

**MINUTES OF THE DECEMBER 4, 2018  
MEETING OF TRAPPE BOROUGH COUNCIL**

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Council President Nevin Scholl called to order the regularly scheduled meeting of Trappe Borough Council December 4, 2018 at 7:00 p.m. at Trappe Borough Hall, 525 West Main Street, Trappe, Pennsylvania.

**ANNOUNCEMENT OF EXECUTIVE SESSION:** Council President Scholl announced there will be an executive session after the public meeting this evening to discuss legal and personnel matters. A vote may be taken on matters discussed, during the regular reconvened session of Council, on one or more of the matters.

**Those present were:**

President Nevin Scholl  
Vice President Cathy Johnson  
Scott Martin  
Phil Ronca  
Stu Strauss – arrived at 8:00  
Brett Yeagley  
Pat Webster  
Mayor Matthew Wismer

**Also present:**

Solicitor Tony Ciuca  
Treasurer John Klink  
Borough Engineer Paul Schmoll  
Borough Manager Tamara Twardowski

**APPROVAL OF THE MINUTES:**

**Motion to approve the minutes of the November 13, 2018 regular meeting:**

**Moved: P. Ronca**

**Seconded: C. Johnson**

**Approved: 5 – 0**

**P. Webster abstained as she was absent from the November meeting.**

**PUBLIC FORUM/AGENDA AND NON-AGENDA ITEMS:**

None

**140 East Seventh Ave – minor subdivision plan**

Mike Bercek was present from Bercek and Smith representing the applicants, Karl and Kathy Neuman. The applicant is proposing to split a 2.596 acre parcel into two lots, one with the existing residence and structures and a second which would be a building lot. The Borough Engineer issued a review letter on November 14, 2018. M. Bercek has resubmitted a revised plan on November 27 making the changes required to comply with the Borough Ordinances.

The only item that the applicant has not complied with and is asking for a waiver for is the installation of curb and sidewalk. The applicant is asking for a deferment until such time as Borough Council requires installment and has added a note on the plan to that effect.

Additionally, there is a note on the plan advising that grading and stormwater permits would be required prior to any earth disturbance on the property. The Borough Planning Commission reviewed the plan and recommended approval with the deferment of curb and sidewalk contingent upon the applicant complying with all other review comments and provided proof of water and sewer service. The Borough Solicitor was requested to prepare an approval resolution for the January Borough Council meeting.

**STAFF REPORTS:**

**Engineer's Report** - The written Engineer's Report from Paul Schmoll, representing Barry Isett & Associates (BIA), was presented to all to review. A copy of the report is available at Borough Hall.

- P. Schmoll and T. Twardowski recommended approval of a resolution approving an escalator clause for the 2019 road projects. Since the Borough is bidding the road projects so early, there is also potential concern as to what asphalt prices will be six months from the bid date. The escalator takes some of the risk of uncertainty off both the bidders and the Borough by establishing a price index at the time of bidding and then modifying it up or down based on the price index at the time the job is done.

**A motion was made to approve Resolution 2018-10:**

**Moved: C. Johnson**

**Seconded: P. Ronca**

**Approved: 6 – 0**

- There was a question asked about the driveway at Hidden Hollow (199 W. Third Ave.) and the steepness. P. Schmoll explained that there will be some changes to the driveway as it is not final, but that the driveway is fairly steep, a zoning variance was granted for the project. The existing neighbor's driveway will be tied into the new one so there will be some re-grading to do that. B. Long was concerned if a fire truck would be able to get onto the road without dragging. It was suggested that when they are in the area, that they try a test run.
- Colonel's Place update – the developer was out on Monday and installed pipe under the road and will be back in the next few days to final grade the rain garden. This should alleviate the problem of water ponding on the roadway.
- Salt Shed survey proposal – a proposal dated October 25<sup>th</sup> was presented to survey 229 W. Seventh Avenue.

**A motion was made to approve the BIA proposal dated October 25, 2018 in the amount of \$4,700.00 subject to the approval of Collegeville Borough Council:**

**Moved: C. Johnson**

**Seconded: P. Ronca**

**Approved: 6 – 0**

**Treasurer's Report:** John Klink presented the Treasurer's Report dated November 30, 2018 with a list of checks, check numbers 2369-2399 along with transfers, direct payroll charges and the Phoenixville Federal Card Service Center direct withdrawal from the Customers Bank General Checking Account in the amount of \$113,061.08. Check 2369 was actually approved as a separate check at the November meeting.

**A motion was requested to pay bills as listed:**

**Moved: C. Johnson**

**Seconded: P. Webster**

**Approved: 5 – 0**

**P. Ronca had stepped out of the room for a moment.**

John Klink presented the Treasurer Report dated November 30, 2018 for the Customers Bank Liquid Fuels Fund direct charges by PECO in the amount of \$2,172.21.

**A motion was requested to pay bills as listed:**

**Moved: B. Yeagley**

**Seconded: C. Johnson**

**Approved: 6 – 0**





**Traffic & Safety:**

The report of the Trappe Fire Co. for the Month of November was presented. A copy of the report is available at Borough Hall for inspection.

The report of Trappe Ambulance for the Month of October was presented. A copy of the report is available at Borough Hall for inspection.

The report of the PA State Police for November 2018 was not yet received.

S. Martin reported there had been two meetings of the Fire Task Force over the last month.

**Walkable Community:** No report

**OLD BUSINESS:** None

**NEW BUSINESS:**

S. Calvin asked about the possibility of the polling place being re-located or another book being added rather than just A-L or M-Z.

**EXECUTIVE SESSION**

At 8:29 p.m. Council entered into Executive Session to discuss legal and personnel matters.

**COUNCIL RECONVENED AT 9:00 PM:**

**A motion to grant a payment in lieu of pension to Ellen Goodman in the amount of \$2,562.69 and Tamara Twardowski at \$4,950.00, which represents 6% of the annual salary:**

**Moved: C. Johnson**

**Seconded: P. Ronca**

**Approved: 7 – 0**

Adjournment - There being no further business; the meeting was adjourned by President Scholl at 9:05 p.m.

Respectfully submitted,

Tamara D. Twardowski  
Borough Secretary