorneys Dan Greiser of Kilkenny Law, LLC, and Dave Onorato of Hladik, Onorato & Federman, LLP, and the engineer, Matt Boggs, of Entech Engineering and the Director, Joseph Hastings.

The members stood for the Pledge of Alligence to the Flag.

Mrs. Johnson nominated Ms. Perlin to the Assistant Treasurer position, Mr. Mann seconded. There being no further nominations Mr. Mann moved to close the nominations and appoint Ms. Perlin as Assistant Treasurer, Mrs. Johnson seconded and the motion passed unanimously.

**MINUTES:**

Mr. Mann made a motion to approve the January 22, 2019, meeting minutes as presented. Mrs. Johnson seconded the motion and it passed unanimously.

**PUBLIC INPUT:**

There was no public input.

**ENGINEER'S REPORT:**

Mr. Boggs presented the Engineer's Report to the committee and is attached herewith.

The engineer reported that the 2018 I/I project is completed. The videos of the repairs have been reviewed and look very good. A final payment application recommendation can be expected, which should be next month.

Mr. Boggs reported the sewer is almost complete for the 199 W. Third Avenue project. He is waiting on a sanitary video to ensure there are no sags in the pipe and minor manhole work still needs to be completed. He anticipates the third and final escrow release next month.

The engineer issued a letter confirming the availability of capacity to Royal Farms project.

Mr. Boggs stated the first draft for the Capital Improvement Plan has been completed. There are additional revisions which need to be updated. Mr. Hastings will email the members the draft copy. The engineer expects the final draft to be completed by the March meeting.

**TREASURER'S REPORT:**

Mr. Mann presented the check register which is attached herewith. The beginning balance on the Customers Bank's check register as of January 22, 2019 was \$61,515.05, deposits were \$140,329.40, and disbursements were \$127,924.02, leaving an ending balance of \$73,920.43 on February 22, 2019. Mr. Mann made a motion to approve check numbers 3409 through 3439 and interim checks 3440 through 3443, along with all EFTs and general journal entries listed. Mrs. Johnson seconded the motion and the motion passed unanimously.

Mr. Mann reviewed the investment sheet and made a motion to invest \$240,000 from PLGIT Prime for 6 months and the two CDs that came due today to be rolled over into 6 month CDs or the PLGIT Term. Mrs. Johnson seconded the motion and it passed unanimously.

Mr. Mann reviewed the other financial reports which are also attached herewith.

**DIRECTOR'S REPORT:**

The Director presented the Director's Report and is attached herewith. The Director reported that the pump at the College Woods pump station had to be rebuilt and a manhole riser had to be repaired on Betcher Road.

**SOLICITOR'S REPORT:**

There was no solicitor's report.

**CHAIRMAN'S REPORT:**

There was no Chairman's Report.

Mrs. Johnson made a motion to approve the Business Reports, which was seconded by Mr. Mann. The motion passed unanimously.

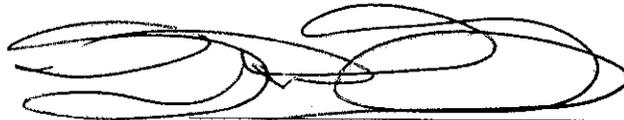
**OLD BUSINESS:**

There was no old business.

**NEW BUSINESS:**

The Director handed out the State Ethics forms to the members to be completed and returned to the office before May 1<sup>st</sup>.

The meeting was adjourned at 7:24 PM.



Secretary