

**Minutes of the Meeting
of the
Collegeville-Trappe Joint Public Works Department**

**Collegeville Borough Hall
Collegeville, Pennsylvania
December 20, 2016**

The Collegeville-Trappe Joint Public Works Committee meeting was called to order on the above date at 7:42 PM. Members present were Mr. Traupman, Mr. Scholl, Mr. Mann, Mr. Keenan, Mrs. Johnson and Ms. Webster. Also present were attorneys Mark Hosterman and Dick Watt, Matt Boggs of Entech Engineering and the Director Joseph Hastings.

The members stood for the Pledge of Allegiance to the Flag.

MINUTES:

Mr. Mann made a motion to approve the meeting minutes of November 15, 2016 as corrected. Mrs. Johnson seconded the motion and the motion passed unanimously.

PUBLIC INPUT:

There was no public input.

ENGINEERING REPORT:

Mr. Boggs presented the Engineer's Report to the committee and is attached herewith.

The engineer reported that Liberty Environmental completed the wetland delineation and the Bog turtle survey. There is no suitable habitat for the bog turtles. This now allows us to proceed with permitting with DEP for the stream crossing. The plan is to bid in February and award the project in March. Ensuring the project is complete before Penn DOT resurfaces Route 113.

TREASURER'S REPORT:

The Treasurer, Mr. Mann presented the check register which is attached herewith. The beginning balance on the Customers Bank's check register as of November 16, 2016, was \$79,920.58, deposits were \$236,560.98, and there were disbursements of \$182,962.04, leaving an ending balance of \$133,519.52 on December 16, 2016. Mr. Mann made a motion to approve all EFTs and check numbers 15579 through 15629 and interim check numbers 15630 through 15633. Mr. Scholl seconded the motion and the motion passed unanimously.

Mr. Mann reviewed the other financial reports which are also attached herewith.

Mr. Mann reviewed the backhoe cost report. Mr. Mann made a motion to adopt the recommended charge for the backhoe at \$35 per hour as it pertains to the compost site. Mr. Keenan pointed out that this will decrease the revenue that both boroughs receive from the cell site fund and could potentially impact the boroughs' tax rate. Mrs. Johnson seconded the motion and the motion passed 4 to 2 with Mr. Keenan and Ms. Webster voting nay.

DIRECTOR'S REPORT:

The Director's report is attached herewith. The Director reviewed the maintenance work done on the water tank and Well #8.

SOLICITOR'S REPORT:

Mr. Watt reported that the rate increase was adopted by Trappe Borough.

Mr. Hosterman reported that the rate increase was adopted by Collegetville Borough. It is anticipated that the Glenwood Reserve agreements will be presented at the next meeting.

Mr. Mann made a motion to approve the Business Reports, which was seconded by Mrs. Johnson. The motion passed unanimously.

OLD BUSINESS:

Mr. Watt reported that he is still missing one deed and is unable to locate it at the courthouse. Mr. Keenan made a motion to hire a searcher to look for the deed. Ms. Webster seconded. The motion passed unanimously.

The Director reported that Earth Data is following up on the Trappe Center contamination however no plan has been submitted to the DEP as of yet.

NEW BUSINESS:

Mr. Mann made a motion to hold all the meetings at the Trappe Borough Hall on the fourth Tuesday of every month except for the last two months, which will be held on the third Wednesday, November 15th and December 20th. Mr. Traupman seconded the motion and the motion passed unanimously.

The meeting was adjourned to an executive session for personnel matters at 8:31 PM.

Respectfully submitted,



Rowan Keenan, Chairman



Patricia Webster, Secretary